



INVITATION TO BID

KZNB 52 P/2024/2025: APPOINTMENT OF A SERVICE PROVIDER FOR THE PROVISION OF TRAVEL MANAGEMENT SERVICES FOR THE KWAZULU-NATAL OFFICE OF THE PREMIER FOR THE PERIOD OF THIRTY-SIX (36) MONTHS.

The KwaZulu-Natal Office of the Premier invites prospective bidders with necessary capacity and experience to submit bids for the provision of travel management services

This bid is invited in terms of Preferential Procurement Policy Framework Act and its Regulations. The 80/20 preference points system will be applicable in this bid.

The bid will be evaluated in four (4) phases:

- 1) Supply Chain Management Administrative Compliance
- 2) Mandatory Documents
- 3) Execution Capacity/Functionality
- 4) Price and Preference (**80/20 preference point system is applicable to this bid**)
80 points for Price and 20 points for Specific Goals (20 points for Black Equity Ownership)

Access to Bid Document:

Bid documents are available free of charge on Government e-Tenders website: www.etenders.gov.za or alternatively www.kznonline.gov.za

Compulsory Briefing Session:

Venue: MS Teams (Link will be provided)

Date: 09 September 2024

Time: 10h00

The link for the meeting will be provided on request. Please send an email to vusie.mgoza@kznpremier.gov.za for the link

The closing date and time for requesting the link is the 9th September 2024 at 9h00 respectively.

NB: No link will be provided after the closing date and time.

NB: The briefing certificate will be signed and stamped by the departmental official and emailed to only prospective bidders who attended briefing session.

Submission of Bid Documents:

Bid documents must be deposited in the "Bid Box" located on the **Ground Floor, Corner 300 Langalibalele Street and Archbell Street, Pietermaritzburg, 3201** on or before closing date at 11h00.

Envelope must be sealed and clearly marked **"KZNB 52 P/2024/2025: APPOINTMENT OF A SERVICE PROVIDER FOR THE PROVISION OF TRAVEL MANAGEMENT SERVICES FOR THE KWAZULU-NATAL OFFICE OF THE PREMIER FOR THE PERIOD OF THIRTY-SIX (36) MONTHS"**

Bid Number: KZNB 52 P /2024/2025. **Closing Date:** 20 September 2024. **Time:** 11h00.

SCM & Technical Enquiries: Mr. N.E. Hlengwa. **Tel:** 087 743 8647. **E-mail:** nhlanhla.hlengwa@kznpremier.gov.za