



- KZN STRATEGIC GOALS**
- 1 INCLUSIVE ECONOMIC GROWTH
  - 2 HUMAN RESOURCE DEVELOPMENT
  - 3 HUMAN AND COMMUNITY DEVELOPMENT
  - 4 STRATEGIC INFRASTRUCTURE
  - 5 ENVIRONMENTAL SUSTAINABILITY
  - 6 GOVERNANCE AND POLICY
  - 7 SPATIAL EQUITY

**VISION 2035**

KwaZulu-Natal will be a prosperous Province with a healthy, secure and skilled population, living in dignity and harmony, acting as a gateway to Africa and the World

**31 STRATEGIC OBJECTIVES**



# Annual Performance Plan 2017-18

*To be the centre of governance, providing leadership towards achieving Vision 2035*

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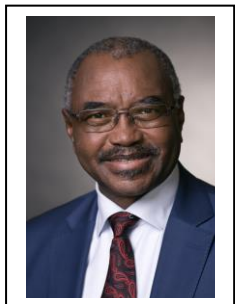
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# Table of Contents

<b>Foreword by the Premier .....</b>	<b>4</b>
<b>Preface by the Acting Director-General .....</b>	<b>6</b>
<b>PART A: Strategic Overview .....</b>	<b>10</b>
Situational Analysis.....	11
Performance environment .....	12
Organisational environment .....	32
Revisions to legislative and other mandates .....	36
Overview of 2017/18 budget and MTEF estimates.....	37
<b>PART B: Programme and Subprogramme plans.....</b>	<b>41</b>
<b>1. PROGRAMME 1: ADMINISTRATION .....</b>	<b>41</b>
1.1 Sub-Programme 1: Premier Support.....	41
1.2 Sub-Programme 2: Executive Council Support .....	41
1.3 Sub-Programme 3: Director-General Support.....	41
1.4 Sub-Programme 4: Financial Management.....	41
1.5 Strategic Objective Targets and Indicators .....	42
1.6 Reconciling Performance Targets with Budget and MTEF.....	44
<b>2. PROGRAMME 2 : INSTITUTIONAL DEVELOPMENT .....</b>	<b>45</b>
2.1 BRANCH: CORPORATE SERVICES.....	45
2.1.1 Sub-Programme 1: Strategic Human Resources.....	45
2.1.2 Sub-Programme 2: Information Technology.....	45
2.2 BRANCH: INSTITUTIONAL DEVELOPMENT AND INTEGRITY MANAGEMENT .....	45
2.2.1 Sub-Programme 3: Legal Services.....	45
2.2.2 Sub-Programme 4: Communication Services.....	46
2.2.3 Sub-Programme 5: Special Programmes .....	46

2.2.4	Sub-Programme 6: Inter-Governmental Relations .....	46
2.2.5	Sub-Programme 7: Gaming and Betting .....	46
2.3	Strategic Objective Targets and Indicators .....	47
2.5.	Reconciling Performance Targets with Budget and MTEF.....	54
<b>3.</b>	<b>PROGRAMME 3: POLICY AND GOVERNANCE .....</b>	<b>55</b>
3.1	BRANCH: MACRO POLICY AND STRATEGIC MANAGEMENT (Sub-programme 1).....	55
3.1.1	Sub-Programme 1: Provincial Policy Management.....	55
3.2	BRANCH: STAKEHOLDER COORDINATION (Sub-programmes 2, 3 and 4) .....	55
3.2.1	Sub-Programme 2: Premier's Priority Programmes.....	55
3.2.2	Sub-Programme 3: King's Support and Royal Household.....	55
3.2.3	Sub-Programme 4: Heritage .....	55
3.3	Strategic Objective Targets and Indicators .....	56
<b>4.</b>	<b>PART C: Links to other Plans .....</b>	<b>66</b>
4.1	Alignment of Strategic Objectives, MTSF and PGDP .....	66
4.2	Interdepartmental linkages.....	70
4.3	Local government linkages.....	70
4.4	Public entities .....	71
4.5	Councils .....	72
4.6	Annual Performance and Operational Plans .....	72
	<b>ANNEXURE D (1) AMENDMENTS TO STRATEGIC PLAN 2015, AND CHANGES FROM 2016/17.....</b>	<b>73</b>
	<b>ANNEXURE D 2 LINKS TO STRATEGIC PLAN 2015 .....</b>	<b>78</b>
	<b>ANNEXURE E: ABBREVIATIONS AND ACRONYMNS.....</b>	<b>85</b>
	<b>ANNEXURE F: TECHNICAL INDICATORS DESCRIPTIONS.....</b>	<b>87</b>

## Foreword by the Premier



This Annual Performance Plan (APP) continues to prioritise delivery against the National Development Plan (NDP) and the KwaZulu-Natal Growth and Development Plan (PGDP). This plan, being the third APP prepared within the context of the 2015-2020 Strategic Plan for the Office of the Premier, continues to consolidate and build on the gains we have made thus far. The emphasis remains on stepping up the pace of delivery, towards 2020 and beyond

With the 2015-2020 Strategic Plan for the Office of the Premier aligned to the 2014 – 2019 Medium Term Strategic Framework (MTSF) and the 2015 to 2020 period and targets expressed in the PGDS/P, this APP sets out what it is that we, as the Office of the Premier have to reprioritise and achieve by March 2018 to remain on track towards ensuring that KwaZulu-Natal will be a prosperous Province, with a healthy, skilled and secure population, acting as a gateway between Africa and the World.

We remain committed to deliver against our responsibility to unite and facilitate synergy between the activities and interventions of government, business, labour and civil society to ensure a concerted and cohesive drive towards our KZN Vision 2035: KZN will be a prosperous province; with a healthy, secured and skilled population; living in dignity and harmony; acting as a gateway to Africa and the rest of the World.

As the Office of the Premier we are committed to ensure that Provincial Government is coordinated, aligned and integrated and is providing sound governance and leadership with a firm focus on poverty eradication, community empowerment and radical economic transformation. The status of our Province also points to a need to coordinate and provide support in building our social fibre, and to ensure that Social cohesion and moral regeneration is revived.

The Provincial Growth and Development Plan remains our development compass, and efforts to expedite service delivery. Catalytic projects and the Inkululeko model in particular will be pursued with renewed vigour to ensure development in key strategic areas of the province are geared to develop communities to sustain themselves.

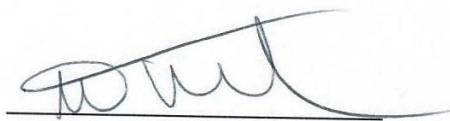
These initiatives requires us to continue building skills and capacity, whilst also growing the understanding of our transformation needs. This should also include renewed energy in uniting our province and country through integrated development approaches. We must ensure that the public service in the province is inclusive and representative of all racial groups, youth, people with disabilities and women. It is also vital to enhance measures for the government to be more accountable and responsive to the needs of the people.

Our socio-economic environment continues to challenge priorities and as such the balance between growing the developmental state, social transformation and addressing poverty, inequality and job creation requires greater participation in the formulation of economic policy and supporting the private sector to grow the economy of the Province, and emphasizing principles of shared growth and entrepreneurial development. The Provincial Growth and Development Strategy – and Plan provide a mechanism, coupled with the poverty eradication master plan to facilitate such an integrated approach. This further requires the continued support and leadership to be provided by the Office of the Premier in strengthening intergovernmental relations and promoting co-operative governance between all spheres of government, whilst recognising the important role of traditional leadership in this Province.

The Office of the Premier will continue to strengthen linkages between the urban and rural areas of our Province to ensure that we make full use of the full potential of our Province and we are able to respond positively to the aspirations of both our urban and rural populations. We equally understand the

environmental constraints we face and the need to ensure that our plans are sustainable and responsible to secure a healthy environment for the next generation.

This 2017/18 APP provides the Office of the Premier with a clear set of Strategic Goals, Objectives and Targets for the year ahead and for each of the quarters in the year, to ensure that we fully execute our constitutional, policy and legislative mandates, and have aligned budget and resources accordingly to ensure that the achieve the projected outcomes for this year are achieved.



27/3/2017

**Mr T W Mchunu**

**Honourable Premier: Executive Authority of the Office of the Premier**

**KwaZulu-Natal Province**

## Preface by the Acting Director-General



The Office of the Premier exists primarily to support the Premier in the execution of his constitutional, legislative and policy mandates. The Department is the centre of governance in the Province, and as such the Office is expected to provide decisive leadership and direction, with a firm focus on clear and well-articulated goals, objectives and targets, to ensure that these mandates are delivered effectively, efficiently and economically.

This Annual Performance Plan follows on from the strategic processes initiated through the adoption of the 2015-2020 strategic plan and subsequent annual reviews. This APP has been refined to include the recent external and internal environmental changes, as well as updated Medium term strategic framework (MTSF); Provincial Growth and Development Strategy adopted in 2016, and 2016/17 PGDP. The Office of the Premier is the centre of governance, hence the plan outlines how the Office will enhance cooperative governance within the Province, ensure effective stakeholder management and communication, promote an integrated service delivery model, as well as enrich performance management and accountability through monitoring and evaluation. This Annual Performance Plan sets out the key deliverables targeted for the financial year and MTEF in aspiring to achieve the outcome orientated goals devedined in the 5-year Strategic plan of the Department.

The Department has an internal and external focus in performing its functions. It has a strong coordination role, and it is also mandated to monitor and evaluate performance of the provincial government and to provide support in ensuring service delivery is efficient and effective, in support of accelerating the pace of delivery throughout the Province.

The functions transferred to the department in the previous year are gaining momentum. This includes the incorporation of functions from the National Treasury and DPME relating to supporting strategic alignment with the NDP, MTSF and PGDP, assessment of quarterly performance of provincial departments, and strengthening the monitoring of service delivery, including Batho Pele principles compliance. Planning is also gaining momentum as the functions in supporting the Provincial Planning Commission and PGDS/P have been absorbed by the Department. The Plan remains a dynamic compass fort development in the Province. Whilst the implementation of the PGDS/P has gained momentum, the functionality and support of the PGDP Action workgroups remains a concerns as it is the key strategic and operational interface of the Provincial Growth and Development Plan to ensure optimal implementation of the NDP through the PGDP. Participation by stakeholders (including business) is welcomed and will be monitored to improve participation by non-governmental stakeholders.

The Department also has a critical role to ensure the Capacity of the State is maximised. This will continue through the interventions identified in the process leading up to the development of the Human Resource Management and Development strategies.

The Department will continue to provide support to His Majesty and this will be further facilitated through legislation to ensure clear roles and responsibilities between the Department and the Royal Household Trust and to ensure accountable governance in the administration of the official matters of his Majesty and the monarchy.

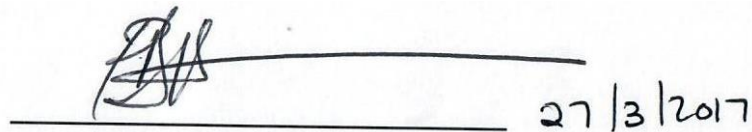
Whilst economic and resource constraints remain a challenge facing government the Department will continue to build strategic partnerships with all stakeholders, including the private sector, to increase delivery capacity in the Province. These partnerships are, thus, also critical in ensuring that the strategic



intent, vision and developmental path set out in the Provincial Growth and Development Plan (PGDP) 2035 and beyond is achieved. Efforts will continue to streamline processes and to reduce duplication. To this end, the development of a Heritage Institute is aimed at a more focused approach in research and heritage matters, and especially in the context of facilitating social cohesion, in support of MTSF Outcome 14, however, this process is still pending finalization of the relevant legislative reviews.

The Department will continue to monitoring progress on the implementation of a comprehensive Provincial Youth Empowerment Strategy, Human Resource Management Turn-around Strategy; and improved Communication Strategy. The Department will also continue to lead the development of a Public Sector Development Chapter in the Provincial Human Resource Development Strategy to facilitate delivery against MTSF Outcome 12 – A development orientated Public Service. Coordination and progress reports have been identified as critical tools to facilitate monitoring and to identify crucial interventions where needed.

The Department's Annual Performance Plan is aligned to its 5-year Strategic Plan, and thus also the National Development Plan, through the PGDS/P, and the Medium Term Strategic Framework. Key outputs and indicators are aligned to the strategic objectives, which in turn are aligned to the strategic orientated outcomes envisaged.

A handwritten signature in black ink, followed by a horizontal line and the date 27/3/2017.

**Director-General Office of the Premier**

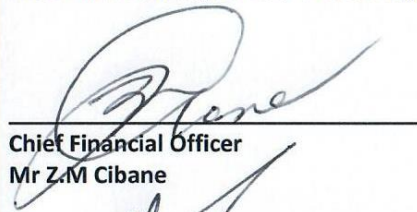
**KwaZulu-Natal Province**

## Declaration of commitment to the Implementation of the Annual Performance Plan

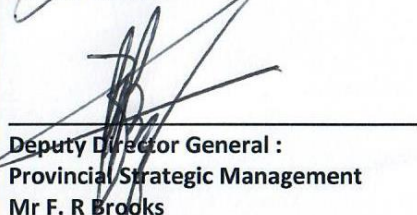
It is hereby certified that this Annual Performance Plan of the Office of the Premier has been developed by the management of the Office the Premier under the guidance of the Premier, and has been developed based on the Department's Strategic Plan 2015-2020. Key amendments to the Five year Strategic Plan are outlined in Annexure D.

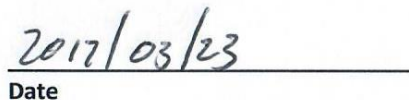
The Office of the Premier took into account all the relevant policies, legislation and other mandates for which the Office is responsible, in reviewing and aligning this Strategic Plan with the Provincial Growth and Development Plan and Vision 2035.

The Plan accurately reflects the strategic outcomes, goals and objectives which the Office will endeavour to realize within the 2017-2018 financial year.

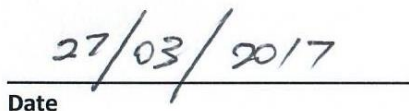
  
Chief Financial Officer  
Mr Z.M Cibane


  
Date

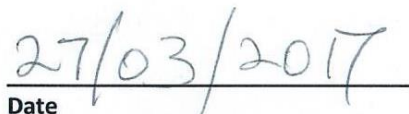
  
Deputy Director General :  
Provincial Strategic Management  
Mr F. R Brooks

  
Date

  
Accounting Officer

  
Date

  
Mr T W Mchunu, MPL  
Premier and Executive Authority

  
Date



## Provincial Vision

By 2035 KwaZulu-Natal will be a prosperous Province with a healthy, secure and skilled population, living in dignity and harmony, acting as a gateway to Africa and the World.



## Office of the Premier Vision

*To be the centre of governance, providing leadership towards achieving Vision 2035*

## PART A: Strategic Overview

The Office of the Premier, under the leadership of the Premier and the Acting Director General conducted a strategic planning review session in September 2016 and confirmed its Vision, Mission and Goals as follows:

**VISION:** To be the centre of governance, providing leadership in achieving KZN Vision **2035**.

**MISSION :** Remains unchanged from the strategic plan. Our mission is:

To support the Premier in carrying out his Constitutional mandate through:

- Promoting an integrated service delivery model
- Enhancing cooperative governance within the Province
- Effective stakeholder management and communication; and
- Enhancing performance management and accountability through monitoring and evaluation.

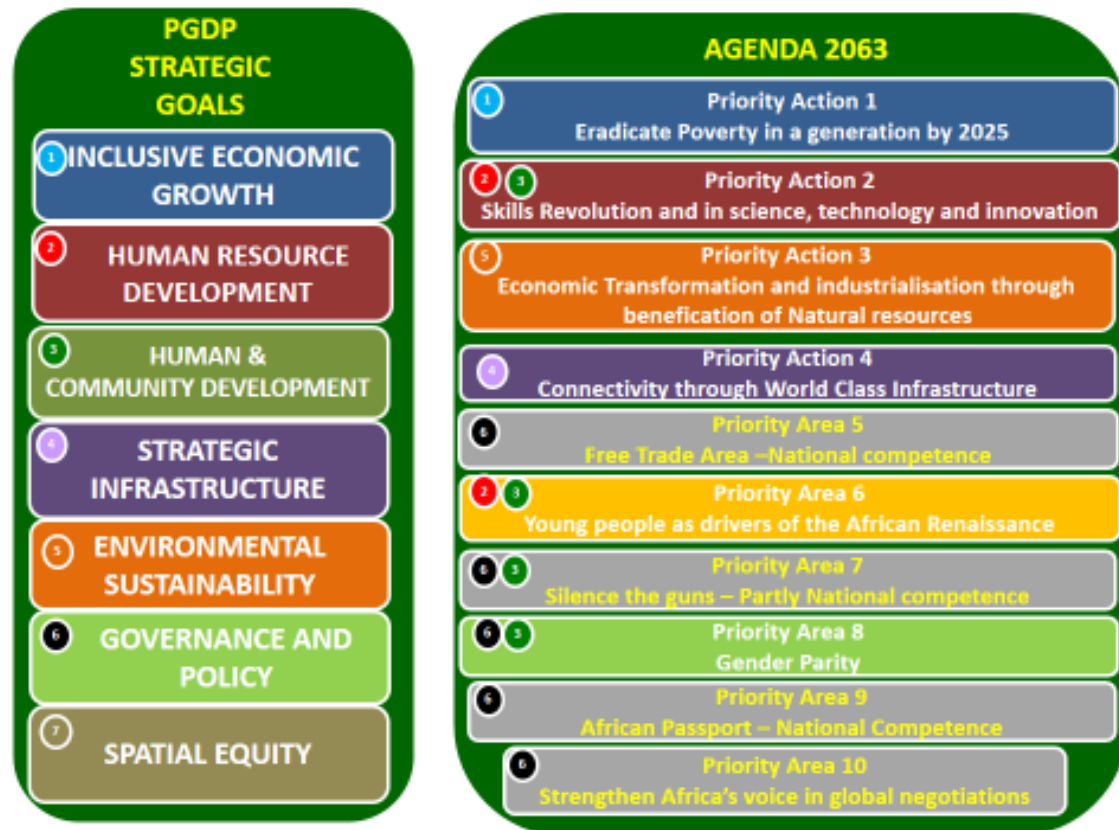
**GOALS:** No material changes to Strategic Goals from April 2016 session. Our Goals were reaffirmed as follows:

- OTP Goal 1 : Good and cooperative governance;
- OTP Goal 2 : Stakeholders fully engaged and well informed on KZN Vision 2035;
- OTP Goal 3 : A coordinated, equitable and integrated service delivery system; and
- OTP Goal 4: Improved performance and accountability.

## Situational Analysis

This Annual Performance Plan (APP) is informed by the situational analysis prepared for the 2015 to 2020 strategic plan for the Office of the Premier, however, it is updated to consider key changes in the performance- and organizational environment. A detailed analysis and links to the MTSF was already submitted in the strategic plan and alignment of strategic objectives and indicators to the MTSF are clearly outlined in Annexure C of this document. Further MTSF refinements are expected, however, these still need approval through the national cabinet system. These will also affect targets and indicators and these will be incorporated into the planning documents once finalized and will be guided by the planning cycle. As at the date of drafting this plan, these were not yet communicated hence are excluded.

The diagram on the left demonstrates alignment between the PGDP and AU Agenda 2063



Key areas in relation to the Office of the Premier's outputs relate to Agenda 2063 Priority areas 1; 2; 3; and 6. These are briefly outlined in the performance environment, section 1.1.1, below.

This Annual Performance Plan (APP) is informed by the situational analysis prepared for the 2015 to 2020 strategic plan for the Office of the Premier, however, it is updated to consider key changes in the performance- and organizational environment. A detailed analysis and links to the MTSF was already submitted in the strategic plan and alignment of strategic objectives and indicators to the MTSF are clearly outlined in Annexure C of this document.

## Performance environment

Matters in the external environment were confirmed in previous strategic planning review meetings and in a strategic preparation session held on 14 April 2016. It has also been updated given due consideration to confirming the mandate of the Office of the Premier, as outlined in the Constitution. It is further informed by the environmental challenges identified in the Citizen Satisfaction Survey commissioned by the Office of the Premier in 2015 in partnership with Statistics South Africa, updated situational review of the province commissioned as part of the review process of the Provincial Growth and Development Strategy, under the guidance of the Provincial Planning Commission and the Office of the Premier; and the Community Survey findings released by Statistics South Africa in 2016.

Key issues identified in the context of the mandate of the Office of the Premier are as follows:

1. Citizen Satisfaction Survey 2015- KZN Office of the Premier and Statistics South Africa

36% of the sample of 20816 indicated outright dissatisfaction with overall performance of KwaZulu-Natal provincial government; 31% Somewhat Satisfied with overall performance of KwaZulu-Natal provincial government; 33% and Outright Satisfaction with overall performance of KwaZulu-Natal provincial government. The survey also indicates 49% being outright dissatisfied with municipal service delivery. This indicates that much is still be done to improve service delivery in the Province. This confirms the need to strengthen monitoring and evaluation programmes in the province, whilst also partnering with COGTA to strengthen delivery in the municipal space. The Operation Sukhuma Sakhe approach will, thus continue to be instrumental to improve service delivery and continued monitoring and coordination through the Stakeholder Engagement Branch will be key to ensure appropriate responses.

Ratings on governance of the province mirrored findings on the overall satisfaction which also indicates, and supports the need to strengthen governance and confirming that the strategic outcomes, as described in the goals of the 2015-2020 strategic plan of the department are still relevant.

Responses relating to Batho Pele Implementation that 595 of the sample agree that the principles of consultation and service standards are being observed, conversely, 45% agreed to equal access to services; and only 34% agreed that value for money is being received. This confirms the need to continue monitoring the impact of Batho Pele on communities in support of MTSF Outcome 12. Ratings on accountable governance and eradication of fraud and corruption also confirm that these areas still need attention.

Awareness on government initiatives (OSS and the PGDS) remain low. This confirms the need to remodel government's communication plans and to consider the most appropriate media, mode, material and audience mix. It also indicates that much is still to be done in

relation to the strategic outcome (Goal 2 “Stakeholders fully engaged and well informed on KZN Vision 2030 (amend to 2035)” expressed in department’s strategic plan 2015 to 2020, as amended.

The Citizen Satisfaction Survey 2017 will continue as planned pending STATS SA confirmation and availability of funding.

## 2. KZN Situational Overview – KZN Office of the Premier and Provincial Planning Commission

This document, including the reports on social cohesion and migration, informed the revised Provincial Growth and Development Strategy of the Province, driven by the Office of the Premier, in consultation with the Provincial Planning Commission. These amendments will inform the Provincial Growth and Development Plan (which is updated annually), to provide strategic direction to the province. The amendment has required an amendment to the Vision of the Office of the Premier to be extended to 2035. Realignment of Departmental Plans will, thus, continue to be driven from within the Office of the Premier to ensure alignment to National and Provincial policy imperatives and support to COGTA to facilitate alignment of DGDP’s to the PGDP.

The document has also taken into consideration reports released on social cohesion and reconfirmed the aspirations of a non-racial and non-sexist society. This has prompted consideration to be given to a social cohesion programme to be considered and driven through the Institutional development and Democracy Support Branch within the Office of the Premier.

Likewise, the need to strengthen moral regeneration programmes have been identified as a matters requiring intervention and coordination through the office of the Premier, hence further supporting the continued engagement with stakeholders (Strategic Objective 3.2, focusing on mobilization in the context of the PGDP/S, OSS, PEMP to create awareness, build partnerships and support implementation through forums within the priority sectors including NGO’s, business, traditional authorities and the religious sector (as per indicator 3.2(a) and (b); as well as strengthening the moral regeneration movement coordination to support social cohesion and mitigate against the social ills prevalent in our society (indicator 3.2(d); and supporting youth development through these forums and coordination tools (indicator 3.2(e) and (f))

## 3. Community Survey 2016 – Statistic South Africa

The survey indicates that, whereas KwaZulu-Natal was the most populace Province in South Africa in 2011, it has been overtaken by the Gauteng Province. KZN Population in 2011 was 10.27 million and now stands at 11.1 million, while the Gauteng population now stand on 13.3 million. This proportional decline in the Province’s population has already given rise to, and may still lead to further reductions of the Province’s equitable share. The number of households have increased from 2.5 million in 2011 to 2.9 million in 2016 and the average household size has decreased from 4.5 in 2011 to 3.8 in 2016. Whilst the level of poverty has decreased, the intensity thereof has



increased, thus continued support in the coordination of the Poverty Eradication Master Plan (PEMP), and monitoring of the implementation thereof through the Office of the Premier need to consider areas being prioritized for the roll out of the subsequent phases of the programme, as well as intensifying the coordination and reporting aspects, as Indicated in Strategic Objective 3.2.2, indicator (a) of this plan and ongoing support and reprioritisation in line with poverty location shifts through the business plan of the programme.

With education and youth, the survey, read with the KZN situational analysis review referred to in paragraph 2 above, indicate that the most critical education issues relate to the quality, attainment, relevance, financial viability of tertiary institutions & expectations of free education. The attainment of graduate qualification for the African population has proportionally decreased in relation to White and Indian population, and Inequality in the quality and attainment of educational qualifications is inhibiting eradication of inequality in all spheres of society. This contributes towards the mismatch between skills demand and supply giving rise to unacceptably high graduate unemployment. Inequality in the workplace is still apparent with a skewed demographic representation in critical skills areas and leadership positions. These matters highlight the need to intensifying Youth Coordination and Development programmes as one of the priority groups under the Stakeholder Unit, responding to Strategic Objective 3.2 – Stakeholder engagement and empowerment, and in particular, to reinforce and strengthen its coordination role in terms of indicators 3.2(e) and (f) of this plan.

There has been a substantial improvement in life expectancy, as well as dramatically improvement in access to treatment and health facilities, however, the rate of HIV/AIDS infections still high, high maternal mortality rate and TB incidence are still areas to improve on and hence ongoing support through coordination and monitoring of Priority Programmes (Strategic Objective 3.3.1, indicator (a) and (c) of this plan).

#### **4. PGDS 2016**

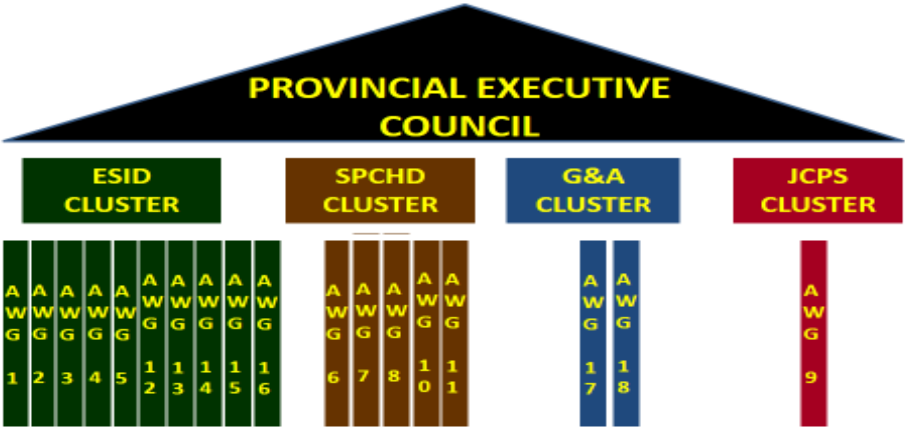
Following an extensive review of the situational analysis of the Province, the Provincial Growth and Development Strategy and - Plan was updated. The Office of the Premier 5 year strategic Plan Strategic Objective Goals, Strategic Objectives and Indicators were found to still be relevant and remain aligned, as was confirmed through the annual strategic review sessions held in September 2016.

The monitoring and evaluation of the implementation of the PGDS/P is driven through the Cluster system which underpins the Provincial Executive Council as the apex decision making body in Provincial Government which is ultimately responsible for the performance of Provincial Government, including performance on the PGDS/P. The four Provincial Executive Council Clusters are:

- Governance and Administration (G&A);
- Economic Sectors and Infrastructure Development (ESID);
- Social Protection, Community and Human Development (SPCHD); and
- Justice, Crime Prevention and Security (JCPS).

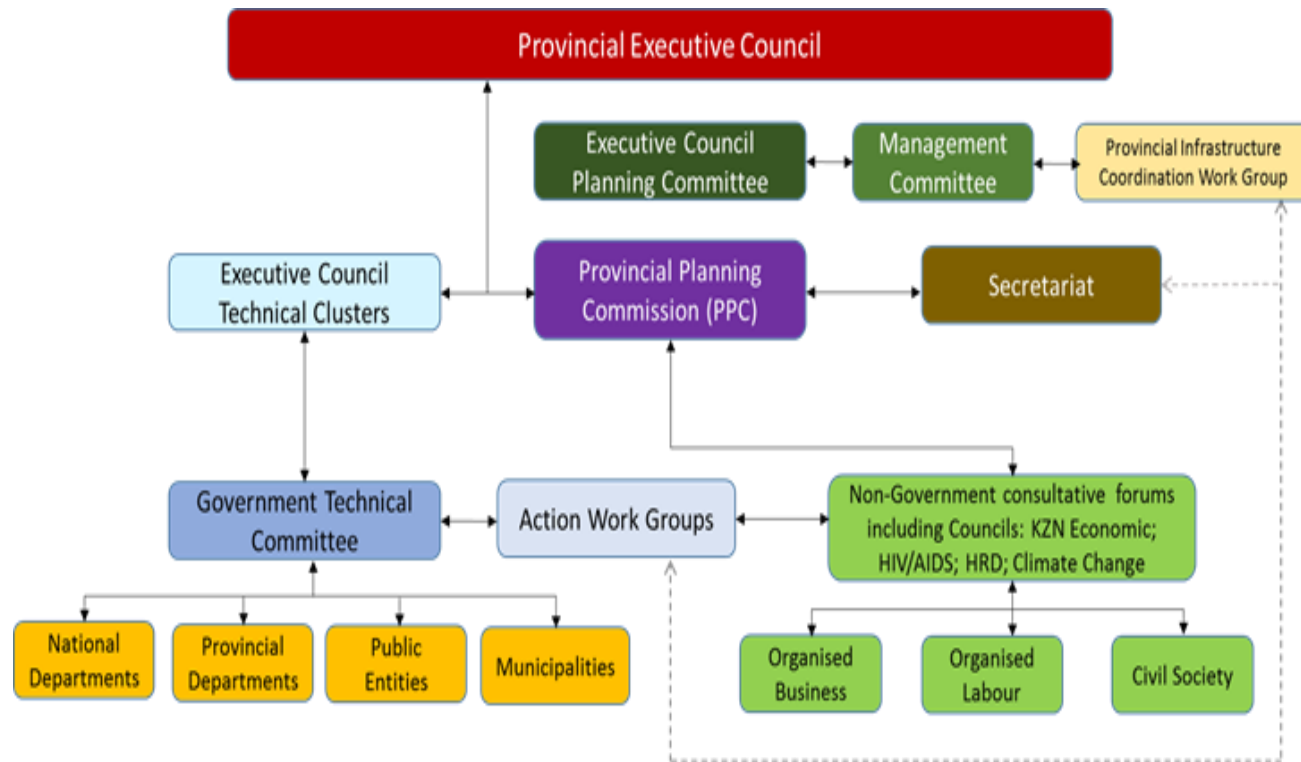
There are four corresponding Technical Support Clusters which support the Executive Council Clusters.  
 The 18 Action Workgroups report to the Executive Council Clusters on the implementation of the PGDP, as indicated in the following diagram:

**Reporting Structures**



The institutional framework entrenches accountability for the implementation of the PDGS and promotes an integrated, action-orientated approach with the involvement of all the social partners, relevant stakeholders and government, as indicated in the diagram below.

**Figure 1: Institutional Framework and Organisations**



The implementation and refinement of the PGDP has been institutionalised through the system or structure of Action Work Groups. These PGDP Action Work Groups (AWGs), of which there are 18, have been set up to take responsibility for the implementation and reporting of the various Strategic Objectives of the PGDS/P, as well as to provide input to the annual refinement of the PGDS/P. These AWGs operate across government departments and external stakeholders to promote collaborative planning, resource allocation, implementation and reporting. The strategic objectives of the PGDS/P are assigned to the AWGs.

For more information on the functioning of the Action workgroups, please refer to the *Quick Start Manual for the Implementation and Review of the Provincial Growth and Development Plan*. This is updated annually and can be found on the following website: [www.kznppc.gov.za](http://www.kznppc.gov.za).

