

## **PLANNING MEETING - EXHUMATION OF POLITICAL ACTIVISTS AND REBURIAL**

OKhahlamba Municipality, 22 April 2014

### PHYSICAL PLANNING

- event is scheduled for May 03
- Venue has been changed because the first venue was too small. New venue is in Woodford
- Municipality has been requested to clean the site. Municipality has also been requested to provide water
- Dr Shongwe requested for another meeting this week to close all gaps
- families to be consulted about whether they will allow TLBs to be used
- Question raised about the participation of religious leaders during service on whether they are invited to attend or participate. Meeting was informed of standard operating procedures used in government events where the Champlain service in OTP is requested to assist

### TRANSPORT AND MOBILISATION

- Regional chair said mobilisation is not a problem, all they need is information on transport
- People have also been sensitized during other events held as build up to Freedom Day and elections

### COMMUNICATIONS

- Media advisory to be drafted and sent out by OTP Comms
- Photographic services to be provided for exhumation. Pics and statement to be sent out as part of prepublicity for the event

- On day of the event, full Comms services will be provided, i.e media liaison, photography, videography, branding, etc
- Advertising and marketing will be dependent on budget available.....
- ANC will provide flags to drape over flags. A discussion was held on how to manage this without creating a political storm. There was a resolution to say the standard set before has been that the funeral is in two parts, the family and government parts. The party can use the flags during the family part of the service

#### CATERING

- SCM will be requested to search for service providers from the area
- There will be cows provided to be slaughtered by service provider and cooked on site
- Request made for one of the cows to be shared among the families

#### PROTOCOL

- Protocol not present at meeting
- Have provided list of guests to be incorporated with list from local house of traditional leaders
- Issue raised on how many members of each family will be classified as VIP. Request that local councillors should engage families, and request that each send 10 representatives to attend.
- program to be engaged with before it is seen by premier

#### ENTERTAINMENT

- Abandoning and Mkokstad will be procured
- Musicians to be briefed about the type of songs they should perform

DATE OF NEXT MEETING: Friday, 25 April at 10am at oKhahlamba Municipality