Key amendments impacting on the department are summarized as follows:

PGDS/P amendments	Affect	Response
Goal 1, Inclusive Economic Growth, indicator Percentage increase of youth (15-34) amongst economically active in employment	Promote the development and employment of youth.	The Youth Chief directorate will continue to work the forums to facilitate youth development, coordination and awareness campaigns (SO 3.2),
Goal 1, SO 1.4 Improve the Efficiency, Innovation and Variety of Government-led Job Creation Programmes  Percentage of provincial government expenditure of goods and services procured on local content	Promote the procurement of local content	The SCM unit will do this as part of the normal operations within the SCM environment
Goal 1, SO 1.4 Improve the Efficiency, Innovation and Variety of Government-led Job Creation Programmes  Develop awareness campaigns regarding opportunities for learnerships, apprenticeships, mentorships and internships within the public and private sectors	Promote the development and employment of youth.	The Youth Chief directorate will continue to work the forums to facilitate youth development, coordination and awareness campaigns (SO 3.2); and in partnership with the Training Academy as part of the HRD strategy and skills development initiative, SO 2.1
Goal 1, SO 1.6 Enhance the Knowledge Economy: Establish mechanisms to further strengthen the partnerships between the relevant institutions (public, private and tertiary) particularly with regard to the commercialisation of R&D projects, especially with regards to indigenous knowledge	Closer cooperation with private sector and tertiary institutions, as well as enhancing support to the Action Workgroup responsible (AWG 5), as per the Quick Start Manual – (www.kznppc.gov.za)	This will be driven through the AWG reporting, coordinated through the Planning Commission and as part of the monitoring reports (SO 3.1, indicator (h)); as well as continued support to the Research forum which activities are incorporated in the Operational Plan of the unit (Planning, Research and Policy).
Goal 2: Human Resource Development, indicator Reduction in skills shortage in key priority skills areas SO 2.2 Support skills alignment to economic growth : - - Develop skills plans for lead economic sectors per district municipality based on skills demand and implement in partnership with tertiary institutions - Improved capacity in the Province for skills planning. The KZN HRD Strategy describes outlines how this can be achieved -Rigorous collection of information on skills development in the Province -Encourage the development of women professional and technical graduates and people with disabilities -Strengthen Provincial HRD Council to develop partnerships between the state HRD sector and the private sector -Promote an appropriate programme and qualification mix at Tertiary institutions to promote the production of professionals and academics	These matters are driven through AWG7 and the HRD Council. The Office of the Premier is the lead department through the Training Academy Team.	The Office of the Premier will continue to coordinate this AWG and reporting will be monitored through the Planning Commission and as part of the monitoring reports (SO 3.1, indicator (h)); as well as SO 2.1 as the Training Academy also provides support to the HRD Council which will incorporate these aspects in their business plans, and promotion and awareness, as well as coordination of bursaries and skills development initiatives for the youth will continue through the Youth Chief Directorate, with reporting to continue under Strategic Objective 3.2 of this plan.
Goal 2: Human Resource Development, SO 2.3 Enhance youth and adult skills development and life-long learning, Indicator Number of youth on mentorships / internships / learnerships,	These matters are also driven through AWG7 and the HRD Council. The Office of the Premier is the lead department through the	

<ul style="list-style-type: none"> <li>-Research and information on the size, needs, characteristics and location of the out-of school youth to be served</li> <li>- Assessment and development of district based supply pipelines that are responsive to the needs of the geographic area</li> <li>-Preparation of district based HRD plans linked to IDPs</li> </ul>	Training Academy Team, and in this case, with the support of the Youth Chief Directorate,	
<p>Goal 3: Human and Community Development SO 3.1 Eradicate poverty and improve social welfare Functional Operation Sukuma Sakhe war rooms</p> <p>Goal 3: Human and Community Development - Poverty gap (p1) and severity of poverty (p2); and</p> <ul style="list-style-type: none"> <li>-Accelerate the roll-out of the Poverty Eradication Master Plan and Sukuma Sakhe (on which the PEMP builds) and related social welfare programmes including the development of Community and Ward Based Plans for the identified, most poverty stricken municipalities; and to address facilities and services for the elderly, drug addicted individuals, indigent households and victims of abuse</li> <li>-Monitor and evaluate the progress and impact of the Poverty Eradication Master Plan</li> </ul> <p>SO 3.3 Safeguard and enhance sustainable livelihoods and food security - Accelerate the implementation of the KZN Poverty Eradication Master Plan to contribute to food security</p>	The OTP coordinates the OSS and PEMP Programme	Reporting and coordination will continue as per SO 3.2, indicator (f); and 3.3.2, indicator (a)
<p>Goal 3: Human and Community Development</p> <ul style="list-style-type: none"> <li>-Extend the reach of the State by collaborating with NGOs with proven track records, not only for service delivery, but also for training of trainers / practitioners, and for implementation models</li> </ul>	Building partnerships with all sectors of society to facilitate implementation.	The Stakeholder Unit, responding to Strategic Objective 3.2 – Stakeholder engagement and empowerment, and in particular, to reinforce and strengthen its coordination role in terms of indicators SO 3.2; 3.3.1 and 3.3.2 of this plan.
<p>Goal 3: Human and Community Development; SO 3.2 Enhance the health of communities and citizens</p> <ul style="list-style-type: none"> <li>-Implementing the 90-90-90 strategy for HIV, AIDS; TB and Non-Communicable Diseases</li> </ul>	OTP coordinates and monitors progress, as well as providing support to the HIV and AIDS Council	Ongoing support through coordination and monitoring of Priority Programmes (Strategic Objective 3.3.1, indicator (a) and (c) of this plan).
<p>Goal 3: Human and Community Development : SO 3.6 Advance social cohesion and social capital</p>	Although OTP is not the lead department, it is actively participating in the Social cohesion initiatives through the task teams and interdepartmental forums, and participates in the Action Workgroup responsible for implementing the PGD it will also support the formalise and implement a social cohesion strategy for the Province (to cover responsible citizenry, moral regeneration, ethics at work etc.	The Office of the Premier will continue to coordinate this AWG and reporting will be monitored through the Planning Commission and as part of the monitoring reports (SO 3.1, indicator (h)



Goal 3: Human and Community Development : SO 3.7 Promote youth, gender and disability advocacy and the advancement of women - Implement and monitor an integrated programme to increase the levels of participation of women, youth and people with disabilities in the governance structures and processes of the province	This impacts on the work of the units responsible for Human Rights (OTP SO 2.5), as well as that of the Youth Chief Directorate (SO3.2)	Business plans of these units will continue to be aligned to ensure delivery against this PGDP intervention.
Goal 4 Strategic Infrastructure, SO 4.3 Develop ICT infrastructure -Develop ICT Maintenance Plan	OTP Coordinates AWG 13, responsible for this PGDP Goal.	Implementation will be done through the PGDP Action Workgroup; The Office of the Premier will continue to coordinate this AWG and reporting will be monitored through the Planning Commission and as part of the monitoring reports (SO 3.1, indicator (h)).
Goal 6 Governance and Policy	OTP Coordinates AWG 17, responsible for this PGDP Goal. Implementation of the Goal will be driven through the AWG. This Goal, as was indicated in the 2015-2020 Strategic Plan of the OTP is cuts across the entire Department and the OTP's Goals and Strategic Objectives remain relevant as per the Strategic Plan	Implementation will be done through the PGDP Action Workgroup; The Office of the Premier will continue to coordinate this AWG and reporting will be monitored through the Planning Commission and as part of the monitoring reports (SO 3.1, indicator (h)).
Goal 6 Governance and Policy : Functionality of Social Partnership Structures (Councils)		A functionality matrix will be developed to measure the Functionality of Social Partnership Structures (Councils). The Democracy Support and Institutional Development Unit, which incorporates the IGR unit is a key driver in the process and will incorporate this into the operational plan, together with the Stakeholder Coordination Branch
Goal 6 Governance and Policy : Level of satisfaction of citizens of KwaZulu-Natal with governance of Provincial and Local Government, as measured in the KZN Citizens Satisfaction Survey		Strategic Management Branch is negotiating with Statistics South Africa to undertake the 2017 survey. Funding might be a limitation and options will be explored to pool resources. The item is incorporated under SO 3.1, indicator (b).
Goal 6 Governance and Policy: SO 6.1 Strengthen policy and strategy coordination and inter-governmental relations - Percentage of IDPs and District Growth and Development Plans, departmental and public entity Annual Performance Plans aligned to the PGDS/P		Strategic Management Branch responds to this through SO3.1(c) in the context of Departments. The OTP will be working with Cogta to ensure ongoing support in the alignment of DGDP and IDP's through attending forums as part of the unit's operations.
Goal 6 Governance and Policy: SO 6.1 Strengthen policy and strategy coordination and inter-governmental relations -Level of functionality of IGR forums -Develop a stronger provincial coordinating structure for collaboration between Provincial/Local Government and institutions of Traditional Leadership		A functionality matrix will be developed to measure the Democracy Support and Institutional Development Unit, which incorporates the IGR unit is a key driver in the process and will incorporate this into the operational plan. It will also receive attention through the IGR Forums (SO2.7, indicators (a) to (c))
Goal 6 Governance and Policy SO 6.1 Strengthen policy and strategy coordination and inter-governmental relations		This will be monitored and reported against under SO2.7, Indicator (d)

Number of cross border (inter municipal, inter provincial and international) agreements and shared services agreements maintained		
Goal 6 Governance and Policy SO 6.1 Strengthen policy and strategy coordination and inter-governmental relations -Maintain and implement policy co-ordination and inventory Instruments		Strategic Management Branch responds to this through SO3.1(a)
Goal 6 Governance and Policy SO 6.2 Build government capacity Percentage of provincial departments that achieve at least level 3 within 50% of the Management Performance Assessment Tool (MPAT) standards for each cycle		Strategic Management Branch responds to this through SO3.1(f), and the HR unit through an array of compliance reports under SO2.1
Goal 6 Governance and Policy SO 6.2 Build government capacity Finalisation and Implementation of the KZN integrated public sector HRD strategy and professional support programme;		This is driven through the Training Academy and OTP SO 2.1
Goal 6 Governance and Policy : SO6.3 Fraud and corruption -Percentage of positive rating of provincial performance as regards eradication of fraud and corruption at provincial and local levels, measured through the KZN Citizen Satisfaction Surveys -Percentage of positive rating of provincial performance as regards eradication of fraud and corruption at provincial and local levels, measured through the KZN Citizen Satisfaction Surveys - Number of departments achieving a satisfaction or better rating through MPAT on fraud and integrity - Percentage of successful prosecutions in cases relating to fraud and corruption		Whilst new indicators have been developed in the PGDP, There is no change to the Output of the unit and key elements are already captured in the indicator reports under SO2.4 PGDP implementation will be monitored through the AWG, and the Office of the Premier will continue to coordinate this AWG and reporting will be monitored through the Planning Commission and as part of the monitoring reports (SO 3.1, indicator (h).
Goal 6 Governance and Policy : SO6.4 Promote participative, facilitative and accountable governance -Number of engagements with functional social partnerships in the form of sector-specific multi-stakeholder forums/councils to engage and collaborate on aspects of the PGDP -Level of participation of non-governmental partners/stakeholders in the implementation structures (Action Work Groups) of the PGDP - Support effective multi-stakeholder and social partnership forums for consultation on all key elements of the PGDP -Level of participation / awareness of programmes (PGDP/OSS/Imbizo)		Whilst this aspect cuts across all units, The Stakeholder coordination unit will continue to coordinate forums and establish platforms to engage on service delivery, as per SO3.2-3-5.

5. Whilst the Department managed to achieve more than 80% of its targets in 2015/16, considerable work was required to improve the understanding of the evidence and unpacking performance requirements. More stringent monitoring has occurred in the 2016/17 year to improve performance monitoring and support is provided on an ongoing basis. As per identified need within the Province, there will

be a rollout of Strategic Planning Train the Trainer programme as well as training on Monitoring and Evaluation. Notwithstanding the 2015/2016 performance, the budget of the Office of the Premier for the 2016/17 year had been reduced and the Department had adjusted its targets as a result of resource constraints. These have also been taken into account in the development and refinement of the 2017/18 APP.

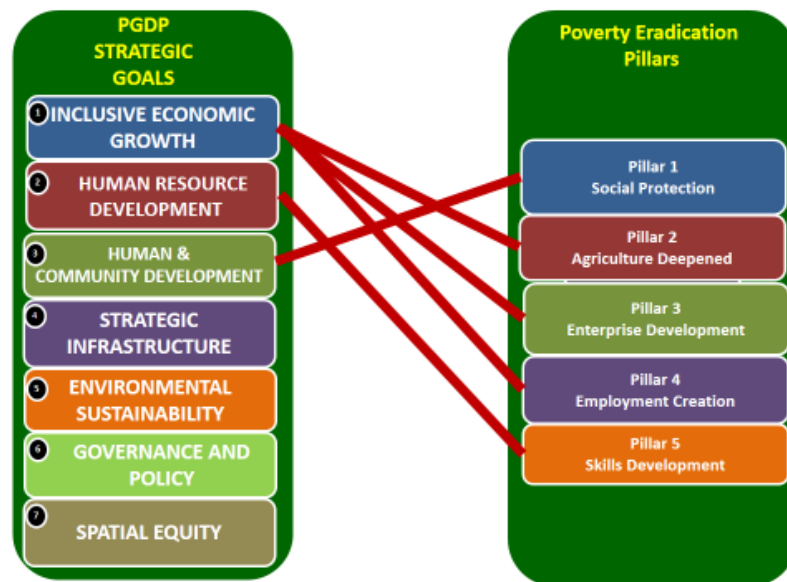
6. Key issues identified in the 2017/18 APP are also updated as follows, noting that only those areas where matters have changed are outlined here.

Factor	Affect	Response
SDG's	Alignment to the SDG's have been taken into consideration in the 2016/17 APP and remain relevant. Statistics South Africa has embarked upon a process to refine indicators	The Strategic Management Branch continues to engage with STATS SA to update indicators fro the SDG's and to ensure relevant aspects are included in the annual review of the PGDP (SO 3.1)
AU Agenda 2063	Key Priority Area 1 – Eradicate poverty in a generation by 2025	Coordination of the Poverty Eradication Master Plan – SO3.6
	Key Priority Area 2 - Skills Revolution in science, technology and innovation; and Priority Area 6 - Young people as drivers of the African Renaissance impact on the Human Resource Development strategy under PGDP AWG 7	Supporting the HRD Council and updating the skills development strategy for the Province of KZN – SO2.1; as well as youth skills development SO3.2, indicators (e) and f).
	Priority Area 5- Free Trade Area; Priority Area 9 - African Passport; and Priority Area 10 - Strengthen Africa's voice in global negotiations are all mainly National competencies, however, will also indirectly impact on the deliverables through the Intergovernmental Relations Unit and National SIP 17	IGR to consider these aspects in exchanges with DIRCO, and IGR forums – SO2.7.
	Priority Area 8 - Gender Parity is a key focus area under Democracy Support Services	Ensuring ongoing support and monitoring of gender business plans SO2.5.
Local Government Elections	New political leaders at local level, thus ward- based and municipal engagements ito PEMP and OSS might be affected.	Training programmes and reinforce communication with key stakeholders. This needs to be addressed through the Stakeholder Engagement Branch and in implementing <b>S.O.3.2 – engaging stakeholders; and S.O 3.3 Priority Programmes</b> and the coordination and monitoring reports need to be used proactively to identify possible challenges and interventions in this regard.

	<p>Also, newly established municipalities and impact of the demarcation processes need to be taken into account, these as per COGTA are:</p> <table border="1"> <thead> <tr> <th>District Municipality</th><th>Current name of Local Municipality</th><th>Proposed name of Local Municipality</th></tr> </thead> <tbody> <tr> <td>Ugu District</td><td>Ezinqoleni / Hibiscus Coast</td><td>Ray Nkonyeni</td></tr> <tr> <td>Uthukela District</td><td>Imbabazane / Umtshezi</td><td>Inkosi Langalibalele</td></tr> <tr> <td>Uthukela District</td><td>Indaka / Emnambithi</td><td>Alfred Duma</td></tr> <tr> <td>Umkhanyakude District</td><td>Hlabisa / Big 5 False Bay</td><td>Big Five Hlabisa</td></tr> <tr> <td>Harry Gwala District</td><td>Ingwe / Kwa Sani</td><td>Dr Nkosazana Dlamini Zuma</td></tr> </tbody> </table>	District Municipality	Current name of Local Municipality	Proposed name of Local Municipality	Ugu District	Ezinqoleni / Hibiscus Coast	Ray Nkonyeni	Uthukela District	Imbabazane / Umtshezi	Inkosi Langalibalele	Uthukela District	Indaka / Emnambithi	Alfred Duma	Umkhanyakude District	Hlabisa / Big 5 False Bay	Big Five Hlabisa	Harry Gwala District	Ingwe / Kwa Sani	Dr Nkosazana Dlamini Zuma	<p>This needs to be taken into consideration in IGR interactions.</p>
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Economic status	<p>Increasing stringent pressures: Wage bill increase, fees must fall and drought interventions. Reprioritisation of Goods and services – impact on service delivery</p>	<p>Reconsider critical posts and delivery priorities. This is an ongoing process that is monitored through EXCO meetings supported by the Director-General's Office implementing <b>S.O. 1.2, indicator (a)</b>.</p> <p>The current economic climate and pressures to reprioritise budgets resulting from fiscal constraints (including “fees must fall” and critical drought interventions) will impact on achieving targets, hence no substantial growth in achieving MTSF targets can be projected over the MTEF at this stage. This will also affect communication, research and training programmes. A more strategic focus is also required on events and funding these initiatives will need to be guided by the strategic relevance of events in contributing towards the PGDP and NDP.</p> <p>Challenges continue and the effect of this has been a reduction in events. Pressure on the Academy is increasing as departments are requesting training that would normally be outsourced.</p>																		

Poverty Eradication Master Plan (PEMP) Coordination

Provincial Treasury has acknowledged the need for the establishment of an operations centre for the implementation of the Poverty Eradication Master Plan (PEMP), especially in view of the fact that it was a Resolution of Cabinet (Cabinet Resolution 109 taken on 1 April 2015) that Provincial Treasury find funding for this purpose. The alignment with the PGDP is outlined in the diagram below:



P H A S E	FOCUS	PROGRESS
1.	This entails the implementation of poverty eradication programmes in profiled wards in Msinga, Nkandla, Mhlabyalingana, Maphumulo and Vulamehlo/Umdoni municipalities.	Game Changers packaged and introduced in all 5 LMs utilizing funds leveraged through PPP (in addition to public sector programmes)
2.	The cascading of programme implementation in five priority wards in each of the 10 district municipality.	Continuation of Phase 1 Game Changers and successful coordination of departmental programs in 5 DMs.
3.	The expansion of the programme into 169 poorest wards in KZN.	
4.	Progressive coverage of the balance of the wards in the province.	

PMU in place (2% of Game Changers are "PMU implemented" & 98% attributable to Line function departments but coordinated through PEMP structures) .  
Leveraged funds utilised for Phase 1 implementation (PMU Implemented).  
Coordination/Integration structures in place and cascading into Phase 2.  
RASET is at the stage of developing a master plan. This will be followed by the APP and business/operational plan stages. It is hoped that RASET will open up opportunities for the poor to access high impact game changers in the value chain of catalytic projects across the province.  
Coordination of line function departments is challenging but improving.  
PEMP unable to sustain stipends and other Luwamba development requirements. Original technical team has been reconvened to produce a comprehensive Luwamba Development Concept Document with funding strategy ( by Mid-November)



		Planning is in place for long term sustainability (PEMP Fund). Ongoing monitoring and support as per Strategic Objective 3.3.2, thus, remains a priority.
RHHT Bill	RHHT engagement and monitoring improved	<p>Protocols to be finalised once enacted, however, close monitoring will be facilitated and this will further strengthen performance against <b>S.O. 3.4 - Effective and efficient support to His Majesty and the Royal Household</b></p> <p>Revisions to the legislation have not been finalised (beyond the control of the department). This is a challenge in the finalisation of the APP of the entity as it impacts on their ability to restructure the plan in accordance with the envisaged new mandate. Challenges will impact on formulation of outputs for the Chief Directorate.</p>
Youth Development Agency Bill	Improve Youth Development Coordination	Protocols to be finalised once enacted. This will further support and strengthen implementation of <b>S.O. 3.2 – stakeholder engagement</b> , and particularly in relation to youth development matters coordinated by the Office of the Premier.
Heritage Institute Bill	Synergising heritage and research activities	<p>Organisational refinements will be required once enacted and this will require a reconsideration of the outputs identified for <b>S.O. 3.5 Community engagement and awareness and protection of heritage resources. The intentions is for the amalgamation of AMAFA and the Heritage Unit within the Office of the Premier.</b></p> <p><u><b>Both the Bill (the KZN Amafa and Research Institute Bill as revised on 20 May 2016), as well as the Notice (also as revised on 20 May 2016), containing the Regulations as envisaged in section 23 of the National Heritage Resources Act, 1999 is proceeding.</b></u> Provincial Treasury will not issue the Treasury Certificate (without which the Bill cannot be introduced in the Provincial Legislature) until funding is secured for the new envisaged KZN Amafa and Research Institute. This is a challenge in the finalisation of the APP of the entity as it impacts on their ability to restructure the plan in accordance with the envisaged new mandate. Challenges will impact on formulation of outputs for the Chief Directorate.</p>
Renewed restitution and land claims	Impact on land for projects and methodology in terms of agri-villages and catalytic projects	Closer cooperation with Rural Development (National and Provincial), affected municipalities and communities through the PEMP centre

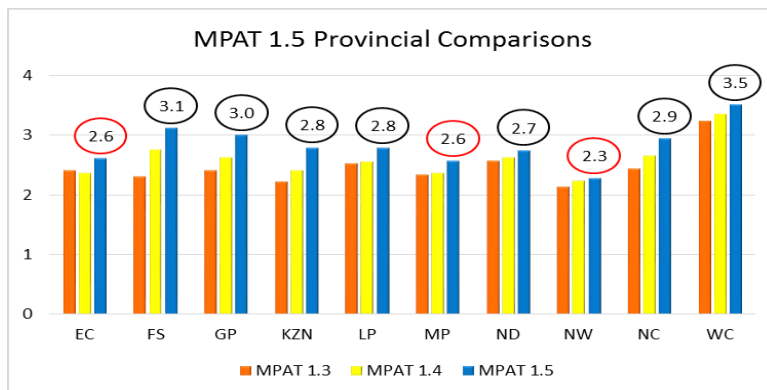
Fraud and corruption statistics are monitored and findings fluctuate.	<p>Key findings suggest that interventions are having varied affects</p> <table><tr><th colspan="9">GOVERNMENT FRAUD SUMMARY - SAPS STATISTICS</th></tr><tr><th rowspan="2">Y E A R</th><th rowspan="2">DOCKETS RECEIVED</th><th rowspan="2">VALUE OF MONEY AFFECTED BY FRAUD (R'000)</th><th colspan="2">CONVICTIONS</th><th rowspan="2">TOTAL CONVICTIONS</th><th rowspan="2">VALUE OF CONVICTIONS (R'000)</th><th rowspan="2">VALUE OF ASSETS RESTRAINED (R'000)</th><th rowspan="2">RECOVERIES - AFU(R'000)</th></tr><tr><th>PUBLIC</th><th>PRIVATE</th></tr><tr><td>2010/2011</td><td>1024</td><td>529 736</td><td></td><td></td><td>744</td><td>30 193</td><td></td><td></td></tr><tr><td>2011/2012</td><td>594</td><td>104 588</td><td></td><td></td><td>529</td><td>28 745</td><td></td><td></td></tr><tr><td>2012/2013</td><td>708</td><td>1 157 129</td><td>278</td><td>268</td><td>546</td><td>30 833</td><td>195 359</td><td></td></tr><tr><td>2013/2014</td><td>42</td><td>447 2378</td><td>9</td><td>28</td><td>37</td><td>61 741</td><td>143 612</td><td></td></tr><tr><td>2014/2015</td><td>22</td><td>51 215</td><td>20</td><td>3</td><td>23</td><td>6 435</td><td>432 903</td><td>536 500</td></tr><tr><td>From 1 April 2015 to 29 February 2016</td><td>28</td><td>41 974</td><td>33</td><td>5</td><td>38</td><td>12 9156</td><td>6 766</td><td></td></tr></table>	GOVERNMENT FRAUD SUMMARY - SAPS STATISTICS									Y E A R	DOCKETS RECEIVED	VALUE OF MONEY AFFECTED BY FRAUD (R'000)	CONVICTIONS		TOTAL CONVICTIONS	VALUE OF CONVICTIONS (R'000)	VALUE OF ASSETS RESTRAINED (R'000)	RECOVERIES - AFU(R'000)	PUBLIC	PRIVATE	2010/2011	1024	529 736			744	30 193			2011/2012	594	104 588			529	28 745			2012/2013	708	1 157 129	278	268	546	30 833	195 359		2013/2014	42	447 2378	9	28	37	61 741	143 612		2014/2015	22	51 215	20	3	23	6 435	432 903	536 500	From 1 April 2015 to 29 February 2016	28	41 974	33	5	38	12 9156	6 766		Continue with monitoring statistics and promoting campaigns, <b>SO2. 4, indicators (a) to (f).</b>
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Social concerns remain a challenge (triple challenge)	Continue interventions i.t.o. MRM; PEMP as well as working with the Democracy support unit to strengthen social cohesion and anti-racism interventions throughout the Province.	Expedite interventions and delivery. This affects all units in the Office of the Premier, and monitoring and coordination reports need to take these matters into account. A more focussed approach is required to support the MRM initiative and in partnership with youth development programmes. This requires a rethink as to how sectors respond to MRM, youth and social cohesion issues. The issues that have arisen out of anti-racism campaigns and xenophobia are to be incorporated in the human rights campaigns as well as Moral Regeneration Movement initiatives.																																																																										
HIV and AIDS	The impact of HIV and AIDS cuts across all PGDP priority areas hence multisectoral response is crucial. The Province has a Multisectoral strategic plan for HIV, TB and STI and Provincial Coordinating structures which are functional. All districts AIDS Councils are submitting quarterly reports. Progress has been made in the fight against HIV and AIDS e.g. more than 1 million patients on ART contributing to increase life expectancy. The province is still concerned with high rate on new HIV infection especially among girls and young women.	Provincial Strategic plan for HIV, TB, and STI 2017 – 2021(PSP 2017-2021) will be developed based on the findings of the review of the PSP 2012-2016 and the deliberations of the 21 International AIDS Conference hosted in Durban from the 18-22 July 2016. The emphasis will be on prevention programmes of new infections for Girls and Young women. The coordinating structure including PCA sectors will be strengthened on functionality and reporting.																																																																										
Governance – Audits – OTP maintained unqualified audit	Audit findings continued with the trend of improving, although the 100% clean-audit status has not yet been achieved for the OTP, but it has	Elevate approval and monitoring of audit improvement plan at strategic management meetings. A new output was added to <b>S.O 1.2, and renumbered as indicator 1.2(e )</b> – Annual audit																																																																										

	<p>maintained an unqualified status. Provincial audit results, as per the Auditor-General Reports, are summarised as follows:</p> <table><tr><th colspan="4">All auditees (provincial departments [14] and entities (21)</th></tr><tr><th>Finding</th><th>2013/14</th><th>2014/15</th><th>2015/16</th></tr><tr><td>Unqualified with no findings (clean)</td><td>6 [1]</td><td>10 [2]</td><td>12 [1]</td></tr><tr><td>Unqualified with findings</td><td>21 [10]</td><td>19 [9]</td><td>17 [10]</td></tr><tr><td>Qualified</td><td>7 [5]</td><td>6 [3]</td><td>4 [3]</td></tr><tr><td>Adverse</td><td>0</td><td>0</td><td>0</td></tr><tr><td>Disclaimed</td><td>1</td><td>1</td><td>1</td></tr><tr><td>Outstanding</td><td>0</td><td>0</td><td>2</td></tr><tr><th colspan="4">All auditees (61 municipalities)</th></tr><tr><th>Finding</th><th>2013/14</th><th>2014/15</th><th></th></tr><tr><td>Unqualified with no findings (clean)</td><td>7</td><td>13</td><td></td></tr><tr><td>Unqualified with findings</td><td>40</td><td>39</td><td></td></tr><tr><td>Qualified</td><td>11</td><td>6</td><td></td></tr><tr><td>Adverse</td><td>0</td><td>0</td><td></td></tr><tr><td>Disclaimed</td><td>3</td><td>3</td><td></td></tr><tr><td>Outstanding</td><td>0</td><td>0</td><td></td></tr></table>	All auditees (provincial departments [14] and entities (21)				Finding	2013/14	2014/15	2015/16	Unqualified with no findings (clean)	6 [1]	10 [2]	12 [1]	Unqualified with findings	21 [10]	19 [9]	17 [10]	Qualified	7 [5]	6 [3]	4 [3]	Adverse	0	0	0	Disclaimed	1	1	1	Outstanding	0	0	2	All auditees (61 municipalities)				Finding	2013/14	2014/15		Unqualified with no findings (clean)	7	13		Unqualified with findings	40	39		Qualified	11	6		Adverse	0	0		Disclaimed	3	3		Outstanding	0	0		<p>improvement plan in response to the situational analysis wherein the need to adopt and monitor the improvement plan was identified as a key strategic tool to facilitate progress towards achieving a clean audit</p>
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Outstanding	0	0																																																																
<p>MTSF Outcome 12: An efficient, effective and development-oriented public service – limitations in terms of mandate and sufficient progress between DPSA, PSC and DPME</p>	<p>The following sub-outcomes have been identified as critical output priorities based on Chapters 13 and 14 of the NDP, together with the commitments made in the election manifesto of the ruling party:</p> <ul style="list-style-type: none"><li>• A stable political-administrative interface</li><li>• A public service that is a career of choice</li><li>• Sufficient technical and specialist professional skills</li><li>• Efficient and effective management and operations systems</li><li>• Procurement systems that deliver value for money</li><li>• Increased responsiveness of public servants and accountability to citizens</li><li>• Improved inter-departmental coordination and institutionalisation of long-term planning</li><li>• Improved mechanisms to promote ethical behaviour in the public service</li></ul> <p>The majority of public servants are employed at provincial level and the success of Outcome 12 is therefore critically dependent on how it is implemented at provincial level. Some actions will need to be led by national departments, particularly where changes are required to legislation or regulations. However, in most areas the changes relate to getting better at what we do, as emphasised in the NDP. Thus, provincial departments have an important role to play in improving their management practices, their financial practices and their operations systems. At provincial level, the Offices of the Premiers (OTPs) have a particularly important role to play in overseeing and supporting these improvements. The chapter identifies specific responsibilities for Offices of the Premiers in management of the political-administrative interface and improving inter-departmental</p>	<p>It should be noted that several administrative processes still need to unfold at a National level to facilitate the roles and responsibilities of Offices of the Premier, as well as finalising the MTSF amendments in relation to this Outcome. Amendments are underway to the Public Service Regulations, however, these have not yet been approved.</p> <p>Sub-outcome 1 – political administrative interface, in particular is affected and limits provincial Offices of the Premier's ability to "Develop improved administrative-level processes run by the DGs in the Offices of the Premiers to provide advice to Premiers and EAs on managing the career incidents of provincial HoDs". The SHRM unit of the OTP has, however, provided administrative support to MEC's in monitoring the processes and providing administrative support. The finalisation of these processes hinges on the availability of the MEC's and respective HoD's and relevant panel members.</p> <p>Amendments to the PFMA and Treasury regulations are also still awaited from national to address issues regarding the submission of strategic plans and Annual Performance Plans, as well as non-financial information to Offices of the Premier as opposed to Treasuries. These regulations will also affect SCM processes.</p> <p>OTP participates in the development of the national frameworks through the national Technical G&amp;A and FOSAD.</p>																																																																

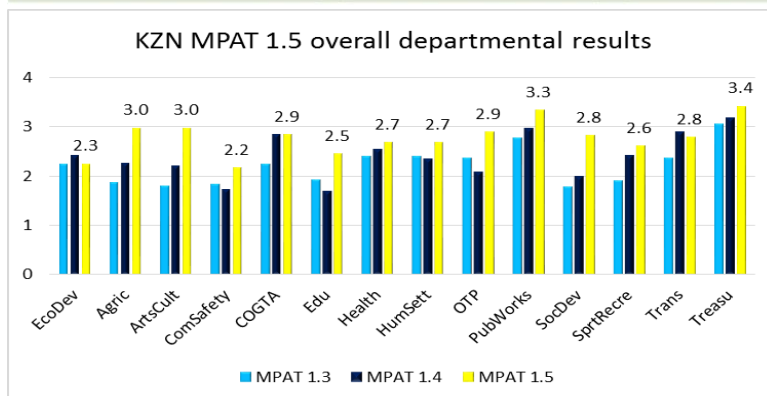
	coordination. Offices of the Premiers should also identify specific priority areas where they can drive improvements covered by the chapter and generate lessons feeding into national policy. It is important that they have the capacity to fulfil this role.	
	<p>The most pressing priorities to be pursued at provincial level as part of Outcome 12 include:</p> <ol style="list-style-type: none"> <li>1. Paying greater attention to the quality of management and management practices within departments with a view to ensuring that public servants are both challenged and supported so that they can contribute fully to the work of their departments.</li> </ol>	Various programmes are facilitated through the Training Academy to provide such support. A public sector development programme is also being developed as part of the HRD strategy for the entire province – SO2.1
	<ol style="list-style-type: none"> <li>2. Addressing weaknesses in procurement systems to ensure a greater focus on value for money, rather than simply focusing on procedural compliance.</li> </ol> <p>This is driven mainly through Treasury, but the OTP SCM unit is working with Treasury in progressing towards an e-procurement tool. New Bid committees have been established in the OTP and members have been trained.</p> <p>A Procurement indaba was also facilitated in partnership with Treasury and resolutions are monitored through the Clusters</p>	Ongoing training and working with Treasury and the AG to ensure effective SCM processes
	<ol style="list-style-type: none"> <li>3. Strengthening administrative relations between provincial departments and their national counterparts through regular and routine day-to-day interaction (strengthening provincial support to local government is dealt with under Outcome 9).</li> </ol> <p>This is facilitated directly through the IGR unit and has been prioritised as the key improvement area for the OTP SDIP 2015/2016. Substantial progress has been made in the development of the IGR cooperative Governance Strategy, and International relations strategy. This is also supported by a Stakeholder engagement strategy and provincial communication strategy.</p>	Ongoing monitoring of implementation will be undertaken through the IGR Structures and monitor progress against the SDIP 2015/16.

Governance systems and processes still need improvement

Improved MPAT Scores (Transversal findings). The Provincial average has improved, as well as, the overall position of the Province.



KPA	2012	2013	2014	2015
<b>KPA 1 : STRATEGIC MANAGEMENT</b>	3.0	3.0	2.5	3.1.
In 2012 & 2013 KZN scored 3.0 ; regressed to 2.5 in 2014 and picked up again to 3.1 in 2015.				
<b>KPA 2 : GOV &amp; ACCOUNTABILITY</b>	1.0	2.0	1.0	2.6
In 2012 KZN scored 1.0 ; 2.0 in 2013 ; dropped to 1.0 in 2014 & in 2015 picked up the score to 2.6				
<b>KPA 3 : HR MANAGEMENT</b>	2.0	2.0	2.0	2.5
In 2012 to 2014 KZN scored 2.0 & in 2015 progressed to 2.5				
<b>KPA 4 : FINANCIAL MANAGEMENT</b>	2.0	2.0	2.5	3.1
In 2012 & 2013 KZN scored 2.0 ; 2014 progressed to scored 2.5 & in 2015 progressed more to 3.1.				



It should be noted however, that the standards for MPAT have increased progressively since 2012. Notwithstanding this, key areas to be addressed are to be monitored against an MPAT improvement plan

The M&E unit has initiated the involvement of DPME and building capacity through presentations to COHOD, as well as engagements with Provincial Departments to facilitate improvement and is ensuing consolidated reports on MPAT, measured through hSO.3.1, indicator (f).

Corporate Services unit to Improve monitoring and coordination in key areas and in support of **S.O 2.1 Improved resource management support services**

- Diversity Management
- Service Delivery Improvement
- Performance Management
- Employee Health and Wellness
- Labour Relations
- Service Delivery Improvement
- ITC governance (although findings were withdrawn, this requires ongoing monitoring and support to ensure effective delivery against MTSF Outcome 12)

Treasury needs to support improvement strategies regarding:

- Demand Management
- SCM

And this should be monitored through AWG17 – lead by the Office of the Premier



	<p>In KPA1: Strategic Management: The Province must attend to Annual Performance Plans standard 1.1.2 B which measure the contents of the APP, compliance with Treasury planning guidelines, and alignment to Departmental Strategic plan and quarterly performance reporting. These were general comments – MPAT 1.1.2B was a pilot – if we look at the trends – KZN has improved from 2.5 (MPAT 1.4 – to 3.1 in MPAT 1.5) – This in spite of stricter standards. In fact, we did marginally better in the new pilot 1.1.2B than the former 1.1.2A, as more departments scored between 2.5 and 3. The difference being that 1.1.2A looked at the 2014/15 plans, whilst 1.1.2B looked at 2015/16. Planning for implementation programmes under M&amp;E is an area which at a National level where concerns have been raised.</p> <p>In KPA 2: Governance and Accountability: The Province scored less than 3 in the following standards and must attend to them:  Access to information ( standard 2.10.1);  Service delivery improvement mechanisms (standard 2.1.1); Audit Committee (standard 2.3.2); Risk Management ( standard 2.6.1);  Internal Audit ( standard 2.5.1) and Corporate Governance ICT (standard 2.81);</p> <p>In KPA 3: HR Management: the department has improved slightly, however much is still to be done The province scored lower than 3 in the following standards and need to attend to:  Implementation of Performance Management System for HO (standard 3.3.3) the province scored an average of 2.1  Implementation of level 1-12 Performance Management System ( standard 3.3.1) the province scored an average of 2.2  Application of recruitment and retention (standard 3.2.2) the province also received an average score of 2.</p> <p>In KPA 4: Financial Management: The province must attend to:  Payment of suppliers standard 4.2.2 which requires the Department to ensure suppliers are paid with 30 days.  Demand Management standard 4.1.1 and Management of unauthorised, irregular, fruitless and wasteful expenditure standard where the province received an average score of 2.6 for both standards;  4.2.3 Management of unauthorised , irregular, fruitless and wasteful expenditure has regressed  The interim results for MPAT 1.6, overall, shows improvement in most areas for the Office of the Premier, but whilst the appeal process is not yet finalised, the MPAT 1.5 has not been taken into account at the time of finalising this plan.</p>	
Systems to improve efficiency	eTrax and eMapp computer programmes, which are utilised to enhance financial management tools and improve monitoring systems for vouchers, as well as software applications for financial reconciliations and reports, respectively Improved financial management – opens possibilities to consider options for improved leave management and security systems.	Leave management system still to be procured and security systems in support of <b>S.O 2.1. Currently the financial pressures are impacting adversely on our ability to procure systems.</b> Training done on eTrax and eMapp.
In-availability of sufficient office space	The issue of office space is being attended to the by Department of Public Works. The facilities management unit will be meeting again with DOW on	Alternative lease agreements to be expedited with Public Works, based on prioritised posts and progress to be monitored as an

	the 1/8/2016 to discuss specifications for the office space in Pietermaritzburg.	ongoing process that is monitored <b>through EXCO meetings supported by the Director-General's Office implementing S.O. 1.2, indicator (a)</b> and supported by Corporate Services to provide the relevant information <b>and monitor facilities more effectively as part of S.O 2.1.</b>
Broadband Strategy	<p>Government has adopted South Africa Connect, the National Broadband Policy and the associated strategy and plan; which gives expression to South Africa's vision of "a seamless information infrastructure by 2030 that will underpin a dynamic and connected vibrant information society and a knowledge economy that is more inclusive, equitable and prosperous". Formal governance structures have been established at National level to manage the rollout of the Broadband Programme. There is a need to establish governance structures at provincial level to coordinate and facilitate Broadband implementation across all the role players in the province and to ensure that the benefits of Broadband are achieved in the provinces. The Minister of Telecommunications and Postal Services has requested that Provincial Broadband Steering Committees should be established in each province.</p> <p>This function was previously performed by the Department of Economic Development however following a directive from Minister of Telecommunications and Postal Services it was therefore decided that this function be moved to Office of the Premier- Provincial Information Technology where a Provincial Broadband Steering Committee has now been formed.</p>	Reporting on Broadband implementation coordination therefor becomes a new strategic output for the Office of the Premier, as included in SO2.1, new output indicator (n). Monitoring of the broadband strategy has been institutionalized and the MPAT results on IT governance has improved. Challenges still remain in this area due to economic climate and ability to solicit inputs in the key private sector stakeholders.
Resource Constraints	<p>The indicator number of consolidated PGDP reports had a target of 4 and had to be reduced to 2 due to capacity constraints in the M&amp;E section. The target reverts to 4 in the following financial years as the recruitment processes are in an advanced stage.</p> <p>Further, the indicator and target for indicator "Integrity Leadership Conference (every second year)" was changed to "Integrity Leadership Conference (after every second year)". Therefore next conference will be held in 2018/19. This is due to a lack of resources.</p>	The process of recruitment is underway and should see the appointment of a Chief Director and four Directors for M&E by the end of 17/18.
HR Turn-Around Strategy for KZN	<p>The target for the SO indicator Provincial HRM Turnaround Strategy for 16/17 was not achieved as the Provincial Task Team underestimated the magnitude of the project of this nature, taking into account the current available capacity in the Office of the Premier in particular and Provincially in general. Benchmark visits to Department of the Premier: Western Cape; Department of Trade and Industry; and the DPSA were revolutionary in the sense that the colleagues shared with the KZN Delegation that it requires a minimum of two (02) years to do a thorough investigation and research for a good viable Strategy to be completed. The said two (02) years excludes the approval process.</p> <p>Most of the work has been done as per the Management Plan.</p>	The target has been extended to the next financial year. The plan will be approved by end of 17/18.

Poverty Eradication Master Plan requires functional war rooms

The 2015 survey indicated 585 Functional and fully functional war rooms, broken down as follows:

DISTRICTS	TOTAL NO. WARDS	TOTAL WAR ROOMS ESTABLISHED	FULLY FUNCTIONAL	FUNCTIONAL	POORLY FUNCTIONAL	NOT FUNCTIONAL
ILEMBE	74	74	17 (23)	30 (29)	17 (13)	10 (9)
ETHEKWINI	103	97	16 (40)	53 (44)	20 (08)	9 (14)
UGU (No change)	84	84	28	00	47	9
UTHUKELA	73	73	13 (26)	33 (31)	9 (11)	18 (5)
UMGUNGUNDLOVU	84	84	26 (25)	45 (44)	7 (9)	6 (6)
ZULULAND	89	89	12 (11)	44 (50)	18 (12)	15 (16)
HARRY GWALA	55	55	10 (23)	42 (23)	3 (8)	0 (1)
MZINYATHI	53	53	23 (26)	12 (11)	12 (10)	5 (6)
AMAJUBA	46	46	5 (2)	38 (42)	2 (1)	1 (1)
UMKHANYAKUDE No change	68	68	17	14	34	3
KING CETSHWAYO (UTHUNGULU)	99	99	24 (24)	52 (52)	20 (21)	3 (2)
TOTAL	828	828	245	340	174	67
Grand Total (FF+F)	555 (585)					

Figure in brackets = previous year )

Functionality of war rooms to be prioritised in terms of the four phases of the PEMP. This targeted implementation approach comprises of 4 phases as follows:

Phase 1: the 5 most deprived municipalities in KZN;  
Phase 2: the 5 most deprived wards in each District of KZN;  
Phase 3: expand to all 169 poorest wards in KZN;  
Phase 4: the rest of the wards in KZN.

## Organisational environment

Factor	Affect	Response
Audit findings	The Department maintained an unqualified audit.	Areas that received emphasis will be addressed in the audit improvement plan and needs to be monitored as an ongoing process that is monitored through EXCO and MANCO meetings supported by the Director-General's Office implementing <b>S.O. 1.2, indicator (a) and (b)</b> . The audit plan has been included as a <b>new output under S.O. 1.2</b> . <b>Trends noticed include ongoing training required on monitoring and provision of evidence to substantiate achievements. The introduction of the TID is relatively new and therefore coupled with issues around organisational change and staff turnover, resulted in evidence not meeting the required criteria and impacted adversely on the AGs assessment of evidence. Capacity constraints have also affected units ability to meet targets.</b>
	<p>The audit findings once again indicated improvement in the usefulness and reliability of data. The 2015/16 finding on both areas were unqualified. Both these areas were previously rated as "qualified" in the management report, but have improved significantly.</p> <p>The findings indicated a clean bill of health with regard to IT governance and this stands the department well in its monitoring and coordination role in supporting departments to improve IT and ITC governance matters</p> <p>The Royal Household Trust, one of two of the Department's entities, also received an unqualified opinion. Amafa, the second entity, received a clean audit.</p>	<p>Reporting still needs to improve to reduce misstatements and errors made and this has been included in the audit improvement plan, as well as the development of an M&amp;E framework and Performance information policy for the department. Capacity in the M&amp;E and strategic planning units need to be expedited to ensure more effective engagements with units on planning and reporting matters.</p> <p>The drafting of the annual report will be coordinated by the CFO, and this has been added as a <b>new output under S.O. 1.2</b>.</p> <p>The need to ensure proper standard operating procedures was also identified in 2015/2016 and refinements of key processes will be ongoing.</p>
Financial Performance	The Department has spent its budget (94%) for 2016/17. It has, however, incurred a first charge for irregular expenditure incurred by the former Department of Royal Household as a result of the absorption of the latter into the Office of the Premier by notice of the President – December 2014.	<p>The Department has reprioritised its budget, and where required, approaches will be made to Treasury to commit funding for the Poverty Eradication Master Plan, as well as renovations to the palaces that have been found to be in a state of disrepair. Work will not commence on projects unless the necessary funding has been secured.</p> <p>Whereas budgets have been cut in accordance with the national directives, reprioritisation of projects to achieve targets will be dealt with through the operational plan of the department. (page 10 annual report – reasons for under-expenditure from ARP)</p>
MPAT Scores (OTP)	Office of the Premier Scores (MPAT 1.5), overall, have improved in most areas. Strategic management has maintained its performance and there has been a significant improvement in HR with the exception of development	Interventions in the area of strategic management have contributed to improved scores and work in this area will continue in partnership with the DPME. Improvement within internal HR processes needs ongoing monitoring but also provides an enabling environment to improve support and oversight to provincial

	<p>planning, HOD and SMS PMDS. Financial management and SCM have also improved. There has been a marginal improvement also in the payment of suppliers. Ethics scores have improved in the province.</p> <p>KZN MPAT 1.5 overall departmental results</p>  <p>Service Delivery Improvement Planning and audit committees and internal audit have improved the area of governance, however the balance of the areas under governance still scored below the national average. The area of concern, however have been addressed as terms of reference were re-structured and reconfirmed in the 2015/2016 year and greater care has been taken to ensure minutes are signed.</p>	<p>departments. Areas around development planning and SMS performance management need to be addressed though the management structures of the OTP. The “I Do Right” campaign, Integrity management Conference as well as the engagements with departments on integrity and fraud and corruption appear to contribute in improvement in these areas and therefore should be continued.</p> <p>Provincial MPAT scores, notwithstanding higher and new standards, the number of departments scoring 3 and above in the key performance areas have improved. There has been significant improvement in the area of strategic and APPs, functionality of management structures, ethics and fraud prevention, corporate ICT, PAIA, cash flows and expenditure, and payrolls. The following areas have declined, OD design and implementation, SMS performance management systems, recruitment and retention practices, hence HR management systems still require significant intervention and oversight. Challenges have been cited on audit committees, however this is related to a provincial issue regarding the functionality of the central audit and risk committee which was beyond the control of the departments. Planning of implementation programmes is a new addition and departments across the country have been found wanting in this area. This will require OTP to engage with DPME on improving the training material and provision of training in this area.</p> <p>MPAT findings addressed through EXCO and MANCO supported by the <b>Director-General’s Office implementing S.O. 1.2, indicator (a) and (b).</b> Moderated results for MPAT 1.6 were not received at the time of concluding the plan, hence had not been taken into account.</p>
<p>Nerve Centre Upgrades</p>	<p>The Nerve Centre is now functional. A decision was taken at an Executive Level to continue to outsource the critical skills required to operate the Nerve Centre, whilst internal capacity is being built.</p> <p>The Departmental Quarterly Performance and Annual Reporting has been automated on the Nerve Centre. The benefits of the Nerve Centre become apparent through the improvement of the MPAT &amp; Auditor General’s 2014/15 and 2015/16 findings for non-financial performance information in the Office of the Premier. In 2016/17 all provincial governments departments Quarterly Performance and Annual Reporting will be automated, allowing more time to be spent on analysis and continuous improvement.</p> <p>All the Apex &amp; primary indicators of the PGDP has been automated and presented at the last two PEC Lekogtla’s.</p>	<p>Supports the implementation of <b>S.O.3.1</b>, and functionality is monitored in terms of indicator <b>(e)</b>.</p>

	<p>Trend analysis and spatial mapping are done to monitor performance in achieving Vision 2030. These tools assist in identifying bottlenecks to service delivery. There has been engagements with various stakeholders for systems integration in order for it to continuously develop into the central repository of strategic management in KZN.</p>	
Staff concerns re parking	<ul style="list-style-type: none"> <li>The Office of the Premier is leasing 50 bays for staff parking at Prof Nyembezi building.</li> <li>The department also plans to construct additional parking facilities on the site purchased from the Msunduzi municipality in Terry Street, which is adjacent to the Moses Mabhida Building.</li> <li>The Terry Street project is at Design Stage and is being implemented by the Department of Public Works (DPW), who held a site briefing with the appointed engineers on 11th July 2016.</li> <li>The SG diagrams and Sketch Plans are scheduled to be completed by the engineers and presented for design-approval to the DPW Design Review Committee and thereafter to the Design Approval Committee in September 2016.</li> </ul> <p>Once approval is obtained from the Design Approval Committee, the plans will be submitted to the municipality for approval. DPW will thereafter begin the process of appointing consultants to commence construction of the parking facility.</p>	Supports the incentives of Outcome 12 to contribute towards a more productive workforce. Will be monitored in terms of <b>S.O. 2.1</b>
Training Academy	<p>Buildings and other fixed structures in respect of the Provincial Public Service Training Academy (hereafter referred to as the Training Academy). A feasibility study was conducted in terms of the land that was purchased for office accommodation behind the Moses Mabhida Building in Pietermaritzburg, in order to establish if the Training Academy could be housed on the same property. This resulted in a delay in the construction of the Training Academy in Westville. The feasibility study has since been finalised and the Westville property was found to be more suitable. The construction of the Training Academy, in view of the budget cuts, has been suspended and delayed until such time as the financial position of the Province improves. The office of the Premier is presently in discussion with the Development Bank to secure funding for the development of the Training Academy on the Westville site.</p>	The current space will need to be renegotiate with the department of Education to ensure public service training continues in support of Outcome 12. Working with Development Bank for funding for development of the Academy.
Executive Council Planning sub-committee	Re-established in 2016. To facilitate infrastructure planning coordination	The Executive Council secretariat are exploring alternatives to re-introduce joint clusters.



Inkululeko Model expansion	Cwaka as a second site for Inkululeko implementation is being re-considered and an Executive decision is still awaited on an alternative site.	Supports Growth ito SO.3.3, and particularly indicator (c).
RHHT Bill	RHHT engagement and monitoring improved	As stated in 1.1.1 above.
Youth Development Agency Bill	Improve Youth Development Coordination	As stated in 1.1.1 above.
Heritage Institute Bill	Synergising heritage and research activities	As stated in 1.1.1 above.
Climate Change Council	The secretariat function of the Climate Change Council (a subdirectorates in the OTP) has moved to DEDTEA	Nil at this stage as the activities were monitored at operational level.
Human Resource Development Strategy	Requires augmentation with the an integrated Public Service HRD Strategy and Professional Support Programme, as per the 2015 Lekgotla resolutions and amendments to key strategic interventions relating to Goals 2 and 6 of the PGDP	<p>“The TOR and Research Framework for the Integrated Public Service HRD Strategy and Professional Support Programme was completed. The project requires additional technical capacity for the situational analysis and consultation process. This technical capacity have been sourced from the UNDP through the Office of the Premier and UNDP partnership. This will see research being conducted for the situational analysis, following by consultations and completion of a draft strategy in 2016/2017.</p> <p>A Cost Sharing Agreement supported by a Project Document has been signed with the UNDP setting out the activities and timelines for the project. The project should have commenced on 1 April 2016. However, due to engagements around certain clauses in the Cost Sharing Agreement the commencement of the Project was delayed. It is scheduled to commence on 1 January 2017 and the timelines will be adjusted at the first project meeting”</p>

Factor	Affect	Response
Organisational Structure	The Office of the Premier's Organisational Structure was approved and aligned to the mandate of the department. The only significant area yet to be finalised is the merger between the Heritage Chief Directorate and Amafa which is progressing well.	The prioritisation of the filling of funded vacant posts has been considered with due consideration to the budget cuts suffered by the Office at the beginning of 2016. Despite this, targets are not projected to decrease. Given these constraints, all efforts will be made to at least sustain APP targets, operational outputs and activities.
	The vacancy rate of the OTP is 6% as at 30 June 2016 which is below the National target of 10%. Gender representation in the SMS cadre is still a concern because the Department has not yet achieved 50% females at SMS level.	Due to the cost cutting critical vacant posts were prioritized for filling. These posts are in the process of being filled and gender equity is being prioritised.

		OTP as at 30 June 2016																																																																																																																																																																																								
		<table><tr><th rowspan="4">POST/ SALARY LEVEL</th><th colspan="18">HUMAN RESOURCES</th><th rowspan="4">Employees with a disability</th><th colspan="3">ESTABLISHMENT</th></tr><tr><th colspan="4">AFRICAN</th><th colspan="4">COLOURED</th><th colspan="4">INDIAN</th><th colspan="4">WHITE</th><th colspan="6">TOTAL</th><th rowspan="3">No. of VACANT Posts</th><th rowspan="3">Total No. of Posts</th><th rowspan="3">% VACANT Posts</th></tr><tr><th colspan="2">FEMALE</th><th colspan="2">MALE</th><th colspan="2">FEMALE</th><th colspan="2">MALE</th><th colspan="2">FEMALE</th><th colspan="2">MALE</th><th colspan="2">FEMALE</th><th colspan="2">MALE</th><th colspan="2">FEMALE</th><th colspan="2">MALE</th><th rowspan="2">TOTAL</th></tr><tr><th>No.</th><th>%</th><th>No.</th><th>%</th><th>No.</th><th>%</th><th>No.</th><th>%</th><th>No.</th><th>%</th><th>No.</th><th>%</th><th>No.</th><th>%</th><th>No.</th><th>%</th><th>No.</th><th>%</th></tr><tr><td>Levels 1-12</td><td>251</td><td>51</td><td>184</td><td>38</td><td>9</td><td>2</td><td>2</td><td>0</td><td>21</td><td>4</td><td>9</td><td>2</td><td>10</td><td>2</td><td>4</td><td>1</td><td>291</td><td>59</td><td>199</td><td>41</td><td>490</td><td>8</td><td>24</td><td>514</td><td>5</td></tr><tr><td>Levels 13-16</td><td>17</td><td>26</td><td>33</td><td>51</td><td>0</td><td>0</td><td>0</td><td>0</td><td>5</td><td>8</td><td>2</td><td>3</td><td>2</td><td>3</td><td>6</td><td>9</td><td>24</td><td>37</td><td>41</td><td>63</td><td>65</td><td>1</td><td>13</td><td>78</td><td>17</td></tr><tr><td>Grand Total</td><td>268</td><td>48</td><td>217</td><td>39</td><td>9</td><td>2</td><td>2</td><td>0</td><td>26</td><td>5</td><td>11</td><td>2</td><td>12</td><td>2</td><td>10</td><td>2</td><td>315</td><td>57</td><td>240</td><td>43</td><td>555</td><td>9</td><td>37</td><td>592</td><td>6</td></tr></table>																				POST/ SALARY LEVEL	HUMAN RESOURCES																		Employees with a disability	ESTABLISHMENT			AFRICAN				COLOURED				INDIAN				WHITE				TOTAL						No. of VACANT Posts	Total No. of Posts	% VACANT Posts	FEMALE		MALE		FEMALE		MALE		FEMALE		MALE		FEMALE		MALE		FEMALE		MALE		TOTAL	No.	%	No.	%	No.	%	No.	%	No.	%	No.	%	No.	%	No.	%	No.	%	Levels 1-12	251	51	184	38	9	2	2	0	21	4	9	2	10	2	4	1	291	59	199	41	490	8	24	514	5	Levels 13-16	17	26	33	51	0	0	0	0	5	8	2	3	2	3	6	9	24	37	41	63	65	1	13	78	17	Grand Total	268	48	217	39	9	2	2	0	26	5	11	2	12	2	10	2	315	57	240	43	555	9	37	592	6
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	No.	%	No.	%	No.	%	No.	%	No.	%	No.	%	No.	%	No.	%	No.	%																																																																																																																																																																								
Levels 1-12	251	51	184	38	9	2	2	0	21	4	9	2	10	2	4	1	291	59	199	41	490	8	24	514	5																																																																																																																																																																	
Levels 13-16	17	26	33	51	0	0	0	0	5	8	2	3	2	3	6	9	24	37	41	63	65	1	13	78	17																																																																																																																																																																	
Grand Total	268	48	217	39	9	2	2	0	26	5	11	2	12	2	10	2	315	57	240	43	555	9	37	592	6																																																																																																																																																																	
Gaming and Betting		There has been a movement of the Gambling and Betting entity from the Provincial Treasury to KZN OTP.										The programme budget structure for the OTP has been amended to include Gaming and Betting. This entity will now be overseen by Programme 2b. Resources have moved with the function to OTP and the budget has been updated accordingly.																																																																																																																																																																														

## Revisions to legislative and other mandates

### Amafa and Royal Household Trust Bills

Whilst amendments are underway to the legislation relating to Amafa, Royal Household Trust, and Public Service Regulations, these will be factored in during the operations of the department and the next planning cycle.

### Public Service Regulations 2016

The Public Service Regulations, 2016 were brought into effect on 1 August 2016. The revision of the Public Service Regulations (PSR) began in 2008 after the enactment of the Public Service Amendment Act, 2007 which introduced substantial changes. The review process was suspended due to the process to enact the Public Administration Management Act, 2014 (PAM) which initially sought to repeal the Public Service Act, 1994 in its entirety. However, during the legislative process the PAM (promulgated in December 2014 but not yet in effect) repealed only three sections of the PSA necessitating the resurrection of the review of the Public Service Regulations. The PSR, 2016 are aligned with the PSA, 2014 as amended by the PS Amendment Act, 2007 to provide for : \*definitions and terminology consistent with the PSA; \*re-numbering of provisions to facilitate referencing of its provisions; \* periods to be determined for the prohibition on the re-employment of employees dismissed for misconduct; \*prescribed periods of probation; \* the summoning of witnesses to a disciplinary hearing; \* appointment and function of unpaid voluntary workers; \* the grading of posts and the position of employees not absorbed into upgraded posts; \* the creation of government components, specialised service delivery units and the establishment of advisory bodies. The PSR, 2016 further seek to: \* regulate the period for binding employees to continued employment after secondment; \* limit the awarding of higher salaries to employees to remove disparities;

\* amend the provisions relating to financial disclosures and the Code of Conduct; \* introduce anti-corruption mechanisms; \* align with the provisions of the amended Labour Relations and Employment Equity Acts; and \* revise the provisions relating to performance management.

### Gaming and Betting

As per the Premier's Minute No 2/2016, which is regard to the Appointment of members of the Executive Council and Assignment of powers, duties and functions to members of the Executive Council in terms of Section 132 (2) of the Constitution of the Republic of South Africa, 1996.

One of the power, duty and function retained by the Premier as head of the Executive Council is the following:

Any power, duty or function related to the functional areas:

- Casinos, racing, gambling and wagering excluding lotteries and sport pools

There has thus been a movement of the Gambling and Betting entity from the Provincial Treasury to KZN OTP.

This entity will now be overseen by Programme 2b.

## Overview of 2017/18 budget and MTEF estimates

### Expenditure estimates

#### Summary of payments and estimates by programme: Office of the Premier

R thousand	Audited Outcome			Main Appropriation	Adjusted Appropriation	Revised Estimate	Medium-term Estimates		
	2013/14	2014/15	2015/16	2016/17			2017/18	2018/19	2019/20
1. Administration	184 940	201 447	93 060	92 507	89 917	89 917	87 281	94 334	99 796
2. Institutional Development	271 760	268 914	335 875	273 866	297 876	297 876	354 275	366 133	382 005
3. Policy and Governance	310 281	294 891	299 529	292 271	302 525	302 090	300 570	326 670	340 767
<b>Total</b>	<b>766 981</b>	<b>765 252</b>	<b>728 464</b>	<b>658 644</b>	<b>690 318</b>	<b>689 883</b>	<b>742 125</b>	<b>787 137</b>	<b>822 568</b>
Unauth. Exp. (1st charge) not available for spending	(2 500)	(2 500)	(2 500)	(2 194)	(2 194)	(2 194)	-	-	-
<b>Baseline available for spending after 1st charge</b>	<b>764 481</b>	<b>762 752</b>	<b>725 964</b>	<b>656 450</b>	<b>688 124</b>	<b>687 689</b>	<b>742 125</b>	<b>787 137</b>	<b>822 568</b>

## Summary of payments and estimates by economic classification: Office of the Premier

R thousand	Audited Outcome			Main Appropriation	Adjusted Appropriation	Revised Estimate	Medium-term Estimates		
	2013/14	2014/15	2015/16	2016/17			2017/18	2018/19	2019/20
<b>Current payments</b>	<b>609 452</b>	<b>599 802</b>	<b>578 430</b>	<b>583 282</b>	<b>554 845</b>	<b>554 148</b>	<b>609 239</b>	<b>650 215</b>	<b>677 740</b>
Compensation of employees	216 824	209 438	233 392	275 611	264 438	263 831	291 999	308 007	317 828
Goods and services	392 628	390 364	345 038	307 671	290 407	290 317	317 240	342 208	359 912
Interest and rent on land	-	-	-	-	-	-	-	-	-
<b>Transfers and subsidies to:</b>	<b>113 504</b>	<b>130 985</b>	<b>113 969</b>	<b>56 488</b>	<b>102 630</b>	<b>102 892</b>	<b>117 893</b>	<b>121 923</b>	<b>129 226</b>
Provinces and municipalities	16	4 924	76	54	80	80	57	60	63
Departmental agencies and accounts	86 276	92 587	91 377	45 195	75 260	75 260	91 635	94 954	100 696
Higher education institutions	-	-	-	-	-	-	-	-	-
Foreign governments and international organisations	-	-	-	-	-	-	-	-	-
Public corporations and private enterprises	-	-	-	-	-	-	-	-	-
Non-profit institutions	-	4 226	-	-	27	27	-	-	-
Households	27 212	29 248	22 516	11 239	27 263	27 525	26 201	26 909	28 467
<b>Payments for capital assets</b>	<b>41 494</b>	<b>34 369</b>	<b>33 298</b>	<b>16 680</b>	<b>30 603</b>	<b>30 603</b>	<b>14 993</b>	<b>14 999</b>	<b>15 602</b>
Buildings and other fixed structures	24 272	10 049	2 271	1 937	9 937	11 233	2 034	2 152	2 276
Machinery and equipment	12 875	21 895	27 194	10 178	16 093	14 797	8 297	7 956	8 151
Heritage assets	4 347	2 425	3 682	4 500	4 508	4 508	4 594	4 819	5 099
Specialised military assets	-	-	-	-	-	-	-	-	-
Biological assets	-	-	-	-	-	-	-	-	-
Land and sub-soil assets	-	-	-	-	-	-	-	-	-
Software and other intangible assets	-	-	151	65	65	65	68	72	76
<b>Payments for financial assets</b>	<b>2 531</b>	<b>96</b>	<b>2 767</b>	<b>2 194</b>	<b>2 240</b>	<b>2 240</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total</b>	<b>766 981</b>	<b>765 252</b>	<b>728 464</b>	<b>658 644</b>	<b>690 318</b>	<b>689 883</b>	<b>742 125</b>	<b>787 137</b>	<b>822 568</b>
Unauth. Exp. (1st charge) not available for spending	(2 500)	(2 500)	(2 500)	(2 194)	(2 194)	(2 194)	-	-	-
<b>Baseline available for spending after 1st charge</b>	<b>764 481</b>	<b>762 752</b>	<b>725 964</b>	<b>656 450</b>	<b>688 124</b>	<b>687 689</b>	<b>742 125</b>	<b>787 137</b>	<b>822 568</b>

## Relating expenditure trends to Programmes

**Table 1.13 : Summary of payments and estimates by sub-programme: Administration**

R thousand	Audited Outcome			Main Appropriation	Adjusted Appropriation	Revised Estimate	Medium-term Estimates		
	2013/14	2014/15	2015/16	2016/17			2017/18	2018/19	2019/20
1. Premier Support	50 032	44 535	38 124	29 874	38 284	38 284	24 071	26 001	27 507
2. Executive Council Support	8 500	8 280	7 961	7 537	9 637	9 637	9 843	10 651	11 269
3. Director-General Support	20 569	17 235	13 424	12 954	10 054	10 054	14 142	15 194	16 076
4. Financial Management	105 839	131 397	33 551	42 142	31 942	31 942	39 225	42 488	44 944
<b>Total</b>	<b>184 940</b>	<b>201 447</b>	<b>93 060</b>	<b>92 507</b>	<b>89 917</b>	<b>89 917</b>	<b>87 281</b>	<b>94 334</b>	<b>99 796</b>

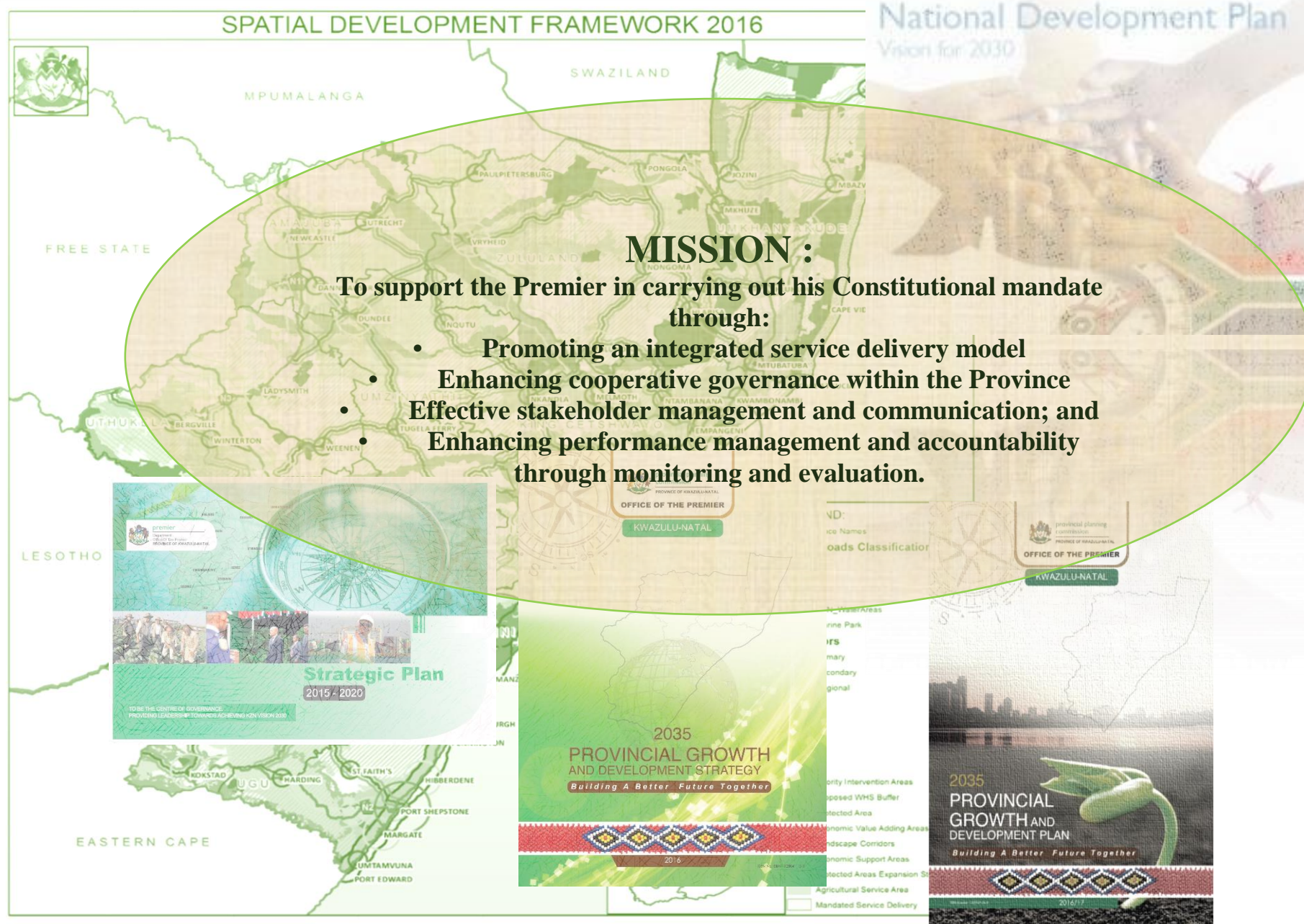
### Summary of payments and estimates by sub-programme: Institutional Development

R thousand	Audited Outcome			Main Appropriation	Adjusted Appropriation	Revised Estimate	Medium-term Estimates		
	2013/14	2014/15	2015/16	2016/17			2017/18	2018/19	2019/20
1. Strategic Human Resources	98 858	93 946	88 531	89 556	88 167	88 167	101 471	98 673	101 756
2. Information Communication Technology (ICT)	21 215	25 391	63 100	63 764	74 439	74 439	79 657	84 793	89 710
3. Legal Services	10 642	10 895	10 464	11 562	10 569	10 569	11 728	12 694	13 431
4. Communication Services	54 682	47 006	66 672	52 153	49 853	49 853	52 167	56 095	56 709
5. Special Programmes	32 187	32 542	58 407	41 025	39 268	39 268	46 137	49 921	52 818
6. Intergovernmental Relations	8 269	16 121	12 303	15 806	13 106	13 106	14 722	15 510	16 409
7. Gaming and Betting	45 907	43 013	36 398	-	22 474	22 474	48 393	48 447	51 172
<b>Total</b>	<b>271 760</b>	<b>268 914</b>	<b>335 875</b>	<b>273 866</b>	<b>297 876</b>	<b>297 876</b>	<b>354 275</b>	<b>366 133</b>	<b>382 005</b>

### Summary of payments and estimates by sub-programme: Policy and Governance

R thousand	Audited Outcome			Main Appropriation	Adjusted Appropriation	Revised Estimate	Medium-term Estimates		
	2013/14	2014/15	2015/16	2016/17			2017/18	2018/19	2019/20
1. Provincial Policy Management	47 060	27 382	34 153	64 160	43 814	43 814	50 579	58 221	68 817
2. Premier's Priority Programmes	139 504	116 667	141 382	119 798	128 280	128 280	132 428	142 087	138 255
3. Royal Household	67 896	54 496	59 717	48 863	74 473	74 038	58 884	63 795	67 499
4. Heritage	55 821	96 346	64 277	59 450	55 958	55 958	58 679	62 567	66 196
<b>Total</b>	<b>310 281</b>	<b>294 891</b>	<b>299 529</b>	<b>292 271</b>	<b>302 525</b>	<b>302 090</b>	<b>300 570</b>	<b>326 670</b>	<b>340 767</b>
Unauth. Exp. (1st charge) not available for spending	(2 500)	(2 500)	(2 500)	(2 194)	(2 194)	(2 194)	-	-	-
<b>Baseline available for spending after 1st charge</b>	<b>307 781</b>	<b>292 391</b>	<b>297 029</b>	<b>290 077</b>	<b>300 331</b>	<b>299 896</b>	<b>300 570</b>	<b>326 670</b>	<b>340 767</b>







## PART B: Programme and Subprogramme plans

**Note:** Achievement of the Goals and Strategic Objective at Provincial level is subject to buy-in from all stakeholders, including Members of the Executive and accounting officers, local government structures and traditional authorities. The Office of the Premier is limited by its constitutional mandate, noting that Provincial departments have some autonomy in terms of Schedules 4 and 5 of the Constitution, National and Provincial legislation. The oversight role is assigned to the Provincial Legislature. The Office of the Premier, therefore, does not have full jurisdiction to ensure the desired result are achieved, but aims to facilitate and monitor processes. The M-PAT, PGDP indicators and citizen satisfaction results, thus and in the context of the broader provincial targets, serve as a guide to monitor progress only as achievement is dependent on full commitment and delivery by provincial departments that account to the national sphere. Also, performance findings against this plan, starting with the APP for 2015/16, is retrospective, i.e. MPAT results and audit findings apply to the previous year, hence actual performance on targets are released a year after the fact. The implication of this is that the 2015/16 year results are only reflected in 2017 and so forth). The key deliverables to be achieved for the strategic objectives are identified in the tables as “Key Outputs”. These have been identified as key deliverables and are measured as per the technical descriptor and relevant measurement tools attached to this Annual Performance Plan. Please also note that the Strategic Objective Indicators are to be read in conjunction with the Strategic Objective Indicator Technical Descriptor in the 2015-2020 strategic Plan.

### 1. PROGRAMME 1: ADMINISTRATION

The objective of Programme 1 is to provide administrative support to the Premier, Executive Council and the Director – General in fulfilling their legislative and oversight function and in promoting good corporate governance. The programme consists of the following sub-programmes:

#### 1.1 Sub-Programme 1: Premier Support

The objective of this sub-programme is to provide technical, administrative and advisory support to the Premier in executing the constitutional mandate.

#### 1.2 Sub-Programme 2: Executive Council Support

The objective of this sub-programme is to render secretariat support services to the Executive Council, clusters and key provincial committees.

#### 1.3 Sub-Programme 3: Director-General Support

The objective of this sub-programme is to provide operational support to the Director-General in strategically managing the province. The Internal Control and Organisational Risk Management Directorate is part of this Sub-programme.

#### 1.4 Sub-Programme 4: Financial Management

The objective of this sub-programme is to provide financial management support and advisory services to the Premier and the Director- General in fulfilling their legislative and oversight functions and in promoting good corporate governance.

This sub - programme is responsible for presenting the main budget aggregates both to the Provincial Treasury and the Department, highlighting spending trends within the Medium Term Expenditure Framework (MTEF). The sub - programme is also responsible for implementing financial and accounting policies

and controls that are driven by strategic goals and objectives of the Department in order to formulate the budget. The *Chief Financial Officer* heads the financial management units and is responsible to ensure overall economic, effective and efficient application of government resources, internal control and compliance with all government financial and supply chain prescripts, and the Public Finance Management Act. The *Financial Accounting and Management Accounting Services* directorates ensure effective, efficient and transparent financial management support to the Department. These Directorates monitor expenditure, cash flows and ensures efficient revenue generation. These directorates ensure accurate reporting to the Provincial Treasury. The *Supply Chain Management* directorate ensures compliance with procurement, legislative requirements, policies, delegations and processes. The directorate is responsible for demand management, acquisition and logistics management and contract management.

## 1.5 Strategic Objective Targets and Indicators

Please note the following in the numbering system for the Strategic Objectives (SO): Programme Number#.SO# , thus 1.1. translates to Programme1, SO1). Strategic Objective Indicator numbered roman numeral, Programme Performance Indicator lower case alphabetical)										
1.Programme 1 : Administration										
1.1 Sub-Programme 1 : Premier Support; and Sub-Programme 2 : Executive Council Support										
Strategic Objective 1.1		Performance Measure (Strategic Objective Indicator)	Audited/Actual Performance			Estimated Performance 2016/17	Medium Term Targets			5 year Target
			2013/14	2014/15	2015/16		2017/18	2018/19	2019/20	
SO1.1	Effective and efficient support to the Premier in Executive Council	(i) Number of Executive Council meetings supported (Executive Council and Makgotla)	N/A	22	22	22	22	22	22	110
Key Outputs and Programme Performance Indicator										
Key Outputs		Programme Performance Indicators	Audited/Actual Performance			Estimated Performance 2016/17	Medium Term Targets			5 year Target
			2013/14	2014/15	2015/16		2017/18	2018/19	2019/20	
Effective and efficient Provincial Executive Council and key committees administrative support service		a) Number of Executive Council meeting decision matrices circulated within 10 working days of meeting	N/A	20	15	20	20	20	20	95
		b) Number of Executive Council decision matrix implementation progress reports submitted to the Executive Council	N/A	20	20	20	20	20	20	120
		c)Number of Executive Council Makgotla Decision matrices within 10 working days of meeting	N/A	2	2	2	2	2	2	10

Annual and Quarterly Targets							
SO1.1	Programme Performance Indicators	Reporting Period	Annual Target 2017/18	Quarterly Targets			
				Quarter 1	Quarter 2	Quarter 3	Quarter 4
	a) Number of Executive Council meeting decision matrices circulated within 10 working days of meeting	Quarterly	20	5	5	5	5
	b) Number of Executive Council decision matrix implementation progress reports submitted to the Executive Council	Quarterly	20	5	5	5	5
	c) Executive Council Makgotla decision matrices within 10 working days of meeting	Quarterly	2	0	1	0	1

Sub-Programme 3 : Director-General Support; and Sub-Programme 4 : Financial Management										
Strategic Objective 1.2		Performance Measure (Strategic Objective Indicator)	Audited/Actual Performance			Estimated Performance 2016/17	Medium Term Targets			5 year Target
			2013/14	2014/15	2015/16		2017/18	2018/19	2019/20	
SO1.2	Strategic Leadership in governance and accountability to ensure economic, effective, and efficient resource management	(i) MPAT score for OTP (Overall)	N/A	2	2.9	3	3	3	3	3
		(ii) Average Governance and Accountability MPAT Score for OTP (KPA 2)	N/A	2	3.2	3	3	3	3	3
		(iii) Annual audit findings	Unqualified	Unqualified Audit	Unqualified Audit	Unqualified Audit	Unqualified	Unqualified	Unqualified	Unqualified
Key Outputs Programme Performance Indicators										
Key Outputs		Programme Performance Indicators	Audited/Actual Performance			Estimated Performance 2016/17	Medium Term Targets			5 year Target
			2013/14	2014/15	2015/16		2017/18	2018/19	2019/20	
Strategic Management meeting resolutions		a) Number of EXCO meetings supported	N/A	24	All meetings held were supported (improvement required in evidence formation)	12	12	12	12	48
		b) Number of MANCO meetings supported	N/A	8	All meetings held were supported (improvement required in evidence formation)	8	8	8	8	32
Risk Management register		c) Approved risk management register	N/A	1 submitted in Q4 for the following year	1 submitted in Q4 for the following year	1	1	1	1	5
Internal control reports		d) Number of quarterly internal control management reports submitted to EXCO	N/A	N/A	44	4	4	4	4	60
Annual Audit Improvement Plan		e) Annual audit improvement plan on preceding years findings adopted by end of August	1	1	1	1	1	1	1	5
Financial Management Reports		f) Number of Financial management reports	12	12	12	12	12	12	12	60

Financial statements	g) Number of Financial Statements submitted in terms of prescripts	1 final, 3 interim	1 final, 3 interim	1 final, 3 interim	1 final, 3 interim	1 final, 3 interim	1 final, 3 interim	1 final, 3 interim	5 final, 15 interim
Annual Performance Report	h) Annual report on preceding year tabled by end of August	1	1	1	1	1	1	1	5
Procurement Plan	i) Procurement plan submitted in terms of prescripts	N/A	N/A	1	1	1	1	1	5
Departmental Assets register	j) Updated assets register	1	1	1	1	1	1	1	5

Annual and Quarterly Targets								
Programme Performance Indicators			Reporting Period	Annual Target 2017/18	Quarterly Targets			
					Quarter 1	Quarter 2	Quarter 3	Quarter 4
SO1.2	a)	Number of EXCO Meetings supported	Quarterly	12	3	3	3	3
	b)	Number of MANCO Meetings supported	Quarterly	8	2	2	2	2
	c)	Approved risk management register for 2017/18	Annually	1	0	0	0	1
	d)	Number of quarterly internal control management reports submitted to EXCO	Quarterly	4	1	1	1	1
	e)	Annual audit improvement plan on preceding years findings adopted by end of August	Annually	1	0	1	0	0
	f)	Number of Financial management reports, monthly IYM submitted to Treasury by the 15th of each month	Quarterly	12 IYM Reports	3	3	3	3
	g)	Number of Financial Statements submitted in terms of prescripts	Quarterly	4 / (1 Final AFS, 3 interim)	1 Final AFS for preceding year	1 interim AFS on previous quarter	1 interim AFS on previous quarter	1 interim AFS on previous quarter
	h)	Annual report on preceding year tabled by end of August	Annually	1	0	1	0	0
	i)	Procurement plan submitted in terms of prescripts for current year	Annually	1	1	0	0	0

## 1.6 Reconciling Performance Targets with Budget and MTEF

Table 1.13 : Summary of payments and estimates by sub-programme: Administration

R thousand	Audited Outcome			Main Appropriation	Adjusted Appropriation	Revised Estimate	Medium-term Estimates		
	2013/14	2014/15	2015/16	2016/17			2017/18	2018/19	2019/20
1. Premier Support	50 032	44 535	38 124	29 874	38 284	38 284	24 071	26 001	27 507
2. Executive Council Support	8 500	8 280	7 961	7 537	9 637	9 637	9 843	10 651	11 269
3. Director-General Support	20 569	17 235	13 424	12 954	10 054	10 054	14 142	15 194	16 076
4. Financial Management	105 839	131 397	33 551	42 142	31 942	31 942	39 225	42 488	44 944
<b>Total</b>	<b>184 940</b>	<b>201 447</b>	<b>93 060</b>	<b>92 507</b>	<b>89 917</b>	<b>89 917</b>	<b>87 281</b>	<b>94 334</b>	<b>99 796</b>

## **2. PROGRAMME 2 : INSTITUTIONAL DEVELOPMENT**

### **2.1 BRANCH: CORPORATE SERVICES**

The purpose of this programme is to coordinate the transformation of the public service and provide institutional development and support to the KwaZulu-Natal Provincial Government. It comprises of the following sub-programmes:

- Strategic Human Resources
- Information Technology

#### **2.1.1 Sub-Programme 1: Strategic Human Resources**

The purpose of the sub-programme is to facilitate, coordinate, monitor and promote Strategic Human Resource Management and Development Services within the Provincial Government and the Office of the Premier. The sub-programme includes the Human Resource Management and Human Resource Development (Provincial Public Service Training Academy) units, as well as providing the budget for Security Services.

#### **2.1.2 Sub-Programme 2: Information Technology**

The purpose of this sub-programme is to coordinate provincial Government Information and Communication Technology (ICT) in the Province and render internal ICT support and auxiliary services to the Office of the Premier.

### **2.2 BRANCH: INSTITUTIONAL DEVELOPMENT AND INTEGRITY MANAGEMENT**

This Branch also coordinates transformation and focusses on constitutional compliance, democracy support and sound integrity management and service delivery complaints handling. It comprises of the following sub-programmes:

- Legal Services
- Communication Services
- Special Programmes (Integrity Management and Democracy Support)
- Intergovernmental Relations

#### **2.2.1 Sub-Programme 3: Legal Services**

The role and responsibility of the Chief Directorate: State Law Advisory Services is to provide a comprehensive and professional internal legal support service to the Office of the Premier; and to provide a comprehensive, professional, inter-departmental, transversal state law advisory service to the respective provincial line function Departments protecting the interests of the entire Province. In pursuance of Strategic Goal 6 of the PGDP and Strategic Objective 6.4 thereof (*to promote participative, facilitative and accountable governance*), the Chief Directorate: State Law Advisory Services, strives to –

- (i) promote good governance and adherence to the principles of constitutionalism and the Rule of Law;

- (ii) ensure that constitutionally compliant Provincial Laws (Bills, Regulations and Proclamations) which reflect policy are drafted and certified;
- (iii) ensure a well-regulated legislative environment in the Province;
- (iv) establish the most appropriate legal framework for service delivery; and
- (v) establish the legal basis and authority for every structure, function and activity of the Provincial Government.

## **2.2.2 Sub-Programme 4: Communication Services**

The Communication Services Sub-Programme provides an integrated and coordinated government communication service within the Provincial Government and the Office of the Premier. It is responsible for the creation of a vibrant dialogue between the Office of the Premier and the community by promoting a citizenship with positive moral values and enhancing synergy with other Government Departments in service delivery.

## **2.2.3 Sub-Programme 5: Special Programmes**

The Programme supports two (2) units, namely, Integrity Management and Democracy Support Services. The purpose of the *Integrity Management* unit is to mitigate and eliminate incidence of unethical conduct by government officials with a view to improving good governance. This unit strives to inculcate the culture of high moral standards and integrity through the demonstration of best practice by all government officials. It supports MTSF Outcome 12, Sub-outcome 8: Improved mechanisms to promote ethical behaviour in the public service. The purpose of the *Democracy Support Services* unit is to ensure that government translates its constitutional, political and global commitments into measurable and meaningful programmes. It supports MTSF Outcome 14 Sub-Outcome 1: Actions 1 and 5 by establishing and monitoring forums and facilitating awareness campaigns; Sub-Outcome 2: Action 1, 3 and 6 by monitoring the employment demographics in the context of vulnerable groups and awareness campaigns; Sub-Outcome 4: Actions 20 and 24 by promoting active citizenry and leadership and creating forums for vulnerable groups.

## **2.2.4 Sub-Programme 6: Inter-Governmental Relations**

Purpose: To improve inter – and intra – governmental relations and promote effective cooperative governance through implementation of the IGR Act (1999). The unit coordinates with all departments to ensure effective delivery of all MTSF Outcomes. It contributes to MTSF Outcome 12, sub-outcome 7 to improve interdepartmental coordination. It also contributes towards MTSF Outcome 11 in terms of international relations.

## **2.2.5 Sub-Programme 7: Gaming and Betting**

The purpose of this directorate Unit is to provide professional line function and policy support to the MEC responsible for gaming and betting with respect to all matters related to gaming and betting, through monitoring of the gaming and betting industry and through monitoring of the public entity created to regulate the gaming and betting industry.



## 2.3 Strategic Objective Targets and Indicators

Please note the following in the numbering system for the Strategic Objectives (SO): Programme Number#.SO#, thus 1.1. translates to Programme1, SO1). Strategic Objective Indicator numbered roman numeral, Programme Performance Indicator lower case alphabetical)

## 2. Programme 2 : Institutional Development

### 2.1. Sub-Programme 1 : Strategic Human Resource Management ; Sub-Programme 2 : Information Technology : Strategic Objectives and Annual Targets

Strategic objectives			Audited/Actual Performance			Estimated Performance 2016/17	Medium Term Targets			5 year Target
			2013/14	2014/15	2015/16		2017/18	2018/19	2019/20	
SO2.1	Improved resource management support services	(i) Average MPAT Score for HR (KPA3) OTP	2	1 (MPAT 1.4)	2.3	3	3	3	3	3
		(ii) Provincial HRM Turnaround Strategy	New	Need Identified	Situational analysis by March	Draft document	Final document by December 2017	Annual strategy implementation and monitoring reports	Annual strategy implementation and monitoring reports	HRM Turnaround Strategy implemented, monitored and reviewed
		(iii) KZN Integrated Public Service HRD Strategy	New	New	Draft Completed	Draft Compiled	Consultation and approval	Implementation and monitoring	Implementation and monitoring	1 strategy and 4 implementation reports
		(iv) Number of HRD Fora engagements	New	8	11	11	11	11	11	55
		(v) Number of annual security risk monitoring coordination reports	New	New	Report submitted but attention needed to evidence and indicator	1	1	1	1	5
		(vi) Average MPAT Score for IT (KPA2) OTP	2	1 (MPAT 1.4)	4 (MPAT 1.5)	3 (MPAT 1.6)	3	3	3	3

Key Outputs and Programme Performance										
SO	Key outputs	Programme Performance Indicators	Audited/Actual Performance			Estimated Performance 2016/17	Medium Term Targets			5 year Target
			2013/14	2014/15	2015/16		2017/18	2018/19	2019/20	
SO2.1	Technical human resource management policy support services	a) Number of quarterly reports on technical support services provided to all HR units in the provincial government of KZN on policy matters.	Redefined indicator	4	4	4	4	4	4	20
	Qualified, competent and dedicated HR practitioners	b) Number of KZN Provincial Integrated Strategic Human Resource management forum meetings held	26	32	21	22	4	4	4	55
	HR Policy Compliance monitoring service	c) Number of Human Resource compliance reports	4	22	11	22	15	15	15	78
	Public Service training sessions	d) Number of training sessions	New	New	136	200	200	220	220	976
	HRD Council meetings	e) Number of KZN HRDC Council meetings	New	Establishment of Council and launch	3	3	3	3	3	15
	PSDF Forum meetings	f) Number of PSDF forum meetings	New	New	4	4	4	4	4	20
	PHRDF meetings	g) Number of PHRDF forum meetings	New	New	4	4	4	4	4	20
	Effective coordination of government resources protection	h) Number of Threat and Risk Assessment (TRA) verification monitoring coordination reports	New	New	0	4	4	4	4	16
		i) Number of quarterly Minimum Physical Security Standards (MPSS) monitoring coordination reports	New	New	2	4	4	4	4	18
	IT governance assessment reports	j) Number of 6 monthly provincial departments IT governance assessment coordination reports	New	New	2 IT projects progress reports	2	2	2	2	10
	Broadband implementation coordination reports	k) Number of Broadband strategy progress coordination reports	New	New	New	2	2	2	2	8

Annual and Quarterly Targets								
Programme Performance Indicators			Reporting Period	Annual Target 2017/18	Quarterly Targets			
					Quarter 1	Quarter 2	Quarter 3	Quarter 4
SO2.1	(a)	Number of quarterly reports on technical support services provided to all HR units in the provincial government of KZN on policy matters.	Quarterly	4	1	1	1	1
	(b)	Number of Strategic Human Resource forums meetings held	Quarterly	4	1	1	1	1
	(c)	Number of Human Resource compliance reports submitted	Quarterly	15	4	4	4	3
	(d)	Number of public service training sessions	Quarterly	200	35	65	65	35
	(e)	Number of HRDC Council meetings	Quarterly	3	1	0	1	1
	(f)	Number of PSDF forum meetings	Quarterly	4	1	1	1	1
	(g)	Number of PHRDF forum meetings	Quarterly	4	1	1	1	1
	(h)	Number of Threat and Risk Assessment (TRA) verification monitoring coordination reports	Quarterly	4 reports	1 report on 3 Departments	1 report on 3 Departments	1 report on 3 Departments	1 report on 3 Departments
	(i)	Number of quarterly Minimum Physical Security Standards (MPSS) monitoring coordination reports	Quarterly	4	1	1	1	1
	(j)	Number of 6 monthly provincial departments IT governance assessment coordination reports	6 monthly	2	0	1	0	1
(k)	Number of Broadband strategy progress coordination reports	6 monthly	2	1	0	1	0	

2.2 Sub-Programme 3 : Legal Services Strategic Objectives and Annual Targets										
Strategic Objective		Performance Measure (Strategic Objective Indicators)	Audited/Actual Performance			Estimated Performance 2016/17	Medium Term Targets			5 year Target
			2013/14	2014/15	2015/16		2017/18	2018/19	2019/20	
SO2.2	Appropriate and constitutionally compliant Provincial Legislation.	No order of constitutional inconsistency or invalidity is made by the courts i.r.o any Provincial Law.	0	0	1 (PDA)	0	0	0	0	0
Key Output and Programme Performance Indicator										
SO	Key Output	Programme Performance Indicator	Audited/Actual Performance			Estimated Performance 2016/17	Medium Term Targets			5 year Target
			2013/14	2014/15	2015/16		2017/18	2018/19	2019/20	
SO2.2	Appropriate and constitutionally compliant Provincial Legislation.	a) Number of Quarterly Reports on Provincial Legislative Programme submitted within 10 days of end of each Quarter.	4	4	4	4	4	4	4	20
Annual and Quarterly Targets										
Programme Performance Indicators			Reporting Period	Annual Target 2017/18	Quarterly Targets					
SO2.2	a)	Number of Quarterly Reports on Provincial Legislative Programme submitted within 10 days of end of each Quarter.	Quarterly	4	Quarter 1	Quarter 2	Quarter 3	Quarter 4		
					1	1	1	1		

2.3 Sub-Programme 4 : Communication Services Strategic Objectives and Annual Targets										
Strategic Objective		Performance Measure(Strategic Objective Indicator)	Audited/Actual Performance			Estimated Performance 2016/17	Medium Term Targets			5 year Target
			2013/14	2014/15	2015/16		2017/18	2018/19	2019/20	
SO2.3	Effective and efficient communication engagement	Updated Provincial Communication Strategy	N/A	N/A	Final strategy approved	Final strategy adopted	Annual strategy implementation and monitoring reports	Annual strategy implementation and monitoring reports	Annual strategy implementation and monitoring reports	Provincial Strategy implemented, monitored and reviewed
Key Output and Programme Performance Indicator										
SO	Key Outputs	Programme Performance Indicators	Audited/Actual Performance			Estimated Performance 2016/17	Medium Term Targets			5 year Target
			2013/14	2014/15	2015/16		2017/18	2018/19	2019/20	
SO2.3	Annual Departmental Communication Plan	a) Annual Communication Plan approved by EXCO by 30 April	N/A	New	0	1	1	1	1	5
		b) Number of articles on the PGDP published in the print media targeting external audiences	N/A	New	13	8	8	8	8	45
		c) Number of internal newsletters to OTP staff on developments in the department	N/A	New	2	4	2	2	2	12

Annual and Quarterly Targets								
Programme Performance Indicators			Reporting Period	Annual Target 2016/2017	Quarterly Targets			
					Quarter 1	Quarter 2	Quarter 3	Quarter 4
SO2.3	a) Annual Communication Plan approved by EXCO by 30 April		Annual	1	1	-	-	-
	b) Number of articles on the PGDP published in the print media targeting external audiences		Quarterly	8	2	2	2	2
	c) Number of internal newsletters to OTP staff on developments in the department		Quarterly	2			1	1

2.4 Sub-Programme 5 : Special Programmes - Integrity Management										
Strategic Objective		Performance Measure (Strategic Objective Indicator)	Audited/Actual Performance			Estimated Performance 2016/17	Medium Term Targets			5 year Target
			2013/14	2014/15	2015/16		2017/18	2018/19	2019/20	
SO2.4	Ethical Public Service with reduced incidents of fraud and corruption	MPAT Score on KPA 2 for Ethics for OTP	N/A	1	3	3	3	3	3	Maintain minimum level 3 for OTP
SO2.5	Mainstreaming a culture of human rights	Number of updated 5-year strategic plans for each target group: 1 x gender 1 x disability, 1 x children; and 1 x senior citizens	1 per group, 4 total	1 per group, 4 total	1 per group, 4 total	1 per group, 4 total	1 per group, 4 total	1 per group, 4 total	1 per group, 4 total	20 (4 updated annually for 5 years)
SO2.6	Ombudspersons Coordination	Annual Provincial Ombudsperson Intervention Coordination and Monitoring reports	N/A	1	0	1	1	1	1	4
Key Outputs and Programme Performance										
SO	Key Outputs	Programme Performance Indicators	Audited/Actual Performance			Estimated Performance 2016/17	Medium Term Targets			5 year Target
			2013/14	2014/15	2015/16		2017/18	2018/19	2019/20	
SO2.4	Ethics and Integrity Interventions	a) Integrity Leadership Conference (after every second year)	N/A	0	1	0	0	1	0	2
		b) Number of consolidated reports on the roll-out of the "I do right even when nobody is watching" campaign	4 Quarterly reports	4 Quarterly reports	4	4	4	4	4	20
		c) Number of Quarterly Service Delivery Complaints Resolution Reports	N/A	4	4	4	4	4	4	20
		d) Number of quarterly progress reports (National Anti-Corruption Hotline cases)	N/A	4	4	4	4	4	4	20
		e) Number of ethics workshops	N/A	4	4	4	4	4	4	20
	Progress reports on fraud and corruption cases	f) Number of Fraud and Corruption reports	Quarterly reports submitted to DG	4 reports submitted to DG	4	4	4	4	4	20
SO2.5	Annual Performance plans for each human rights target group	a) Number of annual performance business plans for human rights target groups (1 x gender ; 1 x disability, 1 x children; and 1 x senior citizens)	1 per group, 4 total	1 per group, 4 total	1 per group, 4 total	1 per group, 4 total	1 per group, 4 total	1 per group, 4 total	1 per group, 4 total	20 (1 per target group annually for 5 years)
	Consolidated human rights monitoring reports on functionality and interventions of forums; focal points and capacity building sessions	b) Number of consolidated human rights monitoring reports	New	2	2	2	2	2	2	10
	Human rights awareness sessions	c) Number of awareness campaigns on human rights coordinated	12	12	11	10	10	10	10	51
SO2.6	Ombudsperson Coordination	Number of OTP Ombudsperson reports	New	1	42	4	4	4	4	58

Annual and Quarterly Targets								
Programme Performance Indicators			Reporting Period	Annual Target 2017/18	Quarterly Targets			
					Quarter 1	Quarter 2	Quarter 3	Quarter 4
SO2.4	(a) Integrity Leadership Conferences (nil for 2017/18)		Annually	0	0	0	0	0
	(b) Number of consolidated reports on the roll-out of the “I do right even when nobody is watching” campaign		Quarterly	4	1	1	1	1
	(c) Number of Quarterly Intervention reports on the resolution of service delivery complaints received		Quarterly	4	1	1	1	1
	(d) (d) Number of quarterly progress reports (National Anti-Corruption Hotline cases)		Quarterly	4	1	1	1	1
	(e) Number of ethics workshops		Quarterly	4	1	1	1	1
	(f) Number of fraud and corruption reports		Quarterly	4	1	1	1	1
SO2.5	(a) Number of annual performance business plans for human rights target groups : 1 x gender ; 1 x disability; 1 x children; and 1 x senior citizens		Annually	4	1 Draft for each target group 4 plans	4 adopted	4 in implementation	4 in implementation
	(b) Number of consolidated human rights monitoring reports		6 monthly	2	1 (on previous year)	0	1 midyear review on current year	0
	(c) Number of awareness sessions on human rights coordinated		Quarterly	10	2	2	4	2
SO2.6	( a)Number of OTP Ombudsperson reports		Bi-annually	2	0	0	1	1

2.5 Sub-Programme 6 : Inter-Governmental Relations – Strategic Objectives and Annual Targets										
Strategic Objective		Performance Measure (Strategic Objective Indicator)	Audited/Actual Performance			Estimated Performance 2016/17	Medium Term Targets			5 year Target
			2013/14	2014/15	2015/16		2017/18	2018/19	2019/20	
SO2.7	Promote and strengthen inter-governmental relations and coordination in the province	(i) Number of PCF decision matrices	New	4	2	4	4	4	4	18
		(ii) PCF decision matrix implementation reports	New	2 PCF meetings held	2	4	4	4	4	18
Key Outputs and Performance										
SO	Key outputs	Programme Performance Indicators	Audited/Actual Performance			Estimated Performance 2016/17	Medium Term Targets			5 year Target
			2013/14	2014/15	2015/16		2017/18	2018/19	2019/20	
SO2.7	Technical Premiers forum meetings	a) Number of IGR Premier's Technical Coordinating forum decision matrixes	4	4	4	4	4	4	4	20
	COHOD Meetings	b) Number of COHOD Meeting decision matrixes	8	8	9	8	8	8	8	41
	IGR Provincial Forum	c) Number of IGR Provincial Forum meetings decision matrixes	New	4	5	4	4	4	4	21
	Twinning Agreements	d) Number of Twinning Agreement implementation reports	New	1 new, 1 Draft agreement	3	2	2	2	2	11



Annual and Quarterly Targets								
Programme Performance Indicators			Reporting Period	Annual Target 2017/18	Quarterly Targets			
					Quarter 1	Quarter 2	Quarter 3	Quarter 4
SO2.7	a)	Number of Premier's Technical Coordinating forum decision matrixes	Quarterly	4	1	1	1	1
	b)	Number of COHOD decision matrixes	Quarterly	8	2	2	2	2
	c)	Number of IGR Provincial Forum decision matrixes	Quarterly	4	1	1	1	1
	d)	Number of Twinning Agreement implementation reports	6 monthly	2	-	1	-	1

2.6 Sub Programme 7: Gaming and Betting – Strategic Objectives and Annual Targets										
Strategic objectives		Performance Measure (Strategic Objective Indicator)	Audited/Actual performance			Estimated performance 2016/17	Medium-term targets			5-Year Target
			2013/14	2014/15	2015/16		2017/18	2018/19	2019/20	
SO 2.8	(i) Enhance the Gaming and Betting Regulatory environment in KwaZulu-Natal	Amended KZN Gaming and Betting legislation implemented	The KwaZulu-Natal Gaming & Betting Amendment Bill, 2013 presented to Cabinet 7/08/2013.	Publication of legislation in Provincial Gazette.	Implementation	Implementation	Amended 2010 Gaming and Betting Act	Amended Gaming and Betting regulation of 2012	Review of amended 2010 Gaming and Betting Act and Gaming and Betting regulation of 2012	Act amended and implemented
Key Outputs and Performance										
SO	Key outputs	Programme Performance Indicators	Audited/Actual Performance			Estimated Performance 2016/17	Medium Term Targets		5 year Target	
			2013/14	2014/15	2015/16		2017/18	2018/19	2019/20	
SO 2.8	Functionality of the KZN Gaming and Betting Board	a) No of functionality assessment reports	New	New	New	New	2	4	4	10
	Assessment reports on Gaming Board Activities	b) Number of quarterly assessment reports on Gaming Board Activities	4	4	4	4	4	4	4	20

Annual and Quarterly Targets						
Performance Measure/ Indicator	Reporting Period	Annual Target 2014/2015	Quarterly Targets			
			Quarter 1	Quarter 2	Quarter 3	Quarter 4
Number of functionality assessment reports	Quarterly	Functionality matrix developed and piloted	Functionality matrix developed	Functionality Matrix piloted	1	1
Number of quarterly assessment reports on Gaming Board Activities	Quarterly	4	1	1	1	1

## 25. Reconciling Performance Targets with Budget and MTEF

**Table 1.16 : Summary of payments and estimates by sub-programme: Institutional Development**

R thousand	Audited Outcome			Main Appropriation	Adjusted Appropriation	Revised Estimate	Medium-term Estimates		
	2013/14	2014/15	2015/16	2016/17			2017/18	2018/19	2019/20
1. Strategic Human Resources	98 858	93 946	88 531	89 556	88 167	88 167	101 471	98 673	101 756
2. Information Communication Technology (ICT)	21 215	25 391	63 100	63 764	74 439	74 439	79 657	84 793	89 710
3. Legal Services	10 642	10 895	10 464	11 562	10 569	10 569	11 728	12 694	13 431
4. Communication Services	54 682	47 006	66 672	52 153	49 853	49 853	52 167	56 095	56 709
5. Special Programmes	32 187	32 542	58 407	41 025	39 268	39 268	46 137	49 921	52 818
6. Intergovernmental Relations	8 269	16 121	12 303	15 806	13 106	13 106	14 722	15 510	16 409
7. Gaming and Betting	45 907	43 013	36 398	-	22 474	22 474	48 393	48 447	51 172
<b>Total</b>	<b>271 760</b>	<b>268 914</b>	<b>335 875</b>	<b>273 866</b>	<b>297 876</b>	<b>297 876</b>	<b>354 275</b>	<b>366 133</b>	<b>382 005</b>

### **3. PROGRAMME 3: POLICY AND GOVERNANCE**

The purpose of this programme is to improve and facilitate the coordination and alignment of the transversal policies, strategies, short and long term plans and programmes for the Provincial Government. It comprises of the following sub-programmes:

#### **3.1 BRANCH: MACRO POLICY AND STRATEGIC MANAGEMENT (Sub-programme 1)**

##### **3.1.1 Sub-Programme 1: Provincial Policy Management**

The purpose of this sub-programme is to improve the Public Policy Management System, Planning, Research Coordination, and Monitoring & Evaluation Oversight.

#### **3.2 BRANCH: STAKEHOLDER COORDINATION (Sub-programmes 2, 3 and 4)**

##### **3.2.1 Sub-Programme 2: Premier's Priority Programmes**

The purpose of this sub-programme is to promote the culture of engagement, by coordinating stakeholder participation, youth development and priority programmes incorporating Veterans Support, HIV and AIDs, Operation Sukuma Sakhe and Inkululeko projects. It also includes the Poverty Eradication Master Plan coordination.

##### **3.2.2 Sub-Programme 3: King's Support and Royal Household**

The purpose of the Sub-Programme is to promote inclusive and synergistic governance by providing support services to his Majesty and the Royal Household. This function was transferred to the department in 2015 following the disestablishment of the former Department of Royal Household (Vote 10)

##### **3.2.3 Sub-Programme 4: Heritage**

The purpose of this Sub-Programme is to transform Heritage in KwaZulu-Natal by:-

- Coordinating the profiling of previously marginalized heritage resources in the province.
- Erecting monuments which represent the sentiments of people whose living heritage is embodied in the memorial.
- Conducting heritage related research.
- Developing relevant heritage policies and regulations and monitor the implementation of heritage prescripts.
- Providing effective oversight to the operations of a Provincial Heritage Authority.

### 3.3 Strategic Objective Targets and Indicators

PROGRAMME 3 : BRANCH MACRO POLICY AND STRATEGIC MANAGEMENT										
Sub-Programme 1 : Provincial Policy Management										
Strategic Objectives		Performance Measure (Strategic Objective Indicator)	Audited/Actual Performance			Estimated Performance 2016/17	Medium Term Targets			5-Year Target
			2013/14	2014/15	2015/16		2017/18	2018/19	2019/20	
SO3.1	Enhanced strategic management in KZN Provincial Government	(i) MPAT Score for OTP - KPA 1	4 on MPAT 1.3	3 on MPAT 1.4	3.5 on MPAT 1.5	3 on MPAT 1.6	3	3	3	Achieve and maintain at least a Level 3 Score on MPAT KPA 1 annually
		(ii) Updated Provincial Growth and Development Plan by December each year	1 Annual updated PGDP	1 Annual updated PGDP	1 Annual updated PGDP	1 Annual updated PGDP	1 Annual updated PGDP	1 Annual updated PGDP	1 Annual updated PGDP	Annual review of the PGDP (5 reviews over the 5 year period)
Key Outputs and Programme Performance Indicators										
SO	Key Outputs	Programme Performance Indicators	Audited/Actual Performance			Estimated Performance 2016/17	Medium Term Targets			5-Year Target
			2013/14	2014/15	2015/16		2017/18	2018/19	2019/20	
SO3.1	Policy audit reports	a) Number of policy audit reports	1	2	3	2	2	2	2	11
	Citizen Satisfaction Survey report	b) Citizen Satisfaction Survey report	Pilot survey completed	Analysis of pilot and feasibility	1 Citizen Satisfaction Survey Report	1 Citizen Satisfaction Survey Comparative analysis report	1 Citizen survey report	1 Citizen Satisfaction Survey Comparative analysis report	1 Citizen survey report	3 Citizen Satisfaction Survey reports and 2 Comparative analysis reports
	Consolidated planning alignment report	c) Consolidated Provincial strategic planning alignment reports.	New objective	1 Consolidated Assessment report submitted	1	1	1	1	1	5
	Functional PGDP Action Workgroups	d) Assessment reports on the functionality of PGDP Action Workgroups	New	2	2 matrix reports submitted to the Planning Commission	2	2	2	2	10

SO	Key Outputs	Programme Performance Indicators	Audited/Actual Performance			Estimated Performance 2016/17	Medium Term Targets			5-Year Target
			2013/14	2014/15	2015/16		2017/18	2018/19	2019/20	
SO3.1	Nerve Centre Reports	e) Number of quarterly monitoring reports on status of the Nerve Centre	Reviewed report of the MTSF Outcomes by October 2013	Indicator refined, 4 reports have been drawn from the system.	4	4	4	4	4	20
	Consolidated MPAT report	f) Number of 6 monthly Consolidated MPAT reports of Provincial Departments	14 Sector Departments MPAT improvement Plans monitored quarterly	4	2	2	2	2	2	10
	MTSF Outcomes report	g) Consolidated MTSF Outcomes progress report	New	4	2	1	1	1	1	6
	Consolidated PGDP action workgroup reports	h) Number of consolidated PGDP Reports	New	4	4	4	2	4	4	18
	Front Line Service Delivery reports	i) Number of Front Line Service Delivery reports (FLSD)	New	4	4	2	2	2	2	12
	QPR assessment reports	j) Number of QPR Assessment reports	N/A	New	42	4	4	4	4	58
	SDIP reports	k) Number of quarterly Service Delivery Improvement Plans (SDIP) implementation monitoring reports.	13 SDIPs finalised and submitted	1	3	4	4	4	4	19
	Batho Pele compliance reports	l) Number of quarterly reports on level of compliance with Batho Pele principles	Successful awarding of outstanding service delivery teams during the Premier's Service Excellence Awards	4	4	4	4	4	4	20

Annual and Quarterly Performance Targets							
Programme Performance Indicators		Reporting Period	Annual Targets 2017/18	Quarterly Targets			
				Quarter 1	Quarter 2	Quarter 3	Quarter 4
SO3.1	a) Number of policy audit reports	6-Monthly	2	0	1	0	1
	b) Citizen Satisfaction Survey findings report	Annual	1 Citizen Satisfaction Survey report	0	0	0	1 Citizen Satisfaction Survey report
	c) Consolidated Provincial strategic planning alignment reports.	Annual	1	0	0	1	0
	d) Assessment reports on the functionality of PGDP Action Workgroups	Annual	2	0	1	0	1
	e) Number of quarterly monitoring reports on status of the Nerve centre	Quarterly	4	1	1	1	1
	f) Number of Consolidated MPAT Improvement reports tabled at the Governance & Administrative Cluster	6 monthly	2	1 consolidated report (final results for previous cycle)	0	1 consolidated report (results for current cycle – moderated – pre appeal)	0
	g) Consolidated MTSF Outcomes progress report	Annually	1	1 review on previous year	0	0	0
	h) Number of consolidated PGDP Action Workgroup Reports	Quarterly	4	1	1	1	1
	i) Number of Front Line Service Delivery reports (FLSD)	6 monthly	2	0	1	0	1
	j) Number of QPR Assessment reports	Quarterly	4	1	1	1	1
	k) Number of quarterly Service Delivery Improvement Plans (SDIP) implementation reports.	Quarterly	4	1	1	1	1
	l) Number of quarterly reports on level of compliance with Batho Pele principles	Quarterly	4	1	1	1	1



PROGRAMME 3 : BRANCH : STAKEHOLDER COORDINATION										
Sub-Programme 2 : Premier's Priority Programmes										
Strategic Objective		Performance Measure (Strategic Objective Indicator)	Audited/Actual Performance			Estimated Performance 2016/17	Medium Term Targets			5 year Target
			2013/14	2014/15	2015/16		2017/18	2018/19	2019/20	
SO3.2	Effective and efficient stakeholder engagement and empowerment	(i) Number of consolidated annual review and impact reports of stakeholder engagements	N/A	Quarterly reports on priority programmes and special projects OSS, strategic partnerships, community outreach, MRM coordination reports, forums and engagements	0	4	4	4	4	20
		(ii) Number of updated annual business plans on youth development programmes	Strategy drafted	Youth strategy draft refined and programme implemented	0	1	1	1	1	5
		(iii) Number of annual review and impact reports of youth development and empowerment programmes	Strategy drafted	Youth strategy draft refined and programme drafted	0	1	1	1	1	5
SO 3.3.1	Priority Programmes Coordination	(i) Number of consolidated annual priority programmes coordination	New	Quarterly reports on priority programmes and special projects	1	1	1	1	1	5
SO 3.3.2	Effective and Efficient implementation of PEMP	(i) Progress reports in the implementation of all 4 phases of the Poverty Eradication Master Plan (PEMP)	N/A	Concept done by DEDTEA	Progress Report on implementation of Phase 1 and 2 of the PEMP	Progress report on implementation of Phase 3	Progress report on Planning for Phase 4	Progress report on PEMP implementation of phases 1 to 3, and progress towards implementation of Phase 4	5 progress reports completed on Phase implementation.	

Sub-Programme 2 : Premier's Priority Programmes										
SO	Key Outputs	Programme Performance Indicators	Audited/Actual Performance			Estimated Performance 2016/17	Medium Term Targets			5 year Target
			2013/14	2014/15	2015/16		2017/18	2018/19	2019/20	
SO3.2	Strategic partnership forums	a) Number of strategic partnership forum meetings with each sector 1 x NGO 1 x Business 1 x Traditional Authority 1 x Religious sector	N/A	1	12 (3 per sector)	4	4	4	4	28
	PGDP capacity workshops with strategic partnerships	b) Number of workshops of stakeholders on PGDP Vision 2035	N/A	1	4	4	4	4	4	20
	Co-ordination of the implementation of MRM	c) Number of MRM coordination reports	N/A	4	3	4	4	4	4	19
	Coordination of Izimbizo	d) Number of Izimbizo coordination reports	N/A	New	New	New	4	4	4	12
	Youth Projects coordination	e) Number of coordination reports on projects for youth	N/A	4	1	4	4	4	4	17
	Youth forum coordination reports	f) Number of quarterly monitoring reports on youth forums	N/A	4	0	4	4	4	4	16
SO 3.3.1	Priority Programmes Coordination	a) Consolidated multi-sectorial intervention monitoring and coordination report on HIV and Aids	1 annual report	1 annual report	1 annual report	1 annual report	1 annual report	1 annual report	1 annual report	5
			4 quarterly reports	4 quarterly reports	4 quarterly reports	4 quarterly reports	4 quarterly reports	4 quarterly reports	4 quarterly reports	20
		b) Number of quarterly Veteran support services coordination reports	New	4	3	4	4	4	4	19
		c) Number of quarterly coordination reports to Premier on priority projects	New	4	2	4	4	4	4	18
		d) Number of quarterly OSS Provincial coordination and monitoring reports	N/A	4	3	4	4	4	4	19
SO 3.3.2	Effective and Efficient co-ordination of Poverty Eradication Master Plan (PEMP)	a) Number of quarterly coordination reports on progress with PEMP implementation	New	Conceptualizations of PEMP within DEDT	1	1	4	4	4	14

Programme Performance Indicators		Reporting Period	Annual Target 2017/18	Quarterly Targets			
				Quarter 1	Quarter 2	Quarter 3	Quarter 4
SO3.2	a) Number of strategic partnership forum meetings with each sector 1 x NGO 1 x Business, Labour and Academics 1 x Traditional Leadership 1 x Religious sector	Quarterly	4 Meetings, 1 sector per year	1	1	1	1
	b) No. Workshops of stakeholders on PGDS/P Vision 2035	Quarterly	4	1	1	1	1
	c) Number of MRM coordination reports	Quarterly	4	1	1	1	1
	d) Number of Izimbizo co-ordination reports	Quarterly	4	1	1	1	1
	e) Number of coordination reports on projects for youth	Quarterly	4	1	1	1	1
	f) Number of quarterly monitoring reports on youth forums establishment and supported	Quarterly	4	1	1	1	1
SO 3.3.1	a) Consolidated multi-sectorial intervention monitoring and coordination report on HIV and Aids	Annual	1 annual report	1 annual report	0	0	0
		Quarterly	4 quarterly reports	1	1	1	1
	b) Number quarterly Veteran support services coordination reports	Quarterly	4	1	1	1	1
	c) Number of quarterly coordination reports to Premier on special projects	Quarterly	4	1	1	1	1
	d) Number of quarterly OSS provincial coordination and monitoring reports	Quarterly	4	1	1	1	1
SO 3.3.2	a) Number of quarterly coordination reports to Premier on progress with PEMP implementation	Quarterly	4	1	1	1	1

Sub-Programme 3: King's Support and Royal Household										
Strategic Objective		Performance Measure (Strategic Objective Indicator)	Audited/Actual Performance			Estimated Performance 2016/17	Medium Term Targets			5 year Target
			2013/14	2014/15	2015/16		2017/18	2018/19	2019/20	
SO3.4	Effective and efficient support to His Majesty and the Royal Household	(i) Annual plan on support services to the Zulu Monarch	APP's and Strategic Plan for former vote 10	APP's and Strategic Plan for former vote 10	0	1	1	1	1	4
		(ii) Annual monitoring reports on the Royal Household Trust	New	New	0	1	1	1	1	4

Key Outputs and Performance Indicators										
SO	Key Outputs	Programme Performance Indicators	Audited/Actual Performance			Estimated Performance 2016/17	Medium Term Targets			5 year Target
			2013/14	2014/15	2015/16		2017/18	2018/19	2019/20	
SO3.4	Service Reports	a) Quarterly reports on support services provided to His Majesty and Royal Household	New	New	New	4	4	4	4	16
	Royal Household Trust (RHHT) quarterly monitoring reports	b) Number of RHHT quarterly monitoring reports	New	New	4	4	4	4	4	20
	RHHT Annual Performance Plan Assessment report	c) RHHT Annual Performance Plan assessment report	New	New	1	1	1	1	1	5
Annual and Quarterly target0										
Programme Performance Indicators			Reporting period	Annual Target 2017/18	Quarterly Targets					
					Quarter 1	Quarter 2	Quarter 3	Quarter 4		
SO3.4	a)	Quarterly reports on support services provided to His Majesty and Royal Household	Quarterly	4	1	1	1	1		
	b)	Number of RHHT quarterly monitoring reports	Quarterly	4	1	1	1	1		
	c)	RHHT Annual Performance Plan assessment report	Annual	1	1	0	0	0		

Sub-Programme 4: Heritage										
Strategic Objective		Performance Measure (Strategic Objective Indicator)	Audited/Actual Performance			Estimated Performance 2016/17	Medium Term Targets			5 year Target
			2013/14	2014/15	2015/16		2017/18	2018/19	2019/20	
SO3.5	Community engagement and awareness and protection of heritage resources	(i) Number of heritage awareness engagements coordinated	22 events	12 heritage events will be profiled, 2 District Coordination forum engagements	14	8	8	8	8	46
		(ii) Number of new heritage memory infrastructure symbols	34	10	27	8	8	8	8	59
		(iii) Annual consolidated Amafa Council monitoring and review reports	4 quarterly reports	1 Annual report	1	1	1	1	1	5
Key Outputs and Performance Indicators										
SO	Key Outputs	Programme Performance Indicators	Audited/Actual Performance			Estimated Performance 2016/17	Medium Term Targets			5 year Target
			2013/14	2014/15	2015/16		2017/18	2018/19	2019/20	
SO3.5	Heritage Awareness	a) Number of community heritage awareness campaigns	22 events including profiling	3 events including profiling	9	8	8	8	8	41
		b) Heritage Research agenda developed for the OTP	Annually updated OTP research agenda	0	0	0	1	1	1	3
	Heritage memory infrastructure developed	c) Number of monuments or memorials erected	3	34	9	8	8	8	8	41
		d) Number of Heritage markers	32	9	18	6	6	6	6	42
	Monitoring reports on Amafa Council performance.	e) Number of Amafa monitoring reports	4	0	0	4	4	4	4	16
	AMAFA Annual Performance Plan Assessment	f) AMAFA Annual Performance Plan assessment report	New	New	1	1	1	1	1	5

Annual and Quarterly targets							
Programme Performance Indicators		Reporting period	Annual Target 2017/18	Quarterly Targets			
				Quarter 1	Quarter 2	Quarter 3	Quarter 4
SO3.5	a) Number of community heritage awareness campaign reports	Quarterly	8	2	2	2	2
	b) Annually updated Heritage research agenda for the OTP	Annually	1	0	0	1	0
	c) Number of monuments or memorials erected	Quarterly	8	2	2	2	2
	d) Number of heritage markers	Quarterly	6	1	2	2	1
	e) Number of Amafa monitoring reports	Quarterly	4	1	1	1	1
	f) AMAFA Annual Performance Plan assessment report	Annually	1	1	0	0	0

## Reconciling Performance Targets with Budget and MTEF

**Table 1.19 : Summary of payments and estimates by sub-programme: Policy and Governance**

R thousand	Audited Outcome			Main Appropriation	Adjusted Appropriation	Revised Estimate	Medium-term Estimates		
	2013/14	2014/15	2015/16	2016/17			2017/18	2018/19	2019/20
1. Provincial Policy Management	47 060	27 382	34 153	64 160	43 814	43 814	50 579	58 221	68 817
2. Premier's Priority Programmes	139 504	116 667	141 382	119 798	128 280	128 280	132 428	142 087	138 255
3. Royal Household	67 896	54 496	59 717	48 863	74 473	74 038	58 884	63 795	67 499
4. Heritage	55 821	96 346	64 277	59 450	55 958	55 958	58 679	62 567	66 196
<b>Total</b>	<b>310 281</b>	<b>294 891</b>	<b>299 529</b>	<b>292 271</b>	<b>302 525</b>	<b>302 090</b>	<b>300 570</b>	<b>326 670</b>	<b>340 767</b>
Unauth. Exp. (1st charge) not available for spending	(2 500)	(2 500)	(2 500)	(2 194)	(2 194)	(2 194)	-	-	-
<b>Baseline available for spending after 1st charge</b>	<b>307 781</b>	<b>292 391</b>	<b>297 029</b>	<b>290 077</b>	<b>300 331</b>	<b>299 896</b>	<b>300 570</b>	<b>326 670</b>	<b>340 767</b>



4. PART C: Links to other Plans – Maintaining a line of sight



#### 4. PART C: Links to other Plans

##### 4.1 Alignment of Strategic Objectives, MTSF and PGDP

###### 1. Links to the Long-term Infrastructure and other Plans: ALIGNMENT OF STRATEGIC OBJECTIVES TO THE PGDP AND MTSF

STRATEGIC OBJECTIVE	PGDP	MTSF
1.1. Effective and efficient support to the Premier in Executive Council	6.1 Strengthen Policy, Strategy Coordination and IGR 6.4 Promote participative, facilitative and accountable governance	12 Sub-Outcome 1: A stable political-administrative interface
1.2 Strategic leadership in governance and accountability to ensure economic, effective, and efficient resource management	6.1 Strengthen Policy, Strategy Coordination and IGR 6.2 6.2.6 Percentage of provincial departments & entities with clean audits 6.2 6.2.7 Percentage of provincial departments achieving Level 3 within 50% of the Management Performance Tool (MPAT) standards for each cycle 6.3 a: Provincial Operation Clean Audit 6.4 Promote participative, facilitative and accountable governance	12 Sub-Outcome 1: A stable political-administrative interface 12 Sub-outcome 4: Efficient and effective management and operations systems 12 Sub-outcome 5 : Procurement systems that deliver value for money  12 Sub-outcome 6: Increased responsiveness of public servants and accountability to citizens
STRATEGIC OBJECTIVE	PGDP	MTSF
2.1 Improved Resource Management support services	6.2 e: Enhance organisational capacity to deliver services  6.2 a. Monitor the implementation of an integrated public sector HRD and professional support programme 2.2 Support skills alignment to economic growth (KZN HRD Strategy focus) 4.4 Development of ICT	12 Sub-Outcome 2: A public service that is a career of choice, <i>Action 4 , Build capacity through learning and development interventions; Action 5, Develop mechanisms to help departments strengthen their internal HR capacity; and Action 6, Support the appointment of youth into learnership, internship and artisan programmes.</i> 12 Sub-outcome 2: A public service that is a career of choice  12 Sub-outcome 3: Efficient and effective management and operations systems 5 Sub-Outcome 1: A credible institutional mechanism for labour market and skills planning 5 Sub-Outcome 2: Increase access and success in programmes leading to intermediate and high level learning 5 Sub-Outcome 3: Increase access to high-level occupationally directed programmes in needed areas 5 Sub-Outcome 4: Increase access to occupationally-directed programmes in needed areas and thereby expand the availability of intermediate level skills with a special focus on artisan skills 3 Sub-Outcome 4: Secure cyber space
2.2 Appropriate and Constitutionally compliant Provincial Legislation	6.1 Strengthen Policy, Strategy Coordination and IGR	14 Sub-outcome 1: Fostering constitutional values

STRATEGIC OBJECTIVE	PGDP	MTSF
2.3 Effective and efficient communication engagement	6.4 e. Facilitate Public participation, Communication and Stakeholder engagement strategy and implementation 6.4 Promote participative, facilitative and accountable governance 6.2 e: Enhance organisational capacity to deliver services	13 Sub-Outcome 3: Strengthened community development interventions(3) Action 6, Marketing and Promoting Thusong Service Centres (4) Action 4, Capacitate community structures to address local problems
2.4 Ethical Public service with reduced incidents of fraud and corruption	6.3 6.3.2 Number of government officials convicted for corruption or offences related to corruption 6.3 b: Implement pro-active integrity management programmes 6.3 d: Improve and report on the monitoring of resolution of corruption related matters 6.4 e: Enhance organisational capacity to deliver services	3 Sub-outcome 7: Corruption in the public and private sectors reduced 12 Sub-outcome 5: Increased responsiveness of public servants and accountability to citizens 12 Sub-outcome 7: Improved mechanisms to promote ethical behaviour in the public service
2.5 Mainstreaming a culture of human rights	6.4 6.4.3.1 Increase in percentage of women, youth and people with disabilities within the public and private sphere 6.4 f. Establish forums for women and disabled at provincial, municipal and ward level 6.1 Strengthen Policy, Strategy Coordination and IGR	14 Sub-outcome 1: Fostering constitutional values 14 Sub-outcome 2: Equal opportunities, inclusion and redress 14 Sub-outcome 4: Active citizenry and leadership
2.6 Ombudspersons coordination	6.1 Strengthen Policy, Strategy Coordination and IGR	12 Sub-outcome 5: Increased responsiveness of public servants and accountability to citizens
2.7 Promote and strengthen the intergovernmental relations and coordination in the province	6.1 b. Single window of co-ordination between the Provincial Government, Municipalities and non-governmental forums 6.4 e: Enhanced inter- and intra-governmental, and international relations strategy	12 Sub-outcome : Improved inter-departmental coordination and institutionalisation of long-term planning 11 Outcome 11: Create a better South Africa, contribute to a better and safer Africa in a better world 9 Sub-Outcome 2: Intergovernmental and democratic governance arrangements for a functional system of cooperative governance and participatory democracy
2.8 Enhance the Gaming and Betting Regulatory environment in KwaZulu-Natal	6.1 Strengthen Policy, Strategy Coordination and IGR	12 Development Orientated Pubic Service (indirectly through improved governance)

STRATEGIC OBJECTIVE	PGDP	MTSF
3.1 Enhanced strategic management in KZN Provincial Government	<p>G6 Apex indicator - Improvement in the level of client satisfaction</p> <p>6.1 Strengthen Policy, Strategy Coordination and IGR</p> <p>6.1 d Extended citizen satisfaction survey</p> <p>6.2 e: Enhance organisational capacity to deliver services</p> <p>6.4 Promote participative, facilitative and accountable governance</p> <p>6.4 e. Facilitate Public participation, Communication and Stakeholder engagement strategy and implementation</p>	<p>13 Sub-outcome 5: Optimal systems to strengthen coordination, integration, planning, monitoring and evaluation of social protection services</p> <p>12 Sub-outcome 3: Efficient and effective management and operations systems</p> <p>12 Sub-outcome 5: Increased responsiveness of public servants and accountability to citizens</p> <p>12 Sub-outcome 6: Improved inter-departmental coordination and institutionalisation of long-term planning</p> <p>9 Sub-Outcome 1: Members of society have sustainable and reliable access to basic services, action 4 - Co-ordinate sector department commitments within the Municipal Support, Monitoring and Intervention Plans (SMIPs) and the implementation of negotiated integrated support to municipalities through SMIPs.</p> <p>9 Sub-Outcome 2: Intergovernmental and democratic governance arrangements for a functional system of cooperative governance and participatory democracy strengthened , Action 1 : Enhance the strategic performance of intergovernmental structures for improved inter-sphere alignment and coordination</p>
3.2 Effective and efficient stakeholder engagement and empowerment	<p>1.4 Promote SMME and entrepreneurial development</p> <p>2.3 Enhance Youth Skills Development and Life-Long Learning</p> <p>6.4 Promote participative, facilitative and accountable governance</p> <p>6.4 6.4.2 Increase in representation and participation of non-governmental stakeholders in the PGDP Action Workgroups</p>	<p>14 Sub-outcome 1: Fostering constitutional values</p> <p>14 Sub-outcome 2: Equal opportunities, inclusion and redress</p> <p>14 Sub-outcome 3: Promoting social cohesion across society through increased interaction across race and class</p> <p>14 Sub-outcome 4: Active citizenry and leadership</p>
STRATEGIC OBJECTIVE	PGDP	MTSF
3.2 Effective and efficient stakeholder engagement and empowerment	<p>6.4 6.4.3.1 Increase in percentage of women, youth and people with disabilities within the public and private sphere</p> <p>6.4 6.4.4 Percentage of high PGDP intervention areas (as per the PGDP Priority Interventions Areas Map) with functional OSS war rooms)</p> <p>6.4 d. Facilitate Functional OSS War Rooms</p> <p>6.4 e. Facilitate Public participation, Communication and Stakeholder engagement strategy and implementation</p>	<p>14 Sub-outcome 5: Social Compacts</p> <p>13 Sub-Outcome 3: Strengthened community development interventions</p> <p>13 Sub-outcome 4: Deepening social assistance and expanding access to social security</p> <p>13 Sub-outcome 5: Optimal systems to strengthen coordination, integration, planning, monitoring and evaluation of social protection services</p> <p>5 Sub-Outcome 1: A credible institutional mechanism for labour market and skills planning</p>

		<ul style="list-style-type: none"> <li>5 Sub-Outcome 2: Increase access and success in programmes leading to intermediate and high level learning</li> <li>5 Sub-Outcome 3: Increase access to high-level occupationally directed programmes in needed areas</li> <li>5 Sub-Outcome 4: Increase access to occupationally-directed programmes in needed areas and thereby expand the availability of intermediate level skills with a special focus on artisan skills</li> <li>12 Sub-Outcome 2: A public service that is a career of choice, Action 6, Support the appointment of youth into learnership, internship and artisan programmes,</li> </ul>
STRATEGIC OBJECTIVE	PGDP	MTSF
3.3. Priority Programmes Coordination 1	<p>6.1 Strengthen Policy, Strategy Coordination and IGR</p> <p>3.2 Enhance health of communities and citizens</p>	<ul style="list-style-type: none"> <li>4 Sub-outcome 6: Investment in research, development and innovation supports inclusive growth by enhancing productivity of existing and emerging enterprises and improving the living conditions of the poor.</li> <li>9 Sub-Outcome 1: Members of society have sustainable and reliable access to basic services, action 4 - Co-ordinate sector department commitments within the Municipal Support, Monitoring and Intervention Plans (SMIPs) and the implementation of negotiated integrated support to municipalities through SMIPs.</li> <li>9 Sub-Outcome 2: Intergovernmental and democratic governance arrangements for a functional system of cooperative governance and participatory democracy strengthened , Action 1 : Enhance the strategic performance of intergovernmental structures for improved inter-sphere alignment and coordination</li> <li>12 Sub-outcome 6: Increased responsiveness of public servants and accountability to citizens</li> <li>12 Sub-outcome 6: Improved inter-departmental coordination and institutionalisation of long-term planning</li> </ul>
3.3. Effective and Efficient 2 implementation of PEMP	<p>3.1 Poverty eradication and social welfare</p> <p>3.2 Enhance health of communities and citizens</p>	<ul style="list-style-type: none"> <li>4 Sub Outcome 1: The productive sectors account for a growing share of production and employment</li> <li>4 Sub Outcome 3- Spatial imbalances in economic opportunities are address through public employment schemes to provide relief for unemployed and build community solidarity and agency</li> <li>13 Sub-Outcome 3: Strengthened community development interventions</li> <li>2 Sub-outcome 1: Universal health coverage progressively achieved through implementation of National Health Insurance (NHI)</li> <li>Sub-Outcome 2: Improved quality of health care</li> </ul>

	6.1 Strengthen Policy, Strategy Coordination and IGR	<p>9 Sub-Outcome 1: Members of society have sustainable and reliable access to basic services, action 4 - Co-ordinate sector department commitments within the Municipal Support, Monitoring and Intervention Plans (SMIPs) and the implementation of negotiated integrated support to municipalities through SMIPs.</p> <p>9 Sub-Outcome 2: Intergovernmental and democratic governance arrangements for a functional system of cooperative governance and participatory democracy strengthened , Action 1 : Enhance the strategic performance of intergovernmental structures for improved inter-sphere alignment and coordination</p> <p>12 Sub-outcome 5: Increased responsiveness of public servants and accountability to citizens</p> <p>12 Sub-outcome 6: Improved inter-departmental coordination and institutionalisation of long-term planning</p>
3.4 Effective and efficient support to His Majesty and the Royal Household	6.4 Promote participative, facilitative and accountable governance	<p>12 Sub-outcome 6: Improved inter-departmental coordination and institutionalisation of long-term planning</p> <p>14 Sub-outcome 1: Fostering constitutional values</p>
3.5 Community engagement and awareness and protection of heritage resources	<p>6.1 Strengthen Policy, Strategy Coordination and IGR</p> <p>6.4 Promote participative, facilitative and accountable governance</p>	<p>14 Sub-outcome 1: Fostering constitutional values</p> <p>14 Sub-outcome 2: Equal opportunities, inclusion and redress</p> <p>14 Sub-outcome 3: Promoting social cohesion across society through increased interaction across race and class</p> <p>14 Sub-outcome 4: Active citizenry and leadership</p> <p>14 Sub-outcome 5: Social Compacts</p>

#### 4.2 Interdepartmental linkages

As the Centre of Government for the Province of KwaZulu-Natal, the Office of the Premier has a coordination role and plays this role with respect to all other Provincial Departments. The relationship with National Departments is maintained through inter-governmental processes.

In addition the Provincial Policy Management Sub-programme has direct linkages with all Departments in the areas of training and development programmes, coordination of policy, relevant data and information, alignment of Departmental strategic plans with the PGDP and evaluation of the impact of the Provincial development programmes including HIV and AIDs programmes.

#### 4.3 Local government linkages

In terms of the priorities of the Provincial Policy Management sub-programme, relations with all district municipalities will be strengthened in the process of aligning the IDPs with the PGDP.



## 4.4 Public entities

The Office of the Premier exercises control over the following entities:

### 4.4.1 Amafa AkwaZulu-Natali

Amafa AkwaZulu-Natali is a public entity established in terms of the KwaZulu-Natal Heritage Act, 1997. The entity's main objective is to conserve, manage and promote awareness of the Province's cultural assets and resources. It is responsible for administering heritage conservation on behalf of the provincial government. Its main objective is to promote awareness of the significance and value of cultural heritage resources, whilst ensuring that heritage management is integrated into economic, social and environmental activities in KZN. The entity, thus, supports the Office of the Premier in the execution of its Strategic Objective 3.5, *"Community engagement and awareness and protection of heritage resources"*. The entity will support the Department in delivering on the strategic objective through its initiatives relating to the *"Protection, enhancement and development of our provincial heritage assets and resources for perpetuity of use"* and *"Management, conservation and curation of all collection items in terms of the legislative and policy prescripts"*.

The Office of the Premier, thus, also has a responsibility of monitoring the business plans of the entity through the Heritage Chief Directorate.

An estimated R34,977,000 has been reserved for transfer payment to the Trust from the Office of Premier, Programme 3, Sub-Programme 4. The estimated MTEF allocation is as follows:

**Table 1.9 : Summary of departmental transfers to public entities**

R thousand	Audited Outcome			Main Appropriation	Adjusted Appropriation	Revised Estimate	Medium-term Estimates		
	2013/14	2014/15	2015/16	2016/17			2017/18	2018/19	2019/20
Amafa aKwaZulu-Natali	29 095	35 149	34 977	30 028	33 028	33 028	32 263	33 989	35 960
KwaZulu-Natal Gaming and Betting Board	41 881	39 276	32 398	-	19 255	19 255	42 871	42 925	45 650
Royal Household Trust	15 300	18 162	24 002	15 167	22 977	22 977	16 501	18 040	19 086
<b>Total</b>	<b>86 276</b>	<b>92 587</b>	<b>91 377</b>	<b>45 195</b>	<b>75 260</b>	<b>75 260</b>	<b>91 635</b>	<b>94 954</b>	<b>100 696</b>

### 4.4.2. Royal Household Trust

The Royal Household Trust is a juristic person established through the Royal Household Trust Act (Act 2 of 2007). The Trust is further described as a Provincial entity subject to the provisions of the Public Finance Management Act (Act 1 of 1999).

The President has dissolved the Department of the Royal Household by proclamation on 12 December 2014. The former Department for the Royal Household (Vote 10) has been incorporated in the Office of the Premier, and forms part of the Stakeholder Management Branch under Programme 3. Programme 1 and aspects of Programme 2 of the former Department of the Royal Household have been incorporated into the plan of the Office of the Premier. The Royal Household Trust, a public entity of the former department, now also becomes a public entity of the Office of the Premier. The Trust is registered as a KwaZulu-Natal Schedule 3C Public Entity in terms of the Public Finance and Management Act. The household activities that the Trust has taken over relate to administration, maintenance of all palaces and farming activities of the King. In addition, the Trust is responsible to provide for the personal needs of the Queens and their children including education. The Office of the Premier has adopted the strategic objective 3.4, *"Effective and efficient support to His Majesty and the Royal Household"...* *"To support His Majesty and the Royal Household in fulfilling his statutory and customary mandates"*. This provides a broad framework for the entity's aspirations to ensure good governance of the Trust, providing support to His Majesty in providing leadership and preserving the Zulu culture and image of the monarchy, as well as progressively facilitating the sustainability of the Trust.

#### 4.4.3. Gaming and Betting

As per the Premier's Minute No 2/2016, which is regard to the Appointment of members of the Executive Council and Assignment of powers, duties and functions to members of the Executive Council in terms of Section 132 (2) of the Constitution of the Republic of South Africa, 1996.

One of the power, duty and function retained by the Premier as head of the Executive Council is the following:

Any power, duty or function related to the functional areas:

- Casinos, racing, gambling and wagering excluding lotteries and sport pools

There has thus been a movement of the Gambling and Betting entity from the Provincial Treasury to KZN OTP.

All entities operate as independent public entities reporting to the Office of the Premier in terms of the prescripts of the Public Finance Management Act and Treasury Regulation. It should be noted that the format of both these entities will be revised, pending amendments to the legislation, as briefly outlined in the situational analysis of the Annual Performance Plan of the Office of the Premier.

### 4.5 Councils

#### 4.5.1 Climate Change and Sustainable Development Council

The Council has been established to monitor the implementation of the adaptation and mitigation policies and strategies to climate change and sustainable development. In some cases the Council will have to monitor and evaluate the impact and effectiveness of the climate change initiatives to ensure compliance with the international protocols and conventions on climate change. Its purpose is to facilitate and support coordination efforts of government in response to the challenge of global warming and an unusual fluctuation of climatic conditions. To support the work of the Council, there was a need to establish the Climate Change and Sustainable Development Secretariat unit to provide administrative and secretariat services to the Council. It should be noted that a this function has been transferred to the Department of Economic Development and Environmental Affairs.

#### 4.5.2 HIV and AIDS Council

The HIV and AIDS Council is an independent voluntary association chaired by the Premier, and consists of the Members of the Executive Council, Mayors, civil society and business sector. The Council leads, coordinates, and facilitates the integrated Provincial response to HIV and AIDS, TB and STI.

#### 4.5.3 Human Rights Sectorial Forums

Gender, disability, children and senior citizens forums are integrated forums established in terms of national and international sector specific instruments, policies and/or conventions. The main aim is to coordinate and monitor the rights and empowerment of women, children, persons with disabilities and senior citizens. The forums are chaired by the Office of the Premier.

#### 4.5.4 Human Resource Development Council

The KwaZulu-Natal Human Resource Development Council comprises of government, professional bodies, organized business, organized labour, community based organisations, state-owned enterprises, SETAs, Further Education-, and Higher Education Institutions. The purpose of the council is to integrate, coordinate and give strategic direction to the development of the Province's human resources. It is an institutional mechanism of the Provincial Growth and Development Plan to support skills development aligned to economic skills needs.

### 4.6 Annual Performance and Operational Plans

The Departmental Annual Performance and operational plans of the respective units link to this plan.

# ANNEXURE D (1) AMENDMENTS TO STRATEGIC PLAN 2015, AND CHANGES FROM 2016/17

## KEY CHANGES FROM 2016-17 APP AND 2015-2020 TARGETS

1. Vision realigned to the PGDS timeframe which had been extended to 2035, hence the vision now reads :  
To be the centre of governance, providing leadership in achieving KZN Vision 2035.
2. OTP Goal updated to read : Stakeholders fully engaged and well informed on KZN Vision 2035 (amend from 2030);
3. Situational analysis updated
4. **PROGRAMME 1**
  - a. SO1.1 SO indicator (i) Overall performance score attained on Premier Support performance assessment matrix has been moved to an operational plan level. SO now has only one indicator:

Strategic Objective 1.1		Performance Measure (Strategic Objective Indicator)	Audited/Actual Performance			Estimated Performance 2016/17	Medium Term Targets			5 year Target
			2013/14	2014/15	2015/16		2017/18	2018/19	2019/20	
SO1.1	Effective and efficient support to the Premier in Executive Council	Number of Executive Council meetings supported (Executive Council and Makgotla)	N/A	22	22	22	22	22	22	110

b. Key output related to the abovementioned SO has also been removed from the APP:

- Administrative support services to the Premier: PPI (a) Performance score attained on Premier Support Administrative Support Services performance assessment matrix.
- Parliamentary Support Services: PPI (b) Performance score attained on Premier Support Parliamentary Services Management performance assessment matrix.

c. Strategic Plan amendment: SO 1.2 Indicator amended from “Progress towards achieving a clean audit in Annual audit findings” to “Annual Audit findings”

Strategic Objective		Performance Measure (Strategic Objective Indicator)	Audited/ Actual Performance			Estimated Performance 2017/18	Medium term Targets			5-Year Target
			2013/14	2014/15	2015/16		2017/18	2017/18	2018/19	
SO1.2	Strategic Leadership in governance and accountability to ensure economic, effective, and efficient resource management	Annual audit findings	Unqualified	Unqualified Audit	Unqualified Audit	Unqualified Audit	Unqualified	Unqualified	Unqualified	Unqualified

d. Sub-Programme 4, S.O 1.2

APP amendment: Indicator added to accommodate the issue of an asset register as indicator (j). The TID has also been updated accordingly.

## 5. PROGRAMME 2

a. Sub-Programme 2a : Strategic Human Resource Management –

i. SO2.1 Improved resource management support services: SO indicator: KZN Integrated Public Service HRD Strategy – target for 17/18 has changed to “Final document by December 2017” and estimated performance 16/17 has changed to Draft Compiled.

Strategic objectives			Audited/Actual Performance			Estimated Performance 2016/17	Medium Term Targets			5 year Target
			2013/14	2014/15	2015/16		2017/18	2018/19	2019/20	
SO2.1	Improved resource management support services	(i) Provincial HRM Turnaround Strategy	New	Need Identified	Situational analysis by March	Draft document	Final document by December 2017	Annual strategy implementation and monitoring reports	Annual strategy implementation and monitoring reports	HRM Turnaround Strategy implemented, monitored and reviewed

ii. Indicator (iii) for SO2.1 Indicator changed to be more strategic – elevated from the APP to the Strategic Plan and amended in the TIDs accordingly. The previous indicator for the SO “Number of public servants attending training courses” has been moved to the Operational Plan.

Strategic Objective		Performance Measure (Strategic Objective Indicator)	Audited/ Actual Performance			Estimated Performance 2017/18	Medium term Targets			5-Year Target
			2013/14	2014/15	2015/16		2017/18	2017/18	2018/19	
SO2.1	Improved resource management support services	(iii) KZN Integrated Public Service HRD Strategy	New	New	Draft Completed	Draft Compiled	Consultation and approval	Implementation and monitoring	Implementation and monitoring	1 strategy and 4 implementation reports

iii. Indicator (PPI) b has changed as follows along with targets. TID has been updated.

Key Outputs	Programme Performance Indicators	Audited/ Performance Actual			Estimated Performance 2016/17	Medium term Targets			5-Year Target
		2013/14	2014/15	2015/16		2017/18	2018/19	2019/20	
Qualified, competent and dedicated HR practitioners	Number of KZN Provincial Integrated Strategic Human Resource management forum meetings held	26	32	21	22	4	4	4	34

iv. Indicator c has reduced targets. The TID has been amended accordingly.

Key Outputs	Programme Performance Indicators	Audited/ Performance Actual			Estimated Performance 2016/17	Medium term Targets			5-Year Target
		2013/14	2014/15	2015/16		2017/18	2018/19	2019/20	
HR Policy Compliance monitoring service	Number of Human Resource compliance reports	4	22	11	22	15	15	15	89

v. Indicators c and e have been moved to the operational plan for the business unit. The TID has been amended.

Key Outputs	Programme Performance Indicators	Audited/ Performance Actual			Estimated Performance 2016/17	Medium term Targets			5-Year Target
		2013/14	2014/15	2015/16		2017/18	2018/19	2019/20	
Qualified, competent and dedicated HR practitioners	Number of Persal training sessions conducted (PERSAL)	New	40	40	40	40	40	40	200
Effective and efficient data management and reporting	Number of PERSAL technical reports	180	180	168 Change to 168 due to RHH no longer being a department 12 2	168	168	168	168	840

b. Sub-Programme 2b : Institutional Development and Integrity Management

- i. Indicator (a) Target has been corrected as conference will take place after every 2 years due to resource constraints.

Key Outputs	Programme Indicators	Performance			Audited/ Performance	Actual		Estimated Performance 2016/17	Medium term Targets			5-Year Target
		2013/14	2014/15	2015/16					2017/18	2018/19	2019/20	
Integrity Leadership Conference (after every second year)	No of conferences held	N/A	0	1				0	0	1	0	2

- ii. A new SO has been added to the Strategic Plan due to the movement of the Gaming and betting function from Provincial Treasury to OTP. This relates to OTP Strategic Goal 1 - Good and Cooperative Governance.

2.6 Gaming and Betting	
Strategic Objective 2.8	Enhance the Gaming and Betting Regulatory environment in KwaZulu-Natal
Objective Statement	To improve the regulatory environment for Gaming and Betting to support responsible practices.
Baseline	First Draft completed of the amendment Act of 2010 complete.
Justification	To enhance the governance of the Gaming and Betting Industry to ensure equitable growth, and responsible practice.
Links	It relates to MTSF Outcome 12 and goal 6 of the PGDP and OTP Goal 1.

2.6 Sub Programme 7: Gaming and Betting – Strategic Objectives and Annual Targets										
Strategic objectives		Programme Performance (Strategic Objective Indicator)	Audited/Actual performance			Estimated performance 2016/17	Medium-term targets			5-YearTarget
			2013/14	2014/15	2015/16		2017/18	2018/19	2019/20	
SO 2.8	Enhance the Gaming and Betting Regulatory environment in KwaZulu-Natal	Amended KZN Gaming and Betting legislation	The KwaZulu-Natal Gaming & Betting Amendment Bill, 2013 presented to Cabinet 7/08/2013.	Publication of legislation in Provincial Gazette.	Implementation	Implementation	Amended 2010 Gaming and Betting Act	Amended Gaming and Betting regulation of 2012	Review of amended 2010 Gaming and Betting Act and Gaming and Betting regulation of 2012	Act amended and implemented

Technical Indicator Descriptor Amendment			
Strategic Objective		Descriptor	Description
2.8	Enhance the Gaming and Betting Regulatory environment in KwaZulu-Natal	Indicator Title	<b>i) Amended KZN Gaming and Betting Legislation</b>
		Short definition	Amended KZN Gaming and Betting legislation
		Purpose/importance	To enhance the governance of the Gaming and Betting Industry to ensure equitable growth, and responsible practice.
		Source/collection of data	Records and copies of certified legislation and/or progress reports on the development from Chief Director
		Verification	Legislative process milestones confirmation with CD:SLAS and Government Gazette
		Method of calculation	Progress assessment and reporting. The nature of the measure requires the progress in the development of legislative amendments to be reported through reports to the Accounting Officer
		Data limitations	Cabinet and cluster setting, unpredictable nature of legislative process
		Type of indicator	Output
		Calculation type	Cumulative
		Reporting cycle	Report quarterly on milestones
		New indicator	Adapted from 2013/14 OTP Strategic Review and KZN Treasury
		Desired performance	Current legislative provisions reviewed, updated if necessary and implemented.
		Indicator responsibility	Chief Director : Gaming and Betting

### 3. PROGRAMME 3

#### a. Sub-programme1: Provincial Policy Management

- i. SO3.1 indicator amended from “1 Annual review” to “1 Annual updated PGDP”.

Strategic Objectives		Performance Measure (Strategic Objective Indicator)	Audited/Actual Performance			Estimated Performance 2016/17	Medium Term Targets			5-Year Target
			2013/14	2014/15	2015/16		2017/18	2018/19	2019/20	
SO3.1	Enhanced strategic management in KZN Provincial Government	(ii) Updated Provincial Growth and Development Plan by December each year	1 Annual updated PGDP	1 Annual updated PGDP	1 Annual updated PGDP	1 Annual updated PGDP	1 Annual updated PGDP	1 Annual updated PGDP	1 Annual updated PGDP	Annual review of the PGDP finalised by December

- ii. SO3.2 Indicator (b) amended to read “No. Workshops of stakeholders on PGDS/P Vision 2035” as the KZN Vision is outlined in the PGDS, which has now been updated to extend to 2035. The 2016 PGDS will provide a firm basis for the development of annual PGDPs as the implementation framework for the strategy. The PGDS Technical Committee will drive the implementation of these interventions in dialogue with the relevant supporting partners to ensure that the strategic outcomes are achieved through improved alignment, coordination, partnerships and good governance. The Provincial Growth and Development Plan (PGDP) the implementation framework encompassing the monitoring, evaluation, reporting and reviewing components, brings together the proposed key indicators, targets and interventions needed to achieve the strategic objectives and high-level goals identified in the 2016 PGDS.

#### b. Sub-programme 4: Heritage

- i. SO 3.5 Heritage Awareness: PPI (b) Number of Heritage Coordination forum meetings has been removed. This will be covered in indicator (a) Number of community heritage awareness campaigns and explained in the TID as district forum meetings.
- ii. SO 3.5 Heritage Awareness: PPI (B) has been added as a new indicator: Annually updated Heritage research agenda for the OTP. TID has been updated.



## ANNEXURE D 2 LINKS TO STRATEGIC PLAN 2015

This Plan links to the Strategic Plan as follows:

OTP Strategic Goal 1: Good and cooperative governance					
STRATEGIC OBJECTIVE		SO INDICATOR		OUTPUT INDICATOR	
1.1.	Effective and efficient support to the Premier in Executive Council	(i)	Overall Performance score attained on Premier Support performance assessment matrix	a)	Performance score attained on Premier Support Administrative support services performance assessment matrix
				b)	Performance score attained on Premier Support Parliamentary Services Management performance assessment matrix
		(ii)	Number of Executive Council meetings supported (Executive Council and Makgotla)	c)	Number of Executive Council meeting decision matrices circulated within 10 working days of meeting
				d)	Number of decision matrix implementation progress reports submitted to the Executive Council
				e)	Number of Executive Council Makgotla Decision matrices within 10 working days of meeting
1.2	Strategic leadership in governance and accountability to ensure economic, effective, and efficient resource management	(i)	MPAT score for OTP (Overall)	a)	Number of EXCO meetings supported
		(ii)	Average MPAT Score for OTP (KPA 2)	b)	Number of MANCO meetings supported
				c)	Approved risk management register annually
		(iii)	Progress towards achieving clean audit in annual audit findings Unqualified audit	d)	Number of quarterly internal control management reports submitted to EXCO
				e)	Annual audit improvement plan
				f)	Number of Financial management reports, monthly IYM submitted to Treasury by the 15th of each month
				g)	Number of Financial Statements submitted in terms of prescripts
				h)	Annual report on preceding year tabled by end of August
				g)	Procurement plan submitted in terms of prescripts
STRATEGIC OBJECTIVE		SO INDICATOR		OUTPUT INDICATOR	
2.1	Improved Resource Management support services	(i)	Average MPAT Score for HR (KPA3) OTP	a)	Number of quarterly reports on technical support services provided to all HR units in the provincial government of KZN on policy matters.
			(ii)	Provincial HRM Turnaround Strategy	b)
		c)			Number of HR training sessions conducted (PERSAL)
		d)			Number of Human Resource compliance reports
		e)			Number of PERSAL technical reports
		(iii)	KZN Integrated Public Service HRD Strategy		
				g)	Number of the training sessions conducted and coordinated aligned to the needs of the Provincial Administration
	Number of HRD Fora engagements	h)	Number of KZN HRDC Council engagements		

		(iv)	i) Number of PSDF forums
			j) Number of PHRDF forums
		(v) Number of annual security risk monitoring coordination reports	k) Number of Threat and Risk Assessment (TRA) verification monitoring coordination reports citing departments verified with recommendations
			l) Number of quarterly Minimum Physical Security Standards (MPSS) monitoring coordination reports
		(vi) Average MPAT Score for IT (KPA2) OTP	m) Number of 6 monthly provincial departments IT governance assessment coordination reports submitted to G&A Cluster
2.2	Appropriate and Constitutionally compliant Provincial Legislation	No order of constitutional inconsistency or invalidity is made by the courts iro any Provincial Law.	a) Number of Provincial Laws (Bills, Regulations and Proclamations) certified. b) Number of Quarterly Reports on Provincial Legislative Programme submitted within 10 days of end of each Quarter.

OTP Strategic Goal 1: Good and cooperative governance			
STRATEGIC OBJECTIVE		SO INDICATOR	OUTPUT INDICATOR
2.3	Effective and efficient communication engagement	Updated Provincial Communication Strategy	a) Annual Communication Plan approved by EXCO by 30 April
			b) Number of articles on the PGDP published in the print media targeting external audiences
			c) Number of articles in the internal newsletters OTP staff on developments in the department
2.4	Ethical Public service with reduced incidents of fraud and corruption	MPAT Score on KPA 2 for ethics for provincial Departments (including the OTP)	a) Number of bi-annual (every second year) Integrity Leadership Conferences
			b) Number of awareness roadshows held in districts (I do right even when nobody is watching campaign)
			c) Number of Quarterly Service Delivery Complaints Resolution Reports
			d) Number of quarterly progress reports (National Anti-Corruption Hotline cases)
			e) Number of ethics workshops
			f) Number of Fraud and Corruption reports
2.5	Mainstreaming a culture of human rights	Number of updated 5-year strategic plans for each target group	a) Number of annual performance business plans for human rights target groups
			b) Number of consolidated human rights monitoring reports
2.6	Ombudspersons coordination	Annual Provincial Ombudsperson Interventions Coordination and Monitoring report	Number of OTP Ombudsperson reports
2.7	Promote and strengthen the intergovernmental relations and coordination in the province	(i) Number of PCF decision matrixes	a) Number of IGR Premiers Technical Coordinating forum decision matrixes
		(ii) PCF Decision matrix implementation reports	b) Number of COHOD Meeting decision matrixes
			c) Number of IGR Provincial Forum meetings decision matrixes
			d) Number of Twinning Agreement implementation reports

STRATEGIC OBJECTIVE		SO INDICATOR	OUTPUT INDICATOR
2.8	Enhance the Gaming and Betting Regulatory environment in KwaZulu-Natal	(i) Amended KZN Gaming and Betting legislation	(a) Number of functionality assessment reports
			(b) b) Number of quarterly assessment reports on Gaming Board Activities
3.1	Enhanced strategic management in KZN Provincial Government	(i) MPAT Score for OTP -KPA 1 (ii) Updated Provincial Growth and Development Plan by December each year	a) Number of policy audit reports
			b) Citizen Satisfaction Survey findings report
			c) Provincial consolidated strategic planning alignment reports.
			d) Number of functional PGDP Action workgroups
			e) Number of quarterly monitoring reports on status of the Nerve centre
			f) Number of Consolidated MPAT Improvement reports
			g) Number of consolidated reports on MTSF Outcomes
			h) Number of consolidated PGDP Action Workgroup Reports
			i) Number of Front Line Service Delivery reports (FLSD)
			j) Number of QPR Assessment reports
			k) Number of quarterly monitoring reports on Service Delivery Improvement Plans (SDIP)
3.4	Effective and efficient support to His Majesty and the Royal Household	(i) Number of annual business plans on support services to the Zulu Monarchy	a) Quarterly reports on support services provided to His Majesty
		(ii) Consolidated annual monitoring reports on the Royal Household Trust	b) Number of RHHT quarterly monitoring reports
			c) RHHT Annual Performance Plan assessment report
3.5	Community engagement and awareness and protection of heritage resources	(iii) Annual consolidated Amafa Council monitoring and review reports	e) Number of Amafa monitoring reports
			f) AMAFA Annual Performance Plan assessment report delivered by 3rd draft due date in terms of Treasury prescripts

OTP Strategic Goal 2: Stakeholders fully engaged and well informed on KZN Vision 2035				
STRATEGIC OBJECTIVE		SO INDICATOR		OUTPUT INDICATOR
2.3	Effective and efficient communication engagement	Updated Provincial Communication Strategy	a)	Annual Communication Plan approved by EXCO by 30 April
			b)	Number of articles on the PGDP published in the print media targeting external audiences
			c)	Number of articles in the internal newsletters OTP staff on developments in the department
2.7	Promote and strengthen the intergovernmental relations and coordination in the province	(i) Number of PCF decision matrices (ii) PCF Decision matrix implementation reports	a)	Number of IGR Premiers Technical Coordinating forum decision matrixes
			b)	Number of COHOD Meeting decision matrixes
			c)	Number of IGR Provincial Forum meetings decision matrixes
			d)	Number of Twinning Agreement implementation reports
3.1	Enhanced strategic management in KZN Provincial Government	(ii) Updated Provincial Growth and Development Plan by December each year	b)	Citizen Satisfaction Survey findings report
			c)	Provincial consolidated strategic planning alignment reports.
			d)	Number of functional PGDP Action Workgroups
			g)	Number of consolidated reports on MTSF Outcomes
			h)	Number of consolidated PGDP Action Workgroup Reports
			i)	Number of Front Line Service Delivery reports (FLSD)
			j)	Number of QPR Assessment reports
			k)	Number of quarterly monitoring reports on Service Delivery Improvement Plans (SDIP)
STRATEGIC OBJECTIVE		SO INDICATOR		OUTPUT INDICATOR
3.2	Effective and efficient stakeholder engagement and empowerment	(i) Number of consolidated annual review and impact reports of stakeholder engagements	a)	Number of forum meetings with each sector
		(ii) Number of updated annual business plans on youth development programmes	b)	No. Workshops of stakeholders on PGDP Vision 2030
			c)	Number of quarterly OSS provincial coordination and monitoring reports
3.3.1	Priority Programmes Coordination	(i) Number of consolidated annual priority programmes coordination reports by 30 April each year	d)	Number of MRM coordination reports
			e)	Number of coordination reports on projects for youth
3.3.2	Effective and Efficient implementation of PEMP	(i) Progress in the implementation of all 4 phases of the Poverty Eradication Master Plan (PEMP)	f)	Number of quarterly monitoring reports on youth forums establishment and supported
			c)	Number of quarterly coordination reports to Premier on special projects
			a)	Number of quarterly coordination reports to Premier on progress with PEMP implementation

OTP Strategic Goal 3: A coordinated, equitable and integrated service delivery system			
STRATEGIC OBJECTIVE		SO INDICATOR	OUTPUT INDICATOR
2.3	Effective and efficient communication engagement	Updated Provincial Communication Strategy	a) Annual Communication Plan approved by EXCO by 30 April
			b) Number of articles on the PGDP published in the print media targeting external audiences
			c) Number of articles in the internal newsletters OTP staff on developments in the department
2.5	Mainstreaming a culture of human rights	Number of updated 5-year strategic plans for each target group	a) Number of annual performance business plans for human rights target groups
			b) Number of consolidated human rights monitoring reports
			c) Number of awareness sessions on human rights coordinated
2.7	Promote and strengthen intergovernmental relations and coordination in the province	(i) Number of PCF decision matrices	a) Number of IGR Premiers Technical Coordinating forum decision matrixes
		(ii) PCF Decision matrix implementation reports	b) Number of COHOD Meeting decision matrixes
			c) Number of IGR Provincial Forum meetings decision matrixes
			d) Number of Twinning Agreement implementation reports
3.1	Enhanced strategic management in KZN Provincial Government	(i) MPAT Score for OTP -KPA 1	a) Number of policy audit reports
		(ii) Updated Provincial Growth and Development Plan by December each year	b) Citizen Satisfaction Survey findings report
			c) Provincial consolidated strategic planning alignment reports.
			d) Number of PGDP Action workgroups functionality assessment reports
			e) Number of quarterly monitoring reports on status of the Nerve centre
			f) Number of Consolidated MPAT Improvement reports
			g) Number of consolidated reports on MTSF Outcomes
			h) Number of consolidated PGDP Action Workgroup Reports
			i) Number of Front Line Service Delivery reports (FLSD)
			j) Number of QPR Assessment reports
			k) Number of quarterly monitoring reports on Service Delivery Improvement Plans (SDIP)
			l) Number of quarterly reports on level of compliance with Batho Pele principles as reflected in the quarterly reports

OTP Strategic Goal 3: A coordinated, equitable and integrated service delivery system				
STRATEGIC OBJECTIVE		SO INDICATOR		OUTPUT INDICATOR
3.2	Effective and efficient stakeholder engagement and empowerment	(i)	Number of consolidated annual review and impact reports of stakeholder engagements	a) Number of forum meetings with each sector
				b) No. Workshops of stakeholders on PGDP Vision 2030
				c) Number of quarterly OSS provincial coordination and monitoring reports
				d) Number of MRM coordination reports
		(ii)	Number of updated annual business plans on youth development programmes	e) Number of coordination reports on projects for youth
		(iii)	Number of annual review and impact reports of youth development and empowerment programmes	f) Number of quarterly monitoring reports on youth forums establishment and supported
3.3.1	Priority Programmes Coordination		Number of consolidated annual priority programmes coordination reports by 30 April each year	a) Consolidated multi-sectorial intervention monitoring and coordination report on HIV and Aids (note reports are done on the preceding year and/or quarter)
				b) Number quarterly Veteran support services coordination reports
				c) Number of quarterly coordination reports to Premier on special projects
3.3.2	Effective and Efficient implementation of PEMP	(i)	Progress in the implementation of all 4 phases of the Poverty Eradication Master Plan (PEMP)	a) Number of quarterly coordination reports to Premier on progress with PEMP implementation
3.4	Effective and efficient support to His Majesty and the Royal Household	(i)	Number of annual business plans on support services to the Zulu Monarchy	a) Quarterly reports on support services provided to His Majesty
		(ii)	Consolidated annual monitoring reports on the Royal Household Trust	b) Number of RHHT Quarterly monitoring reports
				c) RHHT Annual Performance Plan assessment report
3.5	Community engagement and awareness and protection of heritage resources	(i)	Number of heritage awareness engagements coordinated	a) Number of heritage profiling events
				b) Number of Heritage District Coordination forum meetings
		(ii)	Number of new heritage memory infrastructure symbols (Monuments and tombstones)	c) Number of monuments or memorials erected
				d) Number of tombstones erected

OTP Strategic Goal 4: Improved performance and accountability		
STRATEGIC OBJECTIVE	SO INDICATOR	OUTPUT INDICATOR
1.2 Strategic leadership in governance and accountability to ensure economic, effective, and efficient resource management	(i) MPAT score for OTP (Overall) (ii) Average MPAT Score for OTP (KPA 2) (iii) Progress towards achieving clean audit in annual audit findings Unqualified audit	c) Approved risk management register annually
		d) Number of quarterly internal control management reports submitted to EXCO
		e) Number of Financial management reports, monthly IYM submitted to Treasury by the 15th of each month
		f) Number of Financial Statements submitted in terms of prescripts
		g) Procurement plan submitted in terms of prescripts
2.1 Improved Resource Management support services	(i) Average MPAT Score for HR (KPA3) OTP	a) Number of quarterly reports on technical support services provided to all HR units in the provincial government of KZN on policy matters.
		d) Number of Human Resource compliance reports
		f) Number of PERSAL technical reports
2.2 Appropriate and Constitutionally compliant Provincial Legislation	No order of constitutional inconsistency or invalidity is made by the courts iro any Provincial Law.	a) Number of Provincial Laws (Bills, Regulations and Proclamations) certified.
		b) Number of Quarterly Reports on Provincial Legislative Programme submitted within 15 days of end of each Quarter.
2.4 Ethical Public service with reduced incidents of fraud and corruption	MPAT Score on KPA 2 for ethics for provincial Departments (including the OTP)	c) Number of Quarterly Service Delivery Complaints Resolution Reports
		d) Number of quarterly progress reports (National Anti-Corruption Hotline cases
		f) Number of Fraud and Corruption reports
2.5 Mainstreaming a culture of human rights	Number of updated 5-year strategic plans for each target group	a) Number of annual performance business plans for human rights target groups
		b) Number of consolidated human rights monitoring reports
2.6 Ombudspersons coordination	Annual Provincial Ombudsperson Interventions Coordination and Monitoring report	Number of OTP Ombudsperson reports
3.2 Effective and efficient stakeholder engagement and empowerment	(i) Number of consolidated annual review and impact reports of stakeholder engagements	c) Number of quarterly OSS provincial coordination and monitoring reports d) Number of MRM coordination reports
	(ii) Number of updated annual business plans on youth development programmes	e) Number of coordination reports on projects for youth
	(iii) Number of annual review and impact reports of youth development and empowerment programmes	f) Number of quarterly monitoring reports on youth forums establishment and supported



## ANNEXURE E: ABBREVIATIONS AND ACRONYMS

AET	Adult Education and Training
AFS	<i>Annual Financial Statements</i>
AIDS	Auto Immune Deficiency Syndrome
APP	Annual Performance Plan
APR	African Peer Review
AWG	Action Work Groups
CD	Chief Directorate
CFO	Chief Financial Officer
COHOD	Committee of Heads of Department
DDG	Deputy Director-General
DG	Director-General
DPME	Department of Monitoring and Evaluation
DPSA	Department of Public Service Administration
EXCO	Executive Committee
FLSD	Front Line Service Delivery
FOSAD	Forum of South African DGs
G&A	Governance and Administration
HIV	Human Immune Virus
HOD	Head of Department
HR	Human Resource
HRD	Human Resource Development
HRDC	Human Resource Development Council
HRM	Human Resource Management
ICT	Information and Communication Technology
IDP	Integrated Development Plan
IAFS	Interim Annual Financial Statements
IFMS	Integrated Financial Management System
IFS	Interim Financial Statement
IGR	Inter-Governmental Relations
IT	Information Technology
IYM	In-Year-Monitoring
KRA	Key Result Area
KZN	KwaZulu-Natal
KZNBCC	KwaZulu-Natal Bookmakers Control Committee
KZN CC&SD	KwaZulu-Natal Climate Change and Sustainable Development
M&E	Monitoring and Evaluation
MANCO	Management Committee
MISS	Minimum Security Information Standards
MPAT	Management of Performance Assessment Plan
MRM	Moral Regeneration Movement
MTSF	Medium Term Strategic Framework

NDP	National Development Plan
N G&A	National Governance and Administration
NGO	Non-governmental Organisation
OSS	Operation Sukuma Sakhe
OTP	Office of the Premier
PCA	Provincial Council on AIDS
PCC	President's Coordinating Council (PCC)
PCF	Premier's Coordination Forum
PEMP	Poverty Eradication Master Plan
PERSAL	Public Service Employee Remuneration and Salary System
PESTLE	Macro-environmental analysis Political, Economic, Social, Technological, Environmental and Legal
PFMA	Public Finance Management Act
PGDP	Provincial Growth and Development Plan
PGDS	Provincial Growth and Development Strategy
PGITOC	Provincial Government Information Technology Council
PHRDF	Provincial Human Resource Development forum
PSDF	Provincial Skills Development Forum
PSLF	Public Service Lawyers Forum
RHHT	Royal Household Trust, KZN
ROU	Record of Understanding
SCM	Supply Chain Management
SDIP	Service Delivery Improvement Plan
SLAS	State Law Advisory Services
SMS	Senior Management Service
SO	Strategic Objective
STI	Sexually Transmitted Infections
SWOT	Strength, Weakness, Opportunities, and Threats analysis
TB	Tuberculosis
TPCC	Technical President's Coordinating Council
TPCF	Technical Premier's Coordinating Forum
TRA	Threat and Risk Assessment

# ANNEXURE F: TECHNICAL INDICATORS DESCRIPTIONS

1. Programme 1 : Administration			
1.1 Sub-Programme 1 : Premier Support			
Strategic Objective		Descriptor	Description
1.2 Sub-Programme 2 : Executive Council Support			
Strategic Objective		Descriptor	Description
1.1	Effective and efficient support to the Premier in Executive Council	Indicator Title	<b>a) Number of Executive Council meeting decision matrices</b>
		Short definition	Number of Executive Council meeting decision matrices circulated within 10 working days. Decision making matrix to be circulated within 10 working days of meeting. The decision making matrix circulated within 10 working days of the meeting will be used for verification purposes and measured also against a decision making register to be kept by the unit. The register is to record the date of the meeting and date of circulating the decision making register, with proof of at least electronic emails to prove distribution within the required timeframe of 10 working days. This particular indicator applies only to Ordinary meetings, it excludes Makgotla as the latter is a different forum. Executive Council and Makgotla meetings by their very nature are strategic meetings directing decisions in the Province. These high level strategic meetings are supported by the Executive Council support Unit as the Director General is expected to provide secretariat services the Executive Council in terms of the Constitution. The turnaround time in producing the matrix is an indication of efficiency. Effectiveness is measured also by indicator 1.1(d) where the implementation and progress of implementing resolutions are tracked.
		Purpose/importance	Executive Council meetings is a core responsibility of OTP
		Verification	Copy of Decision matrix and proof of circulation within 10 working days; all signed minutes for the current year to be in place by 15 May the following year, proof of circulation can include proof of electronic distribution (e-mail; and/or register signed by recipients)
		Source/collection of data	Decisions making matrix (summary of key resolutions from Agenda ) and minutes (draft) – and final signed minutes to be available after ratification from Executive Council Support
		Method of calculation	Count of each type of meeting per quarter (Ordinary Executive Council meetings only) quarter that complies with the required standard.
		Data limitations	None, other than timely ratification of minutes within the end of the quarter
		Type of indicator	Output
		Calculation type	Non-cumulative
		Reporting cycle	Quarterly
		New indicator	No, used in 2015/16
		Desired performance	Decision matrix capturing key resolutions resolution per meeting circulated within 3 days of meeting;
		Indicator responsibility	Head of Executive Council Secretariat
		Indicator Title	<b>b) Number of Executive Council decision matrix implementation reports</b>
		Short definition	Executive Council matrices implementation reports circulated at least 3 working days prior to the next meeting.
		Purpose/importance	Executive Council meetings is a core responsibility of OTP. Implementation reports assists members to track progress with the implementation of resolutions captured in the decision making matrix. It provides a tool to monitor the implementation of resolutions taken by the Executive Council. Effectiveness is measured by indicator 1.1(d) where the implementation and progress of implementing resolutions are tracked.
		Source/collection of data	Copies of implementation reports from Secretariat
		Verification	Copies of implementation reports, and proof of circulation (proof of circulation can include proof of electronic distribution (e-mail; and/or register signed by recipients)
		Method of calculation	Count of each type of report per quarter
		Data limitations	None
		Type of indicator	Output
		Calculation type	<b>Non-cumulative</b>
		Reporting cycle	<b>Quarterly</b>
		New indicator	<b>No, used in 2015/16</b>

		Desired performance	Timely reports
		Indicator responsibility	Head of Executive Council Secretariat
		Indicator Title	c) Number of Executive Council Makgotla decision matrices
		Short definition	Number of Executive Council Makgotla meeting decision matrices circulated within 10 working days. Decision making matrix to be circulated within 10 working days of meeting. The decision making matrix circulated within 10 working days of the meeting will be used for verification purposes and measured also against a decision making register to be kept by the unit. The register is to record the date of the meeting and date of circulating the decision making register, with proof of at least electronic emails to prove distribution within the required timeframe of 10 working days. This particular indicator applies only to Makgotla meetings. Executive Council and Makgotla meetings by their very nature are strategic meetings directing decisions in the Province. These high level strategic meetings are supported by the Executive Council support Unit as the Director General is expected to provide secretariat services the Executive Council in terms of the Constitution. The turnaround time in producing the matrix is an indication of efficiency.
		Purpose/importance	Executive Council Makgotla meetings is a core responsibility of OTP
		Verification	Copy of Decision matrix and proof of circulation within 10 working days of the meeting; all signed minutes for the current year to be in place by 15 May the following year, proof of circulation can include proof of electronic distribution (e-mail; and/or register signed by recipients)
		Source/collection of data	Decisions making matrix (summary of key resolutions from Agenda) and minutes (draft) – and final signed minutes to be available after ratification from Executive Council Support
		Method of calculation	Count of each type of meeting per quarter (Makgotla Executive Council meetings only) quarter that complies with the required standard.
		Data limitations	None, other than timely ratification of minutes within the end of the quarter
		Type of indicator	Output
		Calculation type	Non-cumulative
		Reporting cycle	Quarterly
		New indicator	No, used in 2015/16
Desired performance	Decision matrix capturing key resolutions resolution per meeting circulated within 10 days of meeting;		
Indicator responsibility	Head of Executive Council Secretariat		
Sub-Programme 3 : Director-General Support and Sub-Programme 4 : Financial Management			
Strategic Objective		Descriptor	Description
1.2	Strategic leadership in governance and accountability to ensure economic, effective, and efficient resource management	Indicator Title	a) Number of EXCO meetings supported, and b) Number of MANCO meetings supported
		Short definition	Number of strategic management meetings supported with minutes and resolution per meeting. Decision making matrix to be circulated within 10 working days of meeting. The decision making matrix circulated within 10 working days of the meeting will be used for verification purposes and measured also against a decision making register to be kept by the unit. The register is to record the date of the meeting and date of circulating the decision making register, with proof of at least electronic emails to prove distribution within the required timeframe of 10 working days.  Includes each of the following meetings: <b>EXCO (Executive Committee – OTP) management meetings</b> <b>MANCO management meetings</b> The agendas and minutes of these strategic meetings are the product of supporting these strategic meetings. The turnaround time in producing the matrix is an indication of efficiency. Effectiveness is measured also by indicator 1.1(d) where the implementation and progress of implementing resolutions are tracked.
		Purpose/importance	These meetings are key strategic interventions as confirmed through the situational analysis of the strategic plan. The lack of regular strategic meetings in particular was a concern raised through MPAT assessments (1.3 and 4) and has been identified as an area requiring improvement.
		Source/collection of data	Copies of agendas decision matrix and minutes (draft) – and final signed minutes to be available after ratification from DG support Unit
		Verification	Copy of Decision matrix and proof of circulation within 10 working days; all signed minutes for the current year to be in place by 15 May of the following year; (proof of circulation can include proof of electronic distribution (e-mail; and/or register signed by recipients)

		Method of calculation	Count of each type of meeting supported per quarter that complies with the required standard.
		Data limitations	None, other than timely ratification of minutes within the end of the quarter
		Type of indicator	Output
		Calculation type	Non-cumulative
		Reporting cycle	Quarterly
		New indicator	No, used in 2015/16
		Desired performance	Timely and accurate minutes. Decision making matrix circulated within 10 days of meeting, and minutes of the meeting signed by the next meeting.
		Indicator responsibility	DG Support
		Indicator Title	<b>c) Risk Register</b>
		Short definition	Approved risk management register by 31 March every year. The register is submitted to MANCO in the 4 <sup>th</sup> quarter for implementation in the following financial year.
		Purpose/importance	To ensure risks are mitigated. The register provides a record of risks identified by the department. This element was lacking in the past, hence the focus on ensuring that this tool is in place.
		Source/collection of data	Unit to develop with risk committee
		Verification	Copy of risk register with risk interventions
		Method of calculation	Treasury instructions to be followed. Count of reports
		Data limitations	Dependant on all business units within the OTP to submit risks
		Type of indicator	Output
		Calculation type	Non-cumulative
		Reporting cycle	Annually
		New indicator	No, used in 2015/16
		Desired performance	Timely adoption, one plan in place for following year by 31 March Each year.
		Indicator responsibility	Director Risk and Internal Control
1.2	Strategic leadership in governance and accountability to ensure economic, effective, and efficient resource management	Indicator Title	<b>d) Number of quarterly internal control management reports</b>
		Short definition	Number of quarterly internal control management reports submitted to EXCO by no later than the end of the quarter
		Purpose/importance	To ensure risks are mitigated through making EXCO members aware of risks that could affect the Department's performance.
		Source/collection of data	Unit to develop with risk committee
		Verification	Copy of internal control management report to DG, signed as noted by the Accounting Officer
		Method of calculation	Each report is counted
		Data limitations	None
		Type of indicator	Output
		Calculation type	Non-cumulative
		Reporting cycle	Quarterly
		New indicator	No, used in 2015/16
		Desired performance	4 reports per year on progress with risk register implementation and internal control interventions per year. Reports to be completed within 10 working days after the end of each quarter, and reflect progress on matters on the previous quarter.
		Indicator responsibility	Director Risk and Internal Control
1.2	Strategic leadership in governance and accountability to ensure economic, effective, and efficient resource management	Indicator Title	<b>e) Annual audit improvement plan</b>
		Short definition	Annual audit improvement plan on preceding years findings adopted by end of August
		Purpose/importance	To ensure audit findings are addressed to facilitate progress towards a clean audit and good governance. This serves as a quality service and value add improvement measure
		Source/collection of data	Financial Accounting with unit heads, facilitated by the CFO
		Verification	Copy of audit improvement plan
		Method of calculation	Treasury instructions to be followed
		Data limitations	Quality of inputs from affected units
		Type of indicator	Output
		Calculation type	Non-cumulative
		Reporting cycle	Annually

		New indicator	Yes – base informed by audit findings
		Desired performance	Timely adoption, one plan in place within 30 days of final audit findings
		Indicator responsibility	Chief Financial Officer
1.2	Strategic leadership in governance and accountability to ensure economic, effective, and efficient resource management	Indicator Title	<b>d) Financial Reports (IYM)</b>
		Short definition	Number of Financial management reports, i.e., monthly IYM submitted to Treasury by the 15th of each month.
		Purpose/importance	Compliance to financial prescripts
		Source/collection of data	Unit to develop financial information from BAS
		Verification	Copy of report and proof of submission to Treasury
		Method of calculation	Treasury instructions to be followed
		Data limitations	None
		Type of indicator	Output
		Calculation type	Non-cumulative
		Reporting cycle	Monthly ( IYM submitted to Treasury by the 15th of each month)
		New indicator	Yes
		Desired performance	100% compliance with timeframes and submission in terms of prescript requirements
		Indicator responsibility	Chief Financial Officer
		Indicator Title	<b>e) Number of Financial Statements submitted in terms of prescripts</b>
		Short definition	Financial Statements are required in terms of the PFMA and GRAP principles. This requires the department to submit one annual and three interim statements, which requires 4 financial statements to be submitted for the year
		Purpose/importance	Compliance to financial prescripts
		Source/collection of data	Unit to develop from BAS
		Method of calculation	Treasury instructions to be followed
		Verification	Copy of statements and proof of submission to Treasury
		Data limitations	None
		Type of indicator	Output
		Calculation type	Non-cumulative
		Reporting cycle	Quarterly
		New indicator	No, used in 2015/16
		Desired performance	100% compliance with financial prescripts, 1 final, 3 interim financial statements
		Indicator responsibility	Chief Financial Officer
1.2	Strategic leadership in governance and accountability to ensure economic, effective, and efficient resource management	Indicator Title	<b>f) Annual report on preceding year tabled by end of August</b>
		Short definition	Annual report drafted in terms of PFMA and Treasury requirements
		Purpose/importance	To ensure proper reporting on financial and non-financial information to inform the performance and improvement planning of the department, as well as to account to the public on delivery against the strategic and annual performance plans on an annual basis.
		Source/collection of data	CFO coordinates the entire report. Non-financial information is provided through the M&E unit for incorporation
		Verification	Copy of annual report, published
		Method of calculation	Treasury instructions to be followed
		Data limitations	Quality of inputs from affected units
		Type of indicator	Output
		Calculation type	Non-cumulative
		Reporting cycle	Annually
		New indicator	Yes – base informed monthly financial reports and quarterly performance reporting
		Desired performance	Timely adoption, one plan in place within 30 days of final audit findings
		Indicator responsibility	Director – -Management Accounting
1.2	Strategic leadership in governance and accountability to ensure economic, effective, and efficient resource management	Indicator Title	<b>g) Departmental Procurement Plan</b>
		Short definition	-Departmental Procurement Plan that 1 complies 100% that with procurement prescripts.
		Purpose/importance	SCM concerns had been raised in audit reports. Delays have been cited as impacting on delivery. To ensure proper planning, budgeting and expenditure by procuring items/projects that have been budgeted in line with the MTEF.
		Source/collection of data	Inputs from each Directorate & allocated budget from Treasury

1.2	Strategic leadership in governance and accountability to ensure economic, effective, and efficient resource management	Verification	Approved Departmental Procurement plan and proof of submission to Treasury (email sent to Treasury)
		Method of calculation	Treasury instructions to be followed
		Data limitations	None
		Type of indicator	Output
		Calculation type	Non-cumulative
		Reporting cycle	Annual
		New indicator	No, used in 2015/16
		Desired performance	100% compliance with prescripts and timeframes, submitted to Treasury by 30 April every year.
		Indicator responsibility	Director : SCM
		Indicator Title	<b>h) Departmental Asset Register</b>
		Short definition	-Updated departmental asset register updated as per asset management policy
		Purpose/importance	In terms of PFMA section....the AO has to ensure the proper management and accountability of assets purchased in the department.
		Source/collection of data	BAS reports, monthly reconciliations, barcoding of assets, annual physical stock count, update HARDCAT
2.1	Improved resource management support services	Verification	Updated asset register
		Method of calculation	BAS reports, monthly reconciliations, barcoding of assets, annual physical stock count
		Data limitations	Assets not produced for counting
		Type of indicator	Output
		Calculation type	Cumulative
		Reporting cycle	Annual
		New indicator	Yes
		Desired performance	100% updated asset register with 100% accuracy.
		Indicator responsibility	Director : SCM

## 2. Programme 2 : Institutional Development

### 2.1.Sub-Programme 1 : Strategic Human Resource Management; and Sub-Programme 2 : Information Technology

Strategic Objective		Descriptor	Description
2.1	Improved resource management support services	Indicator Title	<b>a) Reports on Technical HR support services on KZN HR policy matters</b>
		Short definition	Number of quarterly reports on technical support services provided to all HR units in the provincial government of KZN on HR policy interpretation, development and review matters.
		Purpose/importance	Indicator changed from number of policies developed as the nature of policy development needs is needs based. Several HR policies had been developed in the previous cycle, reducing the need for new development. Technical advice to Departments is a transversal function within the Mandate of the OTP. This indicator seeks to quantify the extent of HR policy support services to provincial departments in KZN.
		Source/collection of data	Quarterly reports from HRM on policies developed (if any), written responses to departments on policy advice and related technical input requests, memoranda relating to technical advice services.
		Verification	Quarterly report signed by Chief Director: Strategic Human Resource Management and content to be screened for compliance to desired standard and submitted to the Director-General
		Method of calculation	Quarterly reports on requests received, response rate, trends and need for policy intervention.
		Data limitations	Depends on requests received
		Type of indicator	Output
		Calculation type	Cumulative and non-cumulative
		Reporting cycle	Quarterly
		New indicator	No, used in 2015/16
		Desired performance	4 reports per year on technical support services provided on policy development, policy advice and interpretations and/or technical memoranda to management and/or departments on policy support provided. Reports to be completed within 10 working days after the end of each quarter, and reflect progress on matters on the previous quarter. Reports to include details on policies reviewed, new policies drafted, and matters received for technical comments on HRM policy matters.
		Indicator responsibility	Chief Director :HRM
2.1		Indicator Title	<b>b) KZN Provincial Integrated Strategic Human Resource Management forum meetings held</b>



	Improved resource management support services	Short definition	Number of KZN Provincial Integrated Strategic Human Resource Management forum meetings held during the reporting period
		Purpose/importance	The purpose of the forum is to co-ordinate and improve Human Resource Management through the sharing of Human Resource Management best practices with KZN Provincial HR Managers and HR Practitioners in order to enhance service delivery in the Province. The strategic issues discussed at the forum relate to the effective utilisation and management of the Persal system, employee health and wellness, Labour Relations, Organisational Design, employment equity, Departmental vacancy rate, Human Resource Administration etc. The forum is chaired by the OTP Chief Director: Strategic Human Resource Management.
		Source/collection of data	Agendas , attendance registers and decision matrix
		Verification	Copy of the agenda and proof that it was distributed within 3 working days of the meeting. Copy of the attendance register and decision matrix. Proof that the decision matrix was distributed within 10 working days after the forum meeting.
		Method of calculation	Each forum is counted after being held.
		Data limitations	Targets are based on trend but are also demand driven.
		Type of indicator	Output
		Calculation type	Cumulative – for the year
		Reporting cycle	Quarterly
		New indicator	No, used in 2015/16
		Desired performance	Professional high performing Human Resource Management components and Practitioners.4 Provincial Integrated Strategic Human Resource Management forum meetings held per annum.
		Indicator responsibility	Chief Director: Human Resource Management
2.1	Improved resource management support services	Indicator Title	<b>c) HRM Compliance Reports</b>
		Short definition	Number of Human Resource compliance reports submitted to COHOD
		Purpose/importance	Policy compliance will indicate the effectiveness of policies, and management of staff in addressing challenges with HRM in the public service.
		Source/collection of data	Quarterly reports on compliance
		Verification	Copy of report, proof of submission to the COHOD secretariat as follows: 1) Provincial Organisation Development: 4 provincial Operations Management compliance reports 2) Labour Relations: 4 Labour Relations Reports (Discipline, Grievances, Suspensions and Disputes) 3) HR Policy and Practices: 4 Provincial Plan of Action compliance reports 4) Persal Management: 1 Provincial Persal Policy Compliance report (based on individual Departmental reports) 5) Employee Health and Wellness: 1 Annual Employee Health and Wellness Compliance Report
		Method of calculation	MPAT and policy analysis
		Data limitations	-Submission of information from departments to OTP for consolidation and reporting
		Type of indicator	Output
		Calculation type	Non-cumulative
		Reporting cycle	Quarterly
		New indicator	No, used in 2015/16
		Desired performance	15 Human Resource compliance reports submitted to relevant structures All compliance reports to be submitted to the relevant structure within 10 working days of the end of the quarter that the report is prepared.
		Indicator responsibility	Chief Director SHRM
2.1	Improved resource management support services	Indicator Title	<b>d) Number of Public Service Training sessions</b>
		Short definition	Number of training sessions for the development of public servants. Counts the courses delivered for the development of public servants
		Purpose/importance	Improving the competencies and skills of public servants for the enhancement of service delivery in the Province. The need has been identified to train public servants to increase the effectiveness in the areas of generic and transversal skills (leadership, management, development and adult education). These would also enhance delivery of sound governance. This is done through a structured skills development programme for the public service.
		Source/collection of data	Class registers
		Verification of data	Course register for each session
		Method of calculation	Simple counting
		Data limitations	Attendance by Departments. Insufficient attendance might render courses not to be cost effective.

2.1	Improved resource management support services	Type of indicator	Output
		Calculation type	Cumulative – for the year
		Reporting cycle	Quarterly
		New indicator	No, used in 2015/16
		Desired performance	To achieve the target in the Annual Performance Plan, and to extend the training based on additional needs and availability of resources. Ultimately the Annual target should, at the very least be achieved by the end of the financial year, being 31 March.
		Indicator responsibility	Office of the Premier, Chief Director: Human Resource Development
		Indicator Title	<b>Number of HRD Council meetings</b> <b>e) Number of HRDC (Human Resource Development Council) engagements</b> <b>f) Number of PSDF (Provincial Skills Development) Forums</b> <b>g) Number of PHRDF (Provincial Human Resource Development Forums)</b>
		Short definition	Number of HRD Council and forum meetings
		Purpose/importance	Ensure a functional council and forum engagement to facilitate, coordinate and monitor skills development initiatives in accordance with the HRD strategy. The council is to ensure proper coordination and monitoring in the implementation of human Resource Development in the Province.
		Source/collection of data	Agendas and minutes
		Verification	Copy of Decision matrix and proof of circulation within 10 working days of the meeting; all signed minutes for the current year to be in place by 15 May the following year, proof of circulation can include proof of electronic distribution (e-mail; and/or register signed by recipients)
		Method of calculation	Each meeting is counted after being held.
2.1	Improved resource management support services	Data limitations	Establishment of the Council, inputs from departments
		Type of indicator	Output
		Calculation type	Cumulative – for the year
		Reporting cycle	Quarterly
		New indicator	No, used in 2015/16
		Desired performance	Fully functional and effective HRD Council; 3 HRDC meetings, 4PSDF meetings, and 4 PHRDF meetings per annum
		Indicator responsibility	Chief Director: Human Resource Development Management
		Indicator Title	<b>h) Number of threat and risk assessments monitoring coordination reports</b>
		Short definition	Number of quarterly threat and risk assessments monitoring coordination reports outlining TRA's conducted and number of counter measures implemented to the Institution and to the entire KZN Government and Risks Assessments (TRA) and Minimum Information Security Standards (MISS)
		Purpose/importance	These assessments are conducted in order determine the nature of the threat, its sponsor and type of counter measures to be implemented to neutralize it
		Source/collection of data	Reports from various units of SSA and SAPS as well as internally generated reports.
		Verification	Filing of original reports that contain report serial numbers and details of Institution which is a product author.
		Method of calculation	Simple count reports per year
		Data limitations	Security Classification level may determine the accessibility of data e.g. Secret and Top Secret reports are normally liaised direct to the Premier or DG. For this reason the report submitted will not contain detailed information on specific risks per department as it may contain sensitive information.
		Type of indicator	Output
		Calculation type	Simple count of reports and number of enterprises assessed
		Reporting cycle	Quarterly
2.1	Improved resource management support services	New indicator	Yes
		Desired performance	Quarterly reports on security risk and threats assessment monitoring reports coordinated with key findings and recommendations (general trends). 1 report per quarter, relating to matters on the preceding quarter, within 10 working days of the end of the quarter to provide an indication on whether departments are responding to the findings.
		Indicator responsibility	Chief Director: Security Services Unit
		Indicator Title	<b>i) Number of quarterly Minimum Physical Security Services monitoring coordination reports</b>
		Short definition	Number of quarterly Minimum Physical Security Services (MPSS) monitoring coordination reports
		Purpose/importance	These assessments are conducted in order to verify government compliance to physical security standards.

		Source/collection of data	Reports from various units government sources as well as internally generated reports.
		Verification	Physical verification of reports
		Method of calculation	Number of reports per quarter
		Data limitations	Compliance by Department and availability of security managers within departments. Sensitive information, however, cannot be released and will not be contained in the reports.
		Type of indicator	Output
		Calculation type	Simple count of reports
		Reporting cycle	Quarterly
		New indicator	No, used in 2015/16
		Desired performance	4 quarterly reports per year detailing progress, challenges, recommendations and progress on implementation. Due to the nature of security reports, these would highlight trends rather than details per department.. 1 report per quarter, relating to matters on the preceding quarter, within 10 working days of the end of the quarter.
		Indicator responsibility	Chief Director: Security Services Unit
2.1	Improved resource management support services	Indicator Title	<b>j) Number of provincial departments IT governance assessment reports</b>
		Short definition	Reports to G&A Cluster on compliance with IT governance requirements and frameworks, based on the standard template that feeds into the MPAT process (see attached Annexure G, attached to APP 2015/16).
		Purpose/importance	To ensure interventions are monitored, integrated and coordinated. Reports are submitted on the period preceding the quarters/year in which the report is drafted.
		Source/collection of data	Reports and records from Chief Director IMST
		Verification	Supporting documents and sample testing, copy of reports, G&A Agenda and decision matrix, Email to G&A Cluster secretariat tabling report and requesting slot on the agenda to present.
		Method of calculation	Summative reports on findings on the matrix, per departments events, attendance and attendees
		Data limitations	Participation and compliance by departments
		Type of indicator	Output
		Calculation type	Non-cumulative
		Reporting cycle	6 monthly
		New indicator	No, used in 2015/16
		Desired performance	2 x 6 monthly reports indicating progress on compliance on key aspects measured by the MPAT tool, and including the assessment matrix for each department attached to the reports
		Indicator responsibility	Chief Director IMST
2.1	Improved resource management support services	Indicator Title	<b>k) Number of Broadband strategy progress coordination reports</b>
		Short definition	Reports to ESID Cluster on progress with the implementation of the Broad Band Strategy for the Province..
		Purpose/importance	To ensure interventions are monitored, integrated and coordinated. Reports are submitted on the period preceding the quarters/year in which the report is drafted.
		Source/collection of data	Reports and records from Chief Director IMST
		Verification	Supporting documents and sample testing copy of reports, ESID Agenda and decision matrix, Email sent to Secretariat tabling report and requesting slot on the agenda to present.
		Method of calculation	Summative reports on findings on the matrix, per departments events, attendance and attendees
		Data limitations	Participation and compliance by departments and stakeholders. Office of the Premier can only have a coordination role and is dependent on information submitted by the private sector. OTP's role in this instance is limited to coordination.
		Type of indicator	Output
		Calculation type	Non-cumulative
		Reporting cycle	6 monthly
		New indicator	Yes – inputs are solicited through engagements and meetings with departments
		Desired performance	2 x 6 monthly reports indicating progress on the development and implementation of the Broad Band Strategy for the Province.
		Indicator responsibility	Chief Director IMST
<b>Sub-Programme 3 : Legal Services</b>			
<b>Strategic Objective</b>		<b>Descriptor</b>	<b>Description</b>
2.2		Indicator Title	<b>a) Number of Quarterly Reports on Provincial Legislative Programme</b>

	Appropriate and constitutionally compliant Provincial Legislation.	Short definition	Number of Quarterly Reports on Provincial Legislative Programme submitted within 10 days of end of each Quarter to the Cluster Secretariat to be placed on the Agenda of G&A Technical Cluster.
		Purpose/importance	Report on the legislative programme in the Province
		Source/collection of data	Records and Reports from CD:SLAS
		Verification	Copy of report and proof of submission to the Cluster secretariat (e.g email or signed document tracking register)
		Method of calculation	Count of reports
		Data limitations	Nil, however responsibility to place items on the agenda is with the Secretariat.
		Type of indicator	Progress report
		Calculation type	Non-cumulative
		Reporting cycle	Quarterly
		New indicator	No, used in 2015/16
		Desired performance	Quarterly Reports on Provincial Legislative Programme on the preceding quarter, within 10 working days of the quarter submitted to the Cluster Secretariat to be placed on the Agenda of G&A Technical Cluster. Report incorporates information on number of Provincial Laws (Bills, Regulations and Proclamations) drafted, legally edited and certified per Quarter and reports on progress with, and status of, the legislation; and is submitted to Cluster Secretariat to be placed on Agenda of G&A Technical Cluster. Reports to also include "Number of Provincial Laws (Bills, Regulations and Proclamations) certified as constitutionally compliant and technically sound".
		Indicator responsibility	Chief Director: SLAS
Sub-Programme 4 : Communication Services			
Strategic Objective		Descriptor	Description
2.3	Effective and efficient communication engagement	Indicator Title	a) Annual Communication Plan approved by EXCO by 30 April
		Short definition	Annual Communication Plan to highlight key areas, audiences and critical events where services will be required
		Purpose/importance	To promote positive responses to service delivery challenges and support Batho Pele principles. The plan will also assist to pool resources more effectively, improve communication coordination and ensure targeted communication interventions to support the implementation of government policy.
		Source/collection of data	Plan from Chief Director – Communications
		Verification	Copy of plan submitted to EXCO
		Method of calculation	Count of publications/media releases
		Data limitations	Availability of material
		Type of indicator	Output indicator
		Calculation type	Non-cumulative
		Reporting cycle	Annual
		New indicator	No, used in 2015/16
		Desired performance	1 Plan per year aimed at ensuring positive messaging and adherence to Batho Pele principles by 30 April.
Indicator responsibility	Chief Director Communication		
2.3	Effective and efficient communication engagement	Indicator Title	b) Number of articles on the PGDP published in the print media targeting external audiences
		Short definition	Articles aimed at creating awareness of the PGDP and progress on implementation and developments, targeting external stakeholders
		Purpose/importance	Print media to be used as a means of communicating with external stakeholders disseminating information and important updates regarding government interventions and to improve awareness of the PGDP as this was identified as a weakness in the 2013 SWOT analysis informing the strategic plan, and findings were supported by a low rate of awareness in the Citizen Satisfaction Survey 2013-2014.
		Source/collection of data	Copies of publications from the Chief Director - Communications.
		Verification	Copies of publications from the Chief Director - Communications.
		Method of calculation	Each publication of a PGDP targeted article is counted (1 count per publication per language, i.e. 1x English and 1x isiZulu Publication is counted as 2 in total)
		Data limitations	Nil
		Type of indicator	Non-cumulative
		Calculation type	Output

		Reporting cycle	Quarterly
		New indicator	No, used in 2015/16
		Desired performance	2 articles per quarter in the print media, targeting external stakeholders, especially communities, e.g "Simama" publications, 1 in English on progress with the PGDP implementation, the other in isiZulu.
		Indicator responsibility	Chief Director Communication
2.3	Effective and efficient communication engagement	Indicator Title	<b>c) Number of internal newsletters to OTP staff on developments in the department</b>
		Short definition	Internal newsletters to be used as a means of communicating with staff, disseminating information and important updates relevant to OTP staff. In terms of cost cutting, these may be distributed electronically, and proof will be available in pdf format with distribution dates and recipients.
		Purpose/importance	To ensure staff are well informed of events and matters that affect them as this was identified as a weakness in the 2013 review.
		Source/collection of data	Copies of publications and/or printouts of electronic newsletters from the Chief Director - Communications.
		Verification	Copy of newsletters (electronic or print). In the case of electronic distribution, proof in "pdf" and to include the date of distribution and recipients.
		Method of calculation	Each newsletter is counted after being published
		Data limitations	Availability of funds for publications
		Type of indicator	Non-cumulative
		Calculation type	Output
		Reporting cycle	Quarterly
		New indicator	No, used in 2015/16
		Desired performance	At least 1 Newsletter per quarter, by the end of each quarter, containing articles relating to latest developments in the OTP.
		Indicator responsibility	Chief Director Communication
<b>Sub-Programme 5 : Special Programmes - Integrity Management</b>			
2.4	Ethical Public Service with reduced incidents of fraud and corruption	Indicator Title	<b>a) Integrity Leadership Conferences (after every second year)</b>
		Short definition	Integrity Leadership Conferences (every second year)
		Purpose/importance	Seeks to enhance integrity in the public service
		Source/collection of data	Conference agenda and meetings from Integrity Management
		Verification	Conference agenda and meetings
		Method of calculation	Count of conferences
		Data limitations	None
		Type of indicator	Output
		Calculation type	Non-cumulative
		Reporting cycle	Every second year (i.e. biennial as the conference is held every second year)
		New indicator	No, used in 2015/16
		Desired performance	1 conference every second year
		Indicator responsibility	Chief Director : Integrity Management
2.4	Ethical Public Service with reduced incidents of fraud and corruption	Indicator Title	<b>b) Number of consolidated reports on the roll-out of the "I do right even when nobody is watching" campaign</b>
		Short definition	The "I do right even when nobody is watching" campaign is aimed at creating awareness of fraud and corruption matters, ethics and to improve the ethics within the public service. It is promoted the radio announcements, roadshows, workshops and print media
		Purpose/importance	Seeks to enhance integrity in the public service
		Source/collection of data	Copy of report from Chief Director: Integrity Management. Each report to include the number of roadshows, where these were held, when, who attended. It will also cover matters raised, challenge and proposed interventions and timeframes, as well as where matters were referred to line function departments. It will also cover other forms of media used and the dates concerned

		Verification	Copy of reports and to include the number of roadshows, where these were held, when, who attended. It will also cover matters raised, challenge and proposed interventions and timeframes, as well as where matters were referred to line function departments. It will also cover other forms of media used and the dates concerned
		Method of calculation	Count of workshops
		Data limitations	The process is led by the MEC's, hence the availability of the MEC impacts on the roadshow targets being met.
		Type of indicator	Output
		Calculation type	Non-cumulative
		Reporting cycle	Quarterly
		New indicator	No, used in 2015/16
		Desired performance	1 consolidated report within 10 working days of the end of each quarter.
		Indicator responsibility	Chief Director : Integrity Management
		Indicator Title	<b>c) Quarterly Service Delivery complaints resolution reports</b>
2.4	Ethical Public Service with reduced incidents of fraud and corruption	Short definition	Number of Consolidated Quarterly Service Delivery complaints intervention reports on the resolution of service delivery complaints received through different media
		Purpose/importance	Receipt and resolution of complaints are demand driven. Some interventions take longer than others, depending on the nature of the complaint (Birth certificates documents v Housing, e.g.). OTP is a conduit for service delivery complaints through different media (hotlines, walk-ins, letters, etc.) and coordinates referrals and interventions by departments. Progress reports on the receipt and resolution of complaints is the most practical means of monitoring intervention progress and effectiveness
		Source/collection of data	Consolidated report supported by the complaints register and interventions
		Verification	Copy of reports, and Reports to include Complaints register and intervention reports.
		Method of calculation	Progress reports on complaints received and progress on interventions. Monitor response time.
		Data limitations	None
		Type of indicator	Output/Progress
		Calculation type	Cumulative and non-cumulative
		Reporting cycle	Quarterly
		New indicator	No, used in 2015/16
2.4	Ethical Public Service with reduced incidents of fraud and corruption	Desired performance	Consolidated quarterly reports within 10 working days of the end of each quarter to ensure timely response to complaints through referrals to line function departments. Reports to include Complaints register and intervention reports. 1 report per quarter, relating to matters on the preceding quarter, within 10 working days of the end of the quarter.
		Indicator responsibility	Chief Director Integrity Management
		Indicator Title	<b>d) National Anti-Corruption Hotline quarterly reports</b>
		Short definition	Number of quarterly monitoring and coordination progress reports (National Anti-Corruption Hotline cases Number of Quarterly Service Delivery complaints intervention reports on the resolution of service delivery complaints received through different media
		Purpose/importance	Receipt and resolution of complaints are demand driven. Some interventions take longer than others, depending on the nature of the complaint (Birth certificates documents v Housing, e.g.). OTP is a conduit for service delivery complaints through different media (hotlines, walk-ins, letters, etc.) and coordinates referrals and interventions by departments. Progress reports on the receipt and resolution of complaints is the most practical means of monitoring intervention progress and effectiveness
		Source/collection of data	Hotline Complaints register and intervention reports
		Verification	Progress reports on complaints received and progress on interventions. Monitor response time.
		Method of calculation	Simple count of progress reports on complaints received and progress on interventions. Monitor response time.
		Data limitations	None
		Type of indicator	Output/Progress
		Calculation type	Cumulative and non-cumulative
		Reporting cycle	Quarterly
		New indicator	No, used in 2015/16
		Desired performance	Quarterly reports within 10 working days of the end of each quarter to report on the response to complaints through referrals to line function departments. 1 report per quarter, relating to matters on the preceding quarter, within 10 working days of the end of the quarter.



		Indicator responsibility	Chief Director Integrity Management
2.4	Ethical Public Service with reduced incidents of fraud and corruption	Indicator Title	e) <b>Ethics Workshops</b>
		Short definition	Number of workshops held to build capacity on ethics
		Purpose/importance	Seeks to enhance ethical behaviour and integrity in the public service
		Source/collection of data	Agenda and attendance registers
		Verification	Agenda and attendance registers; agenda to demonstrate ethics related content
		Method of calculation	Count of workshops
		Data limitations	None
		Type of indicator	Output
		Calculation type	Non-cumulative
		Reporting cycle	Quarterly
		New indicator	No, used in 2015/16
		Desired performance	1 workshop per quarter by no later the end of the quarter.
		Indicator responsibility	Chief Director: Integrity Management
2.4	Ethical Public Service with reduced incidents of fraud and corruption	Indicator Title	f) <b>Fraud and Corruption Reports</b>
		Short definition	Summarised table of statistics released by SAPS on fraud and corruption, detailing amounts involved, convictions, whether public servants or private sector individuals were involved, and resultant financial recoveries. Example attached as Annexure G
		Purpose/importance	To monitor fraud related statistics and convictions in support of the PGDP Goal 6, Strategic Objective 6.3 – reduce Fraud and Corruption. The reports summarise key statistics that feed into Outcomes 3 and 12, monitored through the PGDP Action Workgroup 17 and G&A Cluster.
		Source/collection of data	Summarised report from Chief Director - Integrity
		Method of calculation	Count of report
		Data limitations	Availability of timely statistics from SAPS and Treasury
		Type of indicator	Output
		Calculation type	Non-cumulative, however, statistics in the report itself are cumulative in nature!
		Reporting cycle	Quarterly
		New indicator	No, used in 2015/16
		Desired performance	1 report per quarter, relating to matters on the preceding quarter, within 10 working days of the end of the quarter.
		Indicator responsibility	Chief Director : Integrity Management
		Sub-Programme 5 : Special Programmes - Democracy Support Services	
Strategic Objective		Descriptor	Description
2.5	Mainstreaming a culture of human rights	Indicator Title	a) <b>Annual Performance Plans for each human rights target group</b>
		Short definition	Annual Performance Plans for each human rights target group (Gender equality; Disability, Children; and Senior citizens, i.e. 4 per year).
		Purpose/importance	To ensure effective planning for each of the target groups for human rights
		Source/collection of data	Copies of plans from Chief Director Human Rights
		Verification	Copies of each d Annual Performance Plan for each human rights target group (Gender equality; Disability, Children; and Senior citizens, i.e. 4 ARP's per year).
		Method of calculation	Simple count
		Data limitations	Approval of plans
		Type of indicator	Output
		Calculation type	Non-cumulative
		Reporting cycle	Annually
		New indicator	No, used in 2015/16
		Desired performance	Annual Performance Plan for each human rights target group (Gender equality; Disability, Children; and Senior citizens, i.e. 4ARP's per year) completed on time and in required format. All plans to be finalised by 30 June to enable implementation by 1 July.
		Indicator responsibility	Director : Human Rights
2.5	Mainstreaming a culture of human rights	Indicator Title	b) <b>Human Rights performance coordination and monitoring reports</b>
		Short definition	Measures progress on the Council's performance against its business plan through quarterly progress reports.



		Purpose/importance	To monitor progress on interventions against the Annual Performance plan for each sector, including progress on the establishment of focal points, community engagement and capacity building.
		Source/collection of data	Report signed by the Director submitted to DDG
		Verification	Proof of reports/progress on developments against plan.
		Method of calculation	Summative consolidated performance monitoring report on the APP outputs for each target group
		Data limitations	Nil
		Type of indicator	Output
		Calculation type	Cumulative
		Reporting cycle	6-monthly
		New indicator	No, used in 2015/16
		Desired performance	2 monitoring reports per year detailing the implementation of Sector Plans. One report on the annual performance of the previous year (annual review) by 30 April; one report a midyear review after the second quarter of the targeted year, by 15 October. Report to include progress on the implementation of sector business plans, events, community engagement and capacity building.
		Indicator responsibility	Chief Director: Democracy Support
2.5	Mainstreaming a culture of human rights	Indicator Title	<b>c) Number of awareness sessions on human rights coordinated</b>
		Short definition	Number of human rights events promoting awareness and celebrating human rights, as per the Human rights calendar (attached in annexure G) , targeting the following: 1. Mothers' Day 2. International Children's Day 3. International Women's Day 6. Men's Imbizo/ Dialogue 7. National Women's Day 8. International Senior Citizen's Day 9. National Children's Day 10. 16 Days of Activism Campaign Launch 11. Intern Day for Persons with Disabilities International 12. National Human Rights Day
		Purpose/importance	To mainstream and instil a culture of human rights rights (women, children, persons with disabilities and senior citizens) in the Province
		Source/collection of data	Programmes and attendance registers from Chief Director Human Rights
		Verification	Programmes and attendance registers on each of the following (or a summative report signed by the Manager for the section)
		Method of calculation	Count events after the fact
		Data limitations	Actual dates might have to change, subject to the availability of the Premier and/or key stakeholders.
		Type of indicator	Output
		Calculation type	Non-cumulative
		Reporting cycle	Quarterly
		New indicator	No, used in 2015/16
		Desired performance	Appropriate events, capacity building and workshops on human rights issues for women, children, persons with disabilities and senior citizens
		Indicator responsibility	Chief Director: Human Rights
2.6	Ombudspersons Coordination	Indicator Title	<b>Number of OTP Ombudspersons' reports</b>
		Short definition	Number of OTP Ombudspersons' reports
		Purpose/importance	The OTP Ombudsperson is required to deal with service delivery complaints. Reports is a practical measure of the output in term of interventions required
		Source/collection of data	Integrity Management Ombudsperson reports
		Verification	Copy of report signed as noted by the SGM for the unit
		Method of calculation	Quality and quantity of reports
		Data limitations	None
		Type of indicator	Output

		Calculation type	Cumulative – for the year
		Reporting cycle	Quarterly
		New indicator	No, used in 2015/16
		Desired performance	1 report per quarter, relating to matters on the preceding quarter, within 10 working days of the end of the quarter.
		Indicator responsibility	Chief Director Democracy Support
<b>Sub-Programme 6 : Inter-Governmental Relations</b>			
<b>Strategic Objective</b>	<b>Descriptor</b>	<b>Description</b>	
2.7	Promote and strengthen intergovernmental relations and coordination in the province	Indicator Title	<b>Number of IGR forums, meetings and engagements</b>
		Short definition	Number of IGR engagements relating to each of the following: <b>a) Premier's Technical Coordinating forums</b> <b>b) COHOD Meetings</b> <b>c) IGR Provincial Forums</b>
		Purpose/importance	The Office of the Premier has a critical role in the effective implementation of the IGR Act, as well as ensuring effective coordination throughout the Province in terms of its Mandate. The IGR unit provides support to the Director-General & Premier with regard to: Managing inter-sphere relations i.e.: National and Provincial; and Facilitating inter-departmental co-operation and strengthening of provincial-local government relations through forums, advocacy and capacitation programmes.
		Source/collection of data	Agendas, minutes/decision matrices from Chief Director IGR
		Verification	Agenda's, minutes/decision matrices and attendance registers
		Method of calculation	Each meeting is counted after being held, separated in terms of typology, i.e.: 1) Technical Premiers forums 2) COHOD Meetings 3) IGR Provincial Forums (this includes the Cooperative governance- international relations and protocol meetings)
		Data limitations	Convening of meetings and quorums
		Type of indicator	Non-cumulative
		Calculation type	Output
		Reporting cycle	Quarterly
		New indicator	No, used in 2015/16
		Desired performance	1 decision matrix per forum meeting per type per quarter. Decision making matrix to be circulated within 5 working days of meeting. The decision making matrix circulated within 5 working days of the meeting will be used for verification purposes and measured also against a decision making register to be kept by the unit. The register is to record the date of the meeting and date of circulating the decision making register, with proof of at least electronic emails to prove distribution within the required timeframe of 5 working days after the end of each quarter, and reflect progress on matters on the previous quarter. Decision making matrix circulated within 5 days of meeting, and minutes of the meeting signed by the next meeting.
		Indicator responsibility	Chief Director IGR
2.7	Promote and strengthen intergovernmental relations and coordination for the province	Indicator Title	<b>d) Number of Twinning agreement implementation reports</b>
		Short definition	Number of Twinning agreements implementation reports to strengthen interprovincial and international agreements.
		Purpose/importance	The Office of the Premier has a critical role to ensure cooperative arrangements between other Provinces to strengthen government capacity and negotiate cross-boundary concerns that impact on the Province. Effective monitoring of the implementation of commitments is required and this will be done through reports tabled at the Governance and Administration Cluster.
		Source/collection of data	Signed agreements and progress reports on implementation - Progress reports from Chief Director IGR) with proof of submission to the G&A secretariat (including copy of agenda and decision matrix on the item from the Secretariat)
		Verification	Agenda's, minutes and attendance registers, and signed MOU's
		Method of calculation	Each report is counted after submission to the G&A Cluster
		Data limitations	Inputs from stakeholders, conclusion of agreements with relevant parties following successful negotiations. Responsibility to place items on the agenda is with the Secretariat.
		Type of indicator	Output
		Calculation type	Non-cumulative
		Reporting cycle	6 monthly - report to G&A Cluster

		New indicator	No, used in 2015/16
		Desired performance	Reports on efforts to strengthen international relations and maintenance of MOUs tabled 6 monthly (non-cumulative) to the Governance and Administration Cluster. Summative reports on MOUs concluded, re-activated, based on strategic direction of Premier and DG, and progress on the implementation of commitments/undertakings outlined in the agreements. Report to include updates, challenges and interventions, and recommendations (if applicable in the context of every Twinning agreement (existing, reviewed, and new) in terms of progress made in the preceding 6 month period. To include: <ul style="list-style-type: none"><li>Existing agreements, commitments made and progress;</li><li>New agreements concluded, commitments and progress to date (if applicable)</li><li>Agreements/negotiations in progress</li></ul>
		Indicator responsibility	Chief Director IGR
Sub-Programme 7 : Gaming and Betting			
Strategic Objective		Descriptor	Description
2.8	Enhance the Gaming and Betting Regulatory environment in KwaZulu-Natal	Indicator Title	a) Quarterly functionality assessment reports
		Short definition	No of functionality assessment reports
		Purpose/importance	To monitor compliance and ensure sound governance in terms of the functioning of the Board
		Source/collection of data	Records and Reports from Gaming and Betting Board
		Verification	Vetting of information against Board reports and activities
		Method of calculation	Count of reports. Summative progress reports on the functionality of forums and focal points. New indicator. Matrix to be developed in 1st quarter and piloted in second quarter. Functionality reports to be produced in 3rd and 4th quarters.
		Data limitations	Dependant on information received from the entity
		Type of indicator	Output - Monitoring Report
		Calculation type	Cumulative
		Reporting cycle	Quarterly
		New indicator	Yes
		Desired performance	Quarterly Reports submitted within 15 days of end of each Quarter.
		Indicator responsibility	Chief Director Gaming and Betting
2.8	Enhance the Gaming and Betting Regulatory environment in KwaZulu-Natal	Indicator Title	b) Quarterly assessment reports on Gaming Board Activities
		Short definition	Number of Quarterly assessment reports on Gaming Board Activities
		Purpose/importance	To monitor compliance and ensure sound governance in terms of the regulatory requirements
		Source/collection of data	Records and Reports from Gaming and Betting Board
		Verification	Vetting of reports against Council reports and activities
		Method of calculation	Count of reports. Summative progress reports on the functionality of forums and focal points
		Data limitations	Dependant on regulatory reports received from the entity
		Type of indicator	Output - Monitoring Report
		Calculation type	Cumulative
		Reporting cycle	Quarterly
		New indicator	No
		Desired performance	Quarterly Reports submitted within 15 days of end of each Quarter.
		Indicator responsibility	Chief Director Gaming and Betting
3. Programme 3 : Policy and Governance			
3.1Sub-Programme 1 : Provincial Policy Management			
Strategic Objective		Descriptor	Description
3.1	Enhanced strategic management in KZN Provincial Government	Indicator Title	a) Number of policy audit reports
		Short definition	Measures policy audit processes to ensure effective review and gap analysis indicated in the reporting on policy audits relating to provincial public policies in response to the PGDP situational analysis of 2011, as updated in 2016. The focus here is on reporting against an initiative (process of determining what policies are out there, when were they approved, when were they last reviewed, how do they align to the PGDP, as defined in the policy audit framework. This stems directly from the PGDP situational analysis of 2011 in which the need was identified to conduct an audit to determine which public policies are in the Provincial domain and what the status is. The audit is performed against a

			framework developed with the policy forum, communicated to HOD's, and serves as a tool for collecting data that informs the report.
		Purpose/importance	Contribute to the improvement of policy management in KZN Provincial Government. It creates an inventory of provincial policies and policy instruments, as well as assisting the tracking of amendments to policies in the Province.
		Source/collection of data	Summative report on policy audit progress, from the policy analyst responsible for governance.
		Verification	Updated reports and/or, electronic copies of policies.
		Method of calculation	Summative progress report on status of policy audit (public policies) – Count of reports
		Data limitations	Inputs from departments on policy development
		Type of indicator	Output
		Calculation type	Cumulative update of progress on a quarterly basis
		Reporting cycle	6-monthly (by end of Q2 and Q4)
		New indicator	No, used in 2015/16
		Desired performance	Updated schedule of policies by 31 March, 2 audit reports per year, outlining progress against the framework and the status of public policies in the Province. It seeks to provide an update of Service Delivery orientated policies relating to the core business of the Department that directs service delivery in the KwaZulu-Natal. These could be in the form of policies, programmes, strategies or other frameworks, e.g. but not limited to initiatives such as Small Towns Rehabilitation Programme (COGTA); sustainable Human Settlement Strategy (Human Settlements); KZN Informal Economic Policy ; KwaZulu-Natal Beach Tourism Policy; KwaZulu-Natal Tourism Master Plan
		Indicator responsibility	Chief Director – Provincial Planning, Research and Policy and policy analysts
3.1	Enhanced strategic management in KZN Provincial Government	Indicator Title	<b>b) Citizen Satisfaction Survey report</b>
		Short definition	Measures production of a coordinated report on citizens' perception of government services. These findings set a benchmark to indicate various aspects of integrated delivery, adherence to Batho Pele principles, citizens' priority services, and general perception of government's service delivery.
		Purpose/importance	<p>The first pilot survey was undertaken in December 2013 and the findings were presented to the Executive Council. The purpose of the report is to determine the level of satisfaction of KZN citizens with provincial government services.</p> <p>The citizen satisfaction survey is a key instrument for the measurement of the Provincial Growth and Development Strategy and Plan, Goal 6, Governance and Policy. Improved levels of governance, coordination and participation should contribute towards the KZN population being satisfied with the level of government service, hence the development of the apex indicator "improvement in the level of client satisfaction". The survey, thus, is an important tool to assess the level of customer satisfaction. This then forms the APEX indicator for the PGDP Goal 6. This particular indicator is then tracked and trends monitored over a 2 year period, i.e. the actual survey is undertaken in the first year, this report is then analysed, incorporating trends and areas of improvement in the second year through a comparative analysis report. Findings are communicated through reports to the Lekgotla on a 6-monthly basis in general, however, in the context of this output, the findings of the report will be included in the report through the Action Workgroup to the Lekgotla in the first meeting following the release of the survey.</p> <p>The comparative report will be undertaken in the following year and targeted for reporting through the Provincial Planning Commission, preceding the second Lekgotla, which is typically held in August or September, following the National Lekgotla</p> <p>To determine the level of citizen satisfaction with government services in general, thereby indicating the effectiveness of governance systems and need for policy- and/or programme improvements on an on-going basis, at least every 2 years. The next survey was undertaken in 2015/16 and results communicated through an Executive Council meeting and the findings communicated through the media and Lekgotla in February 2016. The comparative report between what transpired in the 2013 report and 2015 report will be analysed in 2016-17 in the form of a comparative report, and the 2017-18 year will focus on the findings of the survey conducted in that year. This pattern will continue throughout the cycle, alternating between a comparative reports, in preparation of the detailed survey that will be conducted in the following year.</p>
		Source/collection of data	Records and reports from the Chief Director – Provincial Planning, Research and Policy
		Verification	<p>Year 1 – Community satisfaction survey report (CSS)</p> <p>Year 2 – A comparative report analysing what transpired in CSS report and the current year.</p>

		Method of calculation	Simple count of reports
		Data limitations	Qualitative research based on perceptions has its own limitations. Funding constraints in view of cost cutting may result in not being able to conduct survey.
	Enhanced strategic management in KZN Provincial Government	Type of indicator	Output (Also Apex for PGDP)
		Calculation type	Non-cumulative
		Reporting cycle	Annually
		New indicator	No, used in 2015/16
		Desired performance	1 report per year. The content of the report will alternate as defined in the purpose, base year 2013 being the survey findings, 2014 comparative report, 2015 findings, 2016, comparative report, etc.
		Indicator responsibility	Chief Director : Provincial Planning, Research and Policy Coordination
		Indicator Title	<b>c) Provincial strategic planning alignment assessment report</b>
		Short definition	Technical analysis reports on strategic plans for provincial departments and entities (5 year Strategic Plan and APP) submitted for support and/or analysis. In this regard, the strategic plans are compiled once in 5 years, unless a department is re-tableting in terms of the Framework for Strategic Plans And Annual Performance Plans. Annual Performance Plans, however, are reviewed annually.
		Purpose/importance	To ensure effective planning and integration, as well as alignment with Government's Programme of Action (MTSF and KZN PGDP). Due to capacity constraints, 2 <sup>nd</sup> drafts will be targeted as information on 1 <sup>st</sup> drafts are limited. First draft and 3 <sup>rd</sup> draft assessments will be targeted in the operational plan of the unit, but will also be subject to submission of the plans to the unit by Departments and/or entities.
		Source/collection of data	Reports supported by analysis memorandums/correspondence setting out findings and recommendations attached to drafts received from departments/units for inputs,
		Verification	Summative report on plans analysed supported by analysis memorandums/correspondence
		Method of calculation	Simple count. Summative report on plans analysed supported by analysis memorandums/correspondence setting out findings and recommendations
		Data limitations	Difficult to project number of plans referred to unit for technical support, hence the unit will assess plans received from departments. Capacity constraints also limit the extent of analysis.
		Type of indicator	Output
		Calculation type	Non-cumulative
		Reporting cycle	Annual
3.1	Enhanced strategic management in KZN Provincial Government	New indicator	No, used in 2015/16
		Desired performance	To conduct analysis on alignment of 100% of all plans received (new and revisions) by February each year. Consolidated Assessment report on KZN Provincial Departments 2nd draft strategic Plans and APP's submitted to OTP.
		Indicator responsibility	Chief Director –Provincial Planning, Research and Policy Coordination
		Indicator Title	<b>d) Assessment reports on the functionality of PGDP Action Workgroups</b>
		Short definition	A matrix has been developed to measure the functionality of the AWG in terms of meetings conducted, attendance and submission of the reports to Executive Council – The Matrix is approved by the PPC and serves as the report. An example is attached as "Annexure G" to the APP 2015/16. Eighteen Action workgroups have been established as the key strategic and operational interface of the plan and implementation. The terms of reference of the action workgroups are in the Operational Manual of the PGDP, obtainable from the Department or the PPC website. The functionality of these workgroups, therefore are critical in ensuring effective implementation, monitoring and review of the plan.
		Purpose/importance	To ensure the PGDP is dynamic and supported with a functional strategic and operational interface. Eighteen Action workgroups have been established as the key strategic and operational interface of the plan and implementation. The functionality of these workgroups, therefore are critical in ensuring effective implementation, monitoring and review of the plan. Continued support to the action work groups is required to ensure optimal implementation of the NDP through the PGDP. The Office of the Premier is currently monitoring the implementation of the Provincial Growth and Development Plan through submission of quarterly reports of the departments and PGDP Work Groups to Executive Council Clusters, the Provincial Planning Commission and the M & E in the Office of the Premier.
		Source/collection of data	Report (in the form of the matrix) from the Planning Commission Secretariat
		Verification	Copies of report to the DDG responsible for the Planning Commission. Note that the report is in the form of the populated matrix, as approved by the PPC. The secretariat will confirm the latest matrix applicable for the year under review as

			approval might only be obtained from the PPC by the first quarter of the financial year, or prior to the assessment being performed. Report to be tabled to Planning Commission.
		Method of calculation	Each report is counted after submission to the SGM. The Matrix calculates the functionality in terms of the KPA's for functionality and findings are contained in the report. The matrix is the report as it summaries findings. Example attached – Annexure G – refer to the PPC secretariat to confirm latest approved matrix applicable for use to assess AWG's.
		Data limitations	Inputs and accuracy from work group convenors and participation by Departments
		Type of indicator	Output
		Calculation type	Non-cumulative
		Reporting cycle	6 monthly
		New indicator	Refined
		Desired performance	Report to the DDG in Quarter 2 and Quarter 4
		Indicator responsibility	Chief Director –Provincial Planning, Research and Policy Coordination
3.1.	Enhanced strategic management in KZN Provincial Government	Indicator Title	<b>e. Nerve centre reports</b>
		Short definition	Number of quarterly monitoring reports on status of the Nerve Centre
		Purpose/importance	The system provides a coordination centre for all reports on government performance. Reports on utilization and system efficiencies will assist in appropriate improvements, effectiveness of system and accountability given the amount financial resources allocated to it.
		Source/collection of data	Reports and records from Chief Director: Monitoring and Evaluation
		Verification	Proof of covering email submitting the Nerve Centre report to EXCO secretariat for tabling at EXCO.
		Method of calculation	Summative reports on system functionality, usage by departments, system updates, challenges and interventions to be covered. Progress assessment and reporting
		Data limitations	Inputs from stakeholders
		Type of indicator	Output
		Calculation type	Cumulative
		Reporting cycle	Quarterly report to MANCO
		New indicator	No, used in 2015/16
		Desired performance	To provide seamless access to the Nerve Centre to provide QPR input, undertake verification and draw analysed report on QPR. Quarterly reports to MANCO / EXCO secretariat to be placed on the agenda within 10 working days of the end of a Quarter.
		Indicator responsibility	Chief Director: Monitoring and Evaluation
3.1	Enhanced strategic management in KZN Provincial Government	Indicator Title	<b>f. Consolidated Provincial MPAT Report</b>
		Short definition	Measurement of Management Performance
		Purpose/importance	MPAT is a tool administered by the DPME which measures compliance to legislative and regulatory prescripts. It is based on the premise that compliance forms the foundation of better service delivery.
		Source/collection of data	Hard copies of reports and/or electronic copies from the Chief Director: Monitoring and Evaluation.
		Verification	Proof of submission of the request to the G&A & COHOD secretariat (within 30 working days after the release of the report by DPME), for the report to be presented to the G&A Cluster & COHOD.
		Method of calculation	Consolidated MPAT reports of Provincial Departments (1 report on final findings for pervious cycle; 1 report on interim findings based on moderated scores – pre-appeal, based on the MPAT cycle)
		Data Limitations	Delays in release of results by DPME
		Type of indicator	Output
		Calculation type	Non-cumulative
		Reporting cycle	Consolidated MPAT Improvement reports of Provincial Departments (1 report on final findings for pervious cycle; 1 report on interim findings based on moderated scores – pre-appeal, based on the MPAT cycle; i.e one in the first quarter within 30 days of the final results being released by DPME; the second as a progress report on the interim findings (pre-appeals as defined in terms of the MPAT process), within 30 days of the receipt of the findings).
		New indicator	No, used in 2015/16.
		Desired performance	Reports submitted within the required timeframes for reporting.



3.1	Enhanced strategic management in KZN Provincial Government	Indicator responsibility	Chief Director: Monitoring and Evaluation
		Indicator Title	<b>g. Consolidated MTSF Outcomes Report</b>
		Short definition	Consolidated report on progress of achievement of MTSF outcomes.
		Purpose/importance	Monitors progress in meeting the MTSF outcomes.
		Source/collection of data	Reports from provincial departments, surveys and research reports.
		Verification	Proof of covering email submitting the consolidated MTSF Outcomes progress report to the G&A Cluster secretariat for tabling at Technical G&A Cluster within 30 working days from the end of the fourth quarter.
		Method of calculation	Count number of reports.
		Data Limitations	Delays in getting reports from departments
		Type of indicator	Output
		Calculation type	Non-cumulative
		Reporting cycle	Annual
		New indicator	No, used in 2015/16.
		Desired performance	Reports submitted within the required timeframes for reporting.
		Indicator responsibility	Chief Director: Monitoring & Evaluation.
3.1	Enhanced strategic management in KZN Provincial Government	Indicator Title	<b>h. PGDP Action Work Groups Consolidated Report</b>
		Short definition	Consolidated report on progress of the PGDP as submitted by the 18 Action Work Groups.
		Purpose/importance	Monitors progress in meeting the goals, strategic objectives and intervention of the PGDP.
		Source/collection of data	Hard copies of reports submitted by the AWGs.
		Verification	Proof of covering email submitting the consolidated progress report to the PPC secretariat to be tabled at PPC within 30 working days from the end of the quarter
		Method of calculation	Count number of quarterly summative reports.
		Data Limitations	Delays in submission of reports by AWG.
		Type of indicator	Output
		Calculation type	Non-cumulative
		Reporting cycle	Quarterly
		New indicator	No, used in 2015/16.
		Desired performance	Reports submitted within the required timeframes for reporting.
		Indicator responsibility	Chief Director: Monitoring & Evaluation
		Indicator Title	<b>i. Front Line Service Delivery Monitoring Reports</b>
3.1	Enhanced strategic management in KZN Provincial Government	Short definition	Consolidated report on government facilities monitored in partnership with DPME.
		Purpose/importance	FSDM is a national programme run by DPME that requires the involvement of OTP with the long term view that it is sustained provincially. The voice of the citizen and front line staff is given high priority in the tool developed.
		Source/collection of data	Hard copies of reports submitted by the Director: M&E programmes.
		Verification	Proof of covering email submitting the monitoring report to the G&A Cluster secretariat within 30 working days after the end of the second and fourth quarter.
		Method of calculation	Count number of bi-annual summative reports.
		Data Limitations	Delays in site visits due to limited capacity both in DPME & the OTP.
		Type of indicator	Output
		Calculation type	Cumulative
		Reporting cycle	Bi-annual
		New indicator	No, used in 2015/16.
		Desired performance	Reports submitted within the required timeframes for reporting.
		Indicator responsibility	Chief Director General: Monitoring & Evaluation
		Indicator Title	<b>j. Quarterly Provincial Performance Report</b>
		Short definition	Consolidated report on the quarterly performance reports of all provincial departments.
3.1	Enhanced strategic management in KZN Provincial Government	Purpose/importance	The OTP has to coordinate all QPRs in the province and analyse government performance in relation to achieving the 14 Outcomes.
		Source/collection of data	Hard copies of reports submitted by the departments
		Verification	Proof of covering email submitting the provincial department progress report to the G&A Cluster secretariat for tabling at Technical G&A Cluster within 30 working days from the end of a quarter.



		Method of calculation	Count number of quarterly reports.
		Data Limitations	Quality of reporting
		Type of indicator	Output
		Calculation type	Non-cumulative
		Reporting cycle	Quarterly
		New indicator	No, used in 2015/16.
		Desired performance	Reports submitted within the required timeframes for reporting.
		Indicator responsibility	Chief Director: Monitoring & Evaluation
3.1	Enhanced strategic management in KZN Provincial Government	Indicator title	<b>k. Monitoring reports on service delivery improvement plans</b>
		Short definition	Monitoring reports on the implementation of the Service Delivery Improvement Plans (SDIP).
		Purpose/importance	To ensure government is delivering services in a responsive, effective and efficient manner
		Source/collection of data	Reports and records from Director Service Delivery Improvement
		Verification	Proof of submission of the request to the G&A secretariat (within 30 working days after the quarter), for the report to be presented to the G&A Cluster.
		Method of calculation	Summative report on the monitoring of service delivery improvement plans of provincial departments.
		Data limitations	Delays in submission of reports by provincial departments.
		Type of indicator	Output
		Calculation type	Cumulative
		Reporting cycle	Quarterly
		New indicator	No
		Desired performance	Proof of covering email submitting the monitoring report to the G&A Cluster secretariat for tabling at Technical G&A Cluster within 30 working days from the end of a quarter
		Indicator responsibility	Chief Director: Monitoring & Evaluation
3.1	Enhanced strategic management in KZN Provincial Government	Indicator title	<b>I. Provincial Batho Pele Compliance Monitoring Reports</b>
		Short definition	Number of quarterly reports on level of compliance with Batho Pele principles across provincial departments.
		Purpose/importance	To ensure Batho Pele Principles are adopted and implemented consistently and effectively in provincial departments for improved service delivery.
		Source/collection of data	Hard copies of reports and/or electronic copies from the Director Service Delivery Improvement on Batho Pele compliance across departments
		Verification	Proof of submission of the request to the G&A secretariat (within 30 working days after the quarter), for the report to be presented to the G&A Cluster.
		Method of calculation	Count number of summative reports reflecting findings on departments monitored, compliance findings, challenges, interventions and recommendations
		Data limitations	Nil
		Type of indicator	Output
		Calculation type	Non-cumulative
		Reporting cycle	Quarterly
		New indicator	No, used in 2015/16
		Desired performance	1 report per quarter; and improved levels of Batho Pele implementation at Provincial Departments. 1 report per quarter, relating to matters on the preceding quarter, within 10 working days of the end of the quarter;
		Indicator responsibility	Chief Director: Monitoring & Evaluation
<b>Sub-Programme 2 : Premier's Priority Programmes : Unit : Stakeholder Management</b>			
<b>Strategic Objective</b>		<b>Descriptor</b>	<b>Description</b>
3.2	Effective and efficient stakeholder engagement and empowerment	Indicator title	<b>a) Number of strategic partnership forum meetings with each sector</b>
		Short definition	Number of forum meetings with each strategic partnership sector
		Purpose/importance	To coordinate and engage with each sector at provincial level to maximise participation, mobilise support, and exchange of information. The forums provide a platform for the OTP to engage with stakeholders, especially non-governmental structures that provide strategic avenues for government social intervention programmes
		Source/collection of data	Agenda, attendance registers and minutes from the Chief Director Stakeholder Engagement
		Verification	Copies (hard copy or electronic filing on IT systems) of agenda, attendance registers and minutes
		Method of calculation	Each forum is counted after being held. One forum per quarter for each of the following:

			1) 1 x NGO 2) 1 x Business (including Labour and Academics) 3) 1 x Traditional Authorities (Leadership) 4) 1 x Religious sector (Multifaith)
		Data limitations	Attendance by strategic partners/structures
		Type of indicator	Output
		Calculation type	Non-cumulative
		Reporting cycle	Quarterly
		New indicator	Refined
		Desired performance	1 forum meeting per structure per year (NGO's, business, youth structures, religious movements, Traditional Councils) with at least one structure meeting per quarter
		Indicator responsibility	Chief Director Stakeholder Engagement – Director Strategic Partnerships
3.2	Effective and efficient stakeholder engagement and empowerment	Indicator title	<b>b) No. Workshops of stakeholders on PGDS/P Vision 2035</b>
		Short definition	No. Workshops of stakeholders on PGDS/P Vision 2035-50
		Purpose/importance	There is a need to consult and collaborate more meaningfully and openly with all stakeholders in policy and programme development, monitoring and evaluation and review to ensure effective and efficient delivery in all spheres of government within the province.
		Source/collection of data	Programme, reports and attendance registers from the Chief Director Stakeholder Engagement
		Verification	Copies (hard copy or electronic filing on IT systems) of workshop agenda/programme, reports and attendance registers
		Method of calculation	Each workshop is counted after being held
		Data limitations	Attendance by strategic partners/structures
		Type of indicator	Output supporting (Stakeholders fully engaged on Vision 2035)
		Calculation type	Non-cumulative
		Reporting cycle	Quarterly
		New indicator	Refined
		Desired performance	1 summit per sector per year (total 5 per year)
		Indicator responsibility	Chief Director Stakeholder Engagement – Director Strategic Partnerships
3.2	Effective and efficient stakeholder engagement and empowerment	Indicator title	<b>c) Number of quarterly OSS provincial coordination and monitoring reports</b>
		Short definition	Number of quarterly OSS coordination and provincial monitoring reports
		Purpose/importance	To monitor and coordinate OSS interventions at Provincial level to ensure effective and efficient application of the service delivery tool.
		Source/collection of data	Records, agenda's and/or reports from the Chief Director Stakeholder Engagement – Director Strategic Partnerships
		Verification	Written reports with relevant minutes/agendas/reports and attendance registers (where relevant) signed off by the
		Method of calculation	Summative coordinated report on war room activities, challenges and interventions.
		Data limitations	Inputs from stakeholders.
		Type of indicator	Output
		Calculation type	Cumulative
		Reporting cycle	Quarterly report to MANCO
		New indicator	No, used in 2015/16
		Desired performance	4 Quarterly reports per year, within 2 weeks of the end of a quarter, to monitor and coordinate service delivery and social intervention projects of government through the war rooms. Reports to include updates on the functionality of the war rooms, especially in the PGDP priority intervention areas, indicated as red and orange zones in the 2014 PGDP. 1 report per quarter, relating to matters on the preceding quarter, within 10 working days of the end of the quarter.
		Indicator responsibility	Chief Director Stakeholder Engagement – Director Strategic Partnerships
3.2	Effective and efficient stakeholder engagement and empowerment	Indicator title	<b>d) Number of IZIMBIZO coordination reports</b>
		Short definition	Number of izimbizo coordination reports on all the activities of izimbizo such Premier's izimbizo, sectorial izimbizo, service delivery izimbizo and feedback izimbizo.
		Purpose/importance	To create a platform for public interaction, public participation, feedback on issues raised by the public, intervention by the Premier in the interest of the citizens and the public of KwaZulu Natal in order to create an inclusive and coherent society.

		Source/collection of data	Izimbizo reports and other reports generated from the public intervention
		Verification	Izimbizo progress reports from Director
		Method of calculation	Consolidated report on Izimbizo and programme initiatives, including progress against annual Izimbizo plan and assessment of impact of Izimbizo, challenges, interventions and recommendations
		Data limitations	Timeous inputs from Provincial, National and Local Government
		Type of indicator	Output
		Calculation type	Cumulative for the year
		Reporting cycle	Quarterly
		New indicator	Redefined
		Desired performance	4 Quarterly reports per year. 1 report per quarter, relating to matters on the preceding quarter, within 10 working days of the end of the quarter.
		Indicator responsibility	Chief Director, Stakeholder Management
3.2	Effective and efficient stakeholder engagement and empowerment	Indicator title	<b>e) Number of MRM coordination reports</b>
		Short definition	Number of quarterly reports on Moral Regeneration Programmes
		Purpose/importance	To facilitate morality within the society, ethical leadership and social cohesion, through civil society. The OTP is responsible for coordination and monitoring
		Source/collection of data	Records, agenda's and/or reports from the Chief Director Stakeholder Engagement
		Verification	Written reports with relevant minutes/agendas/reports and attendance registers (where relevant) signed off by the Chief Director Stakeholder Engagement
		Method of calculation	Summative coordinated report on Moral Regeneration Movement structures and activities, including summits. Report to include sectors, nature of interventions, structures, venue, date, attendees, significant value of engagement, challenges and interventions (if applicable).
		Data limitations	Inputs from stakeholders.
		Type of indicator	Output
		Calculation type	Cumulative
		Reporting cycle	Quarterly report to MANCO
		New indicator	No, used in 2015/16
		Desired performance	4 Quarterly reports per year, within 2 weeks of the end of a quarter. 1 report per quarter, relating to matters on the preceding quarter, within 10 working days of the end of the quarter.
		Indicator responsibility	Chief Director Stakeholder Engagement
3.2	Effective and efficient stakeholder engagement and empowerment	Indicator title	<b>d) Number of coordination reports on projects for youth</b>
		Short definition	Number of youth development project reports. A coordinated report on all youth projects/initiatives including the Premier's Bursary Fund and provincial bursaries
		Purpose/importance	To create programmes for the youth to ensure effective engagement
		Source/collection of data	Project reports and records from Director Youth
		Verification	Project progress reports from Director
		Method of calculation	Consolidated report on project and programme initiatives, including progress against annual project plan and assessment of impact of programmes, challenges, interventions and recommendations
		Data limitations	Timeous inputs from departments
		Type of indicator	Output
		Calculation type	Cumulative for the year
		Reporting cycle	Quarterly
		New indicator	Redefined
		Desired performance	4 Quarterly reports per year,. 1 report per quarter, relating to matters on the preceding quarter, within 10 working days of the end of the quarter.
		Indicator responsibility	Chief Director Youth Development
3.2	Effective and efficient stakeholder engagement and empowerment	Indicator title	<b>e) Number of quarterly monitoring reports on youth forums</b>
		Short definition	Number of quarterly monitoring reports on youth forums i.e. Skills Development, Bursary Committee, Bursary Sub Committee, International Exchange Programme Committee, Youth Managers Committee, Project Sukuma establishment and supported

		Purpose/importance	To create platforms to coordinate youth development forums and engage at Provincial level on youth development matters
		Source/collection of data	Copy of report signed by Chief Director – youth, agendas and minutes
		Verification	Agenda's, minutes and attendance registers
		Method of calculation	Each meeting is counted after being held
		Data limitations	Participation by departments in the various fora
		Type of indicator	Non-cumulative
		Calculation type	Output
		Reporting cycle	Quarterly
		New indicator	Yes
		Desired performance	1 forum meeting per quarter, no later than the end of the quarter.
		Indicator responsibility	Chief Director Youth Development
		Sub-Programme 2 : Premier's Priority Programmes : Unit : Stakeholder Management	
Strategic Objective		Descriptor	Description
3.3.1	Priority Programmes coordination	Indicator Title	a) Multi-sectorial intervention monitoring and coordination reports
		Short definition	Consolidated multi-sectorial intervention monitoring and coordination report on HIV and Aids (note reports are done on the preceding year and/or quarter)
		Purpose/importance	To ensure interventions are monitored, integrated and coordinated. Reports are submitted on the period preceding the quarter/year in which the report is drafted.
		Source/collection of data	Quarterly reports and records from Chief Director HIV and AIDS
		Verification	Copy of report
		Method of calculation	Summative reports on events, attendance and attendees
		Data limitations	(note reports are done on the preceding year and/or quarter)
		Type of indicator	Output
		Calculation type	Non-cumulative
		Reporting cycle	Quarterly
		New indicator	No
		Desired performance	4 Quarterly reports submitted to PAC at the quarterly meetings. 1 report per quarter, relating to matters on the preceding quarter, within 6 weeks of the end of the quarter. Reports to indicate sector interventions and PCA meetings supported
Indicator responsibility	Chief Director HIV and AIDS		
3.3.1	Priority Programmes coordination	Indicator title	b) Number of quarterly veteran support services coordination reports
		Short definition	Number of quarterly monitoring and coordination reports on the Ex-combatants skills development and support service programme
		Purpose/importance	The purpose of the Monuments of Peace Programme is aimed at ensuring that opportunities for utilizing former combatants in the infrastructure service delivery are taken care of by Government Departments. The Office of the Premier and the Department of Education is supporting this programme.
		Source/collection of data	Records, lists of ex-combatants identified for training, and/or reports from the Chief Director Priority Programmes
		Verification	Written reports with relevant, lists of ex-combatants identified for training, enrolment documentation from FET's, reports and attendance registers (where relevant, training results from FET) signed off by the Chief Director : Priority Programmes
		Method of calculation	Summative coordinated report on ex-combatants trained and linked to practical skills training and development. Report to include sector, training programmes and results, challenges and interventions (if applicable).
		Data limitations	Inputs from stakeholders.
		Type of indicator	Output
		Calculation type	Cumulative
		Reporting cycle	Quarterly report to MANCO
		New indicator	Yes

		Desired performance	4 Quarterly reports per year, within 2 weeks of the end of a quarter, to indicate skills development success factors and challenges in relation to ex-combatants training and development. 1 report per quarter, relating to matters on the preceding quarter, within 10 working days of the end of the quarter.
		Indicator responsibility	Chief Director Priority Programmes
3.3.1	Priority Programmes coordination	Indicator title	<b>c) Number of quarterly reports to the Premier on priority projects coordination</b>
		Short definition	Report on key strategic projects of strategic relevance to the Province (e.g. Inkululeko and Lluwamba Projects but not limited to) and others that may be assigned by the Executive Council/Premier/DG).
		Purpose/importance	Reports provide a basis for performance monitoring. OTP's role is coordination. This is achieved through meetings and reports.
		Source/collection of data	Quarterly reports derived from project meetings and minute, and reports to indicate project progress against project milestones, challenges and interventions.
		Verification	1 report per quarter
		Method of calculation	Simple count of reports
		Data limitations	None
		Type of indicator	Output
		Calculation type	Cumulative
		Reporting cycle	Quarterly
		New indicator	Yes
		Desired performance	1 report on progress per quarter. Reports to include progress against project milestones and business plans, challenges, interventions and recommendations, meetings, resolutions and decision matrices
		Indicator responsibility	Chief Director / Deputy Director General
3.3.2	Effective and Efficient implementation of PEMP	Indicator title	<b>a) Number of quarterly coordination reports to Premier on PEMP implementation</b>
		Short definition	These reports to provide progress on the implementation of the Poverty Eradication Master Plan. The Operationalisation of this plan is being facilitated by the Office of the Premier. The Master Plan is a specific document, approved by the Executive Council.
		Purpose/importance	The Premier instructed that the implementation of the PEMP be moved to the Office of the Premier and that the responsibility for this function be assigned to the Stakeholder Coordination Branch, and be directly supported by the Strategic Management Branch. The Premier also confirmed this arrangement in his 2015 Budget Speech delivered on 28 April 2015. This is also supported by Executive Council Resolution 109 taken on 1 April 201, and is incorporated under Programme 3 – Stakeholder Coordination. Reports provide a basis for performance monitoring. OTP's role is coordination. This is achieved through meetings and reports.
		Source/collection of data	Quarterly reports derived from project meetings and minute, and reports to indicate project progress against project milestones, challenges and interventions.
		Verification	1 report per quarter, to the Premier but at least signed off by the Deputy Director General, on route to the Premier,
		Method of calculation	Simple count of reports
		Data limitations	None
		Type of indicator	Output
		Calculation type	Cumulative
		Reporting cycle	Quarterly
		New indicator	Yes
		Desired performance	1 report on progress per quarter. Reports to include progress against project milestones and business plans, challenges, interventions and recommendations, meetings, resolutions and decision matrices. These reports will also record progress on the establishment of Project coordination committees in priority areas. 1 report per quarter, relating to matters on the preceding quarter, within 10 working days of the end of the quarter.
		Indicator responsibility	Chief Director / Deputy Director General
<b>Sub-Programme 3 : King's Support and Royal Household</b>			
	<b>Strategic Objective</b>	<b>Descriptor</b>	<b>Description</b>
3.4	Effective and efficient support to His Majesty	Indicator Title	<b>a) Quarterly reports on support services provided to His Majesty</b>
		Short definition	Quarterly reports on services rendered to his Majesty including palaces, traditional royal events and functions, and strictly in terms of the mandate of the Office of the Premier, in relation to these services (administrative,

	and the Royal Household		communication services, security, protocol services, secretariat, palace maintenance), are to be submitted to EXCO to ensure all services are accounted for.
		Purpose/importance	The reports are to include events supported as well as report against the implementation of the annual business plan envisaged as the S.O. Indicator (i) for S.O. 3.4, thus functioning also as a monitoring tool for the S.O indicator implementation. This report responds to the annual plan envisaged in the SO indicator
		Source/collection of data	Reports from King's Support Service Unit. Reports to include all services provided and events facilitated – also noting that these should be identified in terms of the S.O indicator (i), and/or deviations to be fully motivated
		Verification	1 report per quarter
		Method of calculation	Simple count of reports
		Data limitations	None
		Type of indicator	Output
		Calculation type	Cumulative
		Reporting cycle	Quarterly
		New indicator	Yes
		Desired performance	1 report on progress per quarter. Reports to include progress against project milestones and business plans, challenges, interventions and recommendations, meetings, resolutions and decision matrices. 1 report per quarter, relating to matters on the preceding quarter, within 10 working days of the end of the quarter.
		Indicator responsibility	Chief Director / Deputy Director General
3.4	Effective and efficient support to His Majesty and the Royal Household	Indicator Title	<b>b) RHHT quarterly monitoring reports</b>
		Short definition	Royal Household Trust have to report monthly and quarterly on its functionality. These reports are analysed by the business unit who produces an assessment report.
		Purpose/importance	This indicator intends to show whether Royal Household Trust is functioning properly and whether it is delivering on its mandate.
		Source/collection of data	Reports from Royal Household Trust.
		Verification	The purpose of entity monitoring reports is to ensure the OTP line function exercises its oversight role in terms of PFMA, therefore reports on the entity has to be compiled by the unit and sourced from them. Verification would be the reports/covering submission noting findings from the responsible DDG.
		Method of calculation	A progress report produce per quarter which include financial information and performance information is counted as one report.
		Data limitations	n/a
		Type of indicator	Quantitative
		Calculation type	Non-cumulative
		Reporting cycle	Quarterly
		New indicator	n/a
		Desired performance	4 Quarterly reports per year detailing the implementation of the Council Business Plans. Reports to be completed within 10 working days after the end of each quarter, and reflect progress on matters on the previous quarter.
		Indicator responsibility	Chief Director: Royal Household
3.4	Effective and efficient support to His Majesty and the Royal Household	Indicator Title	<b>c) RHHT Annual Performance Plan assessment report</b>
		Short definition	Technical analysis reports on strategic plans (5 year and APP) of the RHHT in terms of Treasury prescripts.
		Purpose/importance	To ensure effective planning and integration, as well as alignment with Government's Programme of Action (MTSF and KZN PGDP). OTP needs to assess the APP's of its entity prior to tabling and transfer of funds
		Source/collection of data	Correspondence with the entity providing a brief analysis, findings and recommendations
		Verification	Report/correspondence with entity on plans analysed supported by analysis memorandums/correspondence
		Method of calculation	Summative report on plans analysed supported by analysis memorandums/correspondence setting out findings and recommendations
		Data limitations	Difficult to project number of polices referred to unit for technical support
		Type of indicator	Output
		Calculation type	Non-cumulative
		Reporting cycle	Annual
		New indicator	Yes
		Desired performance	To conduct analysis on alignment of entity all plans by February each year.



		Indicator responsibility	Chief Director: Royal Household
<b>Sub-Programme 4 : Heritage</b>			
<b>Strategic Objective</b>		<b>Descriptor</b>	<b>Description</b>
3.5	Community awareness and engagement on the protection of heritage resources	Indicator title	<b>a) Number of heritage awareness campaigns</b>
		Short definition	Measures the number structured community engagements with the community and with districts through district symposiums to create awareness of heritage resources in the Province, coordination of heritage management and promotion platforms communicating research findings aimed at profiling heritage resources through the community engagement.
		Purpose/importance	To improve awareness of heritage matters. This will assist also with the identification and identification and profiling of resources, whilst also facilitating effective and efficient utilisation of heritage resources and protection thereof, and contribute towards increased knowledge management and coordination.
		Source/collection of data	Agendas/Programmes and minutes from Chief Director Heritage
		Verification	Programmes, Agenda's, minutes and attendance registers
		Method of calculation	Each session is counted after being held
		Data limitations	Nil
		Type of indicator	Non-cumulative
		Calculation type	Output
		Reporting cycle	Quarterly
		New indicator	Refined
		Desired performance	3 heritage community awareness sessions with communities throughout the Province, targeting sessions in different districts (as per the local government demarcation of districts in the Province), 1 event per quarter, by the end of each quarter, i.e.: 11 x community capacity building sessions coordinated by the end of the financial year.
		Indicator responsibility	Chief Director Heritage
3.5	Community awareness and engagement on the protection of heritage resources	Indicator title	<b>b) Annually updated Heritage research agenda for the OTP</b>
		Short definition	Measures the number of research initiatives to be undertaken for the OTP in an attempt to focus attention to previously marginalized heritage resources.
		Purpose/importance	Intended to generate knowledge about and also for the protection of previously marginalised cultural heritage resources, to inform and shape heritage policy and its implementation in the province and to ensure maximum participation by the relevant tiers of government in the heritage management model prescribed by legislation
		Source/collection of data	Programme document outlining the rationale for undertaking research
		Verification	Updated register
		Method of calculation	Count of research agenda
		Data limitations	None
		Type of indicator	Non-cumulative
		Calculation type	Output
		Reporting cycle	Annually (third quarter)
		New indicator	Yes
		Desired performance	One annually updated OTP Research Agenda
		Indicator responsibility	Chief Director Heritage
3.5	Community awareness and engagement on the protection of heritage resources	Indicator title	<b>c) Heritage infrastructure : monuments or memorials</b>
		Short definition	Measures heritage infrastructure through: Number of monuments or memorials erected. These are determined through profiling events and research reports.
		Purpose/importance	To ensure visible recognition of heritage matters, contributing to social cohesion. These symbols are tools to assist with the cultural and spiritual bonds that are embedded in the social and spiritual wellbeing of our citizens.
		Source/collection of data	Records and reports from Chief Director Heritage. A database was developed in 2013 of all neglected sites and interventions required in KZN through research conducted by experts (e.g Prof Mapalala). The record is kept by the heritage unit and serve as the base for identifying the sites to be marked or where memorials are required. This is updated through the heritage awareness and profiling that occurs on an ongoing basis, but also through research commissioned, pending the availability of funds.
		Verification	Photographs, physical inspections, Satellite Images
		Method of calculation	Simple count of infrastructure and recorded as monument or memorial erected.



		Data limitations	Nil
		Type of indicator	Output
		Calculation type	Non-cumulative
		Reporting cycle	Quarterly
		New indicator	No
		Desired performance	Infrastructure delivery in accordance with scope of works and specification
		Indicator responsibility	Chief Director: Heritage
3.5	Community awareness and engagement on the protection of heritage resources	Indicator title	<b>d) Heritage markers (Previously recorded as tombstones)</b>
		Short definition	Measures heritage infrastructure through: Number of tombstones erected. These are determined through profiling events and research reports. These serve as markers of grave sites of historical significance. These could take the form of tomb stones where the perimeter of the site is still intact, but could also be a stone heritage markers where the perimeter is not clearly demarcated. Note that only those graves categorised as Category 2, in terms of the National Heritage Resources Act are targeted. In terms of practice, tombstone are typically place where the perimeter is still discernable, failing which a stone pile with a plaque describing the grave and its importance is used.
		Purpose/importance	To ensure visible recognition of heritage matters, contributing to social cohesion. These symbols are tools to assist with the cultural and spiritual bonds that are embedded in the social and spiritual wellbeing of our citizens
		Source/collection of data	Records and reports from Chief Director Heritage. It is important to note that financial influence the setting of targets. A database was developed in 2013 of all neglected sites and interventions required in KZN through research conducted by experts (e.g Prof Mapalala). The record is kept by the heritage unit and serve as the base for identifying the sites to be marked or where memorials are required. This is updated through the heritage awareness and profiling that occurs on an ongoing basis, but also through research commissioned, pending the availability of funds.
		Verification	Photographs, physical inspections, Satellite Images a database of photographs and GPS coordinates is available from the unit to assist with verification noting that some areas are really reference point driven, hence the use of GPS technology
		Method of calculation	Simple count of infrastructure and recorded grave or burial ground conserved and tombstones erected.
		Data limitations	Nil
		Type of indicator	Output
		Calculation type	Non-cumulative
		Reporting cycle	Quarterly
		New indicator	No
		Desired performance	Infrastructure delivery in accordance with scope of works and specification of each project
		Indicator responsibility	Chief Director : Heritage
3.5	Community awareness and engagement on the protection of heritage resources	Indicator title	<b>e) Number of Amafa monitoring reports</b>
		Short definition	Measures progress on the entity's performance against its business plan through quarterly progress reports.
		Purpose/importance	To monitor progress on Amafa interventions to ensure proper oversight.
		Source/collection of data	Records and reports from Deputy Director General - Heritage
		Verification	Proof of reports/progress on developments against plan.
		Method of calculation	Summative coordinated report against the Councils business plan outputs
		Data limitations	Nil
		Type of indicator	Output
		Calculation type	Non-cumulative
		Reporting cycle	Quarterly
		New indicator	Refined
		Desired performance	4 quarterly reports per year detailing the implementation of the Council Business Plans. Reports to be completed within 10 working days after the end of each quarter. 1 report per quarter, relating to matters on the preceding quarter, within 10 working days of the end of the quarter.
		Indicator responsibility	Chief Director Heritage
3.5		Indicator title	<b>f) AMAFA Annual Performance Plan assessment report</b>
		Short definition	Technical analysis reports on strategic plans (5 year and APP) of AMAFA

	Community awareness and engagement on the protection of heritage resources	Purpose/importance	To ensure effective planning and integration, as well as alignment with Government's Programme of Action (MTSF and KZN PGDP). OTP needs to assess the APP's of its entity prior to tabling and transfer of funds
		Source/collection of data	Correspondence with the entity providing a brief analysis, findings and recommendations
		Verification	Report/correspondence with entity on plans analysed supported by analysis memorandums/correspondence
		Method of calculation	Summative report on plans analysed supported by analysis memorandums/correspondence setting out findings and recommendations
		Data limitations	Timely preparation and submission of business plan by the Board.
		Type of indicator	Output
		Calculation type	Non-cumulative
		Reporting cycle	Annual
		New indicator	Yes
		Desired performance	To conduct analysis on alignment of entity's Annual Performance plan by 10 February each year.
		Indicator responsibility	Chief Director Heritage

## ANNEXURE G : ADDITIONAL MEASUREMENT TOOLS

### 2.1 Matrix tool for 6 monthly reports

#### SO 2.1 Indicator (o) - ICT assessment tool

Deliverables per phase have been defined in the following documents:

- Corporate Governance of ICT Policy Framework (DPSA, Dec 2012)
- Implementation Guideline for Corporate Governance of ICT Policy Framework Version 2 (DPSA, Feb 2014)
- Outline for ICT Plan, ICT Implementation Plan and ICT Operational Plan Version 1 (DPSA, Dec 2013)

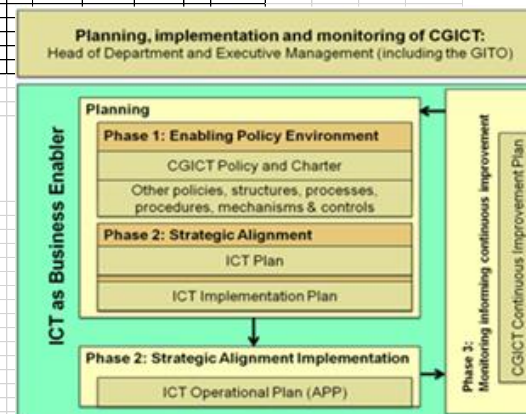
The above documents can be accessed from the DPSA website.

	PHASE 1 - ENABLING ENVIRONMENT											
	Deliverables						Capabilities					
REQUIREMENTS	CGICT Policy	CGICT Charter	Governance and Management of ICT Framework	Departmental Risk Management Policy (including risk management)	Internal Audit Plan (including ICT audits)	ICT Portfolio Management Framework	Information Plan & ICT Security Policy	BCP	ICT Continuity Plan	Governance Champion	Enterprise Architect	GITO
DEPARTMENTS												
Health												
OTP												
Public Works												
Treasury												
Legislature												
CoGTA												
Human Settlements												
DEDT												
Social Development												
Transport												
Sport and Recreation												
Agriculture												
Education												
Community Safety												
Arts & Culture												
Royal Household												

	PHASE 2 - STRATEGIC ALIGNMENT			
	Enterprise Architecture	ICT Plan	ICT Implementation Plan	ICT Operational Plan
REQUIREMENTS				
DEPARTMENTS				
Health				
OTP				
Public Works				
Treasury				
Legislature				
CoGTA				
Human Settlements				
DEDT				
Social Development				
Transport				
Sport and Recreation				
Agriculture				
Education				
Community Safety				
Arts & Culture				
Royal Household				

KEY: C Complete  
IP In Progress



## SO 2.4 Indicator (f): Fraud and corruption reports

GOVERNMENT FRAUD SUMMARY - SAPS STATISTICS							
YEAR	DOCKETS RECEIVED	VALUE OF MONEY AFFECTED BY FRAUD	CONVICTIONS		TOTAL CONVICTIONS	VALUE OF CONVICTIONS	VALUE OF ASSETS RESTRAINED
			PUBLIC	PRIVATE			
2010/2011	1024	R 529 735 852			744	R 30 192 983	
2011/2012	594	R 104 588 251			529	R 28 745 441	
2012/2013	708	R 1 157 126 957	278	268	546	R 30 832 552	R 195 359 056
2013/2014	42	R 447 237 621	9	28	37	R 61 741 111	R 143 611 875

YEAR	DOCKETS RECEIVED	R VALUE OF AFFECTED BY FRAUD	CONVICTIONS			VALUE OF CONVICTIONS	VALUE OF ASSETS RESTRAINED	Rate of convictions (%) [convictions v dockets received]	Ratio of R (v) convictions to R (v) affected by Fraud (%)	% Convictions Public
			PUBLIC	PRIVATE	TOTAL					
2010/2011	1024	R 529 735 852			744	R 30 192 983		72,66	5,70	Not measured
2011/2012	594	R 104, 588 251			529	R 28 745 441		89,06	27,48	Not measured
2012/2013	708	R 1 157 126 957	278	268	546	R 30 832 552	R 195 359 056	77,12	2,66	50,92
2013/2014	42	R 447 237 621	9	28	37	R 61 741 111	R 143 611 875	88,10	13,80	24,32

**Note:** Fewer cases (546 v 37) but higher value (2, 66% v 13, 8%). Reduction in cases involving public servants (down from 50,92% to 24,32%), could be related to reporting but could suggest that campaigns are having a positive impact. Increase rate in conviction (but fewer cases). Fewer cases but higher Rand value *per capita*.

**SO 2.5 Indicator (c)****HUMAN RIGHTS CALENDAR DATES**

<p>First Quarter</p> <p>1. 14 May 2017: Mothers' Day (obo Spousal Office)</p> <p>2. 01 June 2017 International Children's Day</p>	<p>Third Quarter</p> <p>3. 01 October 2017: International Senior Citizen's Day</p> <p>4. 1<sup>st</sup> Week of November 2017: National Children's Day –</p> <p>5. 25 November 2017: 16 Days of Activism Campaign Launch</p> <p>6. 03 December 2017: Intern Day for Persons with Disabilities</p> <p>7. 10 December 2017: International Human Rights Day (suspended due to cost cutting)</p>
<p>Second Quarter</p> <p>8. 31 July 2017: Pan African Women's Day (suspended due to cost cutting)</p> <p>9. July 2017: Men's Imbizo/ Dialogue</p> <p>10. 09 August 2017: National Women's Day</p>	<p>Fourth Quarter</p> <p>11. 08 March 2018: International Women's Day (obo spousal Office)</p> <p>12. 21 March 2018: National Human Rights Day</p>

**NB: The dates might be postponed to other dates, however the events will be held.**

Note that this tool is an example of the template used in 2016/17. It is updated annually in consultation with the Planning Commission

AWG FUNCTIONALITY MATRIX: ASSESSMENT JULY 2016																					
KPA	INDICATOR	NORM / STANDARD	PORTFOLIO OF EVIDENCE	AWG																	
				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
AWG Membership																					
Representative membership	Core government Departments and non-government stakeholders represented	At least 1 representative from each core department / sector at a minimum of level Deputy Director	Attendance Register																		
Functional AWG Meetings																					
Regular meetings	At least one per quarter	One per quarter	Schedule of meetings Minutes of meeting Attendance register																		
Strategic Agenda	Agenda items aligned to AWG Cluster Report	All agendas crafted in an aligned manner	Agenda of AWG meetings																		
Record of meetings	Minutes of meetings	Minutes of meeting circulated to AWG members	Email circulating minutes of meeting																		
Attendance	Attendance by representatives from core Departments	All quarterly meetings	Attendance Register																		
	Attendance by non-government stakeholders	All quarterly meetings	Attendance Register																		
	Continuity of attendance	At least 3 consecutive meetings by 80% of representatives from core departments	Attendance Register																		
Budget secured (for interventions)																					
	Budget allocated / secured for interventions	Annually	AWG Cluster Report																		
	Expenditure tracked quarterly	Quarterly	AWG Cluster report: quarterly reporting on budget allocation vs expenditure																		
Implementation of PGDP																					
	Updated report on implementation progress	Quarterly	AWG Cluster report																		
		Powerpoint presentation	Email with attached powerpoint presentation to PPC Secretariat																		
Implementation of Executive Council Makgotla		Updated reporting on progress with implementation of Executive Council Makgotla resolutions	AWG Cluster Report																		
Inputs on SOPA and implementation of																					
	SOPA Inputs provided to PPC Secretariat for SOPA address	Annually	Email with attached inputs to the PPC Secretariat																		
	Updated reporting on implementation of SOPA	Quarterly	AWG Cluster report																		
SOPA																					
Annual refinement of PGDP																					
	Refinement inputs provided to the PPC Secretariat	Annually	Email with attached inputs to the PPC Secretariat																		
	Cluster report updated to correct version of the PGDP	Annually	AWG Cluster Report																		



***To be the centre of governance, providing leadership towards  
achieving Vision 2035